



August 2018 Member Outreach Requests

There were no requests to the GLWA Administration for the month of August. Attached is the executive summary from each work group meeting held in the month of August that highlight the topics covered and the action items that stemmed from the meeting.

GROUP NAME: Water Management Best Practices (WMBP)

ATTENDEES: 14 Participants

MEETING DATE: August 1, 2018

MEETING TOPICS:

- Action items follow-up
 - GLWA **MissDig** process to be shared at November 7th WMBP meeting
 - **Sampling station** information and training opportunity
- Update on **One Water Institute** (the name of the GLWA's training delivery apparatus)
 - Aug-Sept 2018: Member survey
 - Oct 2018: GLWA financial analysis
 - Nov-Dec 2018: Planned approach shared with the GLWA Board
- Review, refine draft 2018 Member Outreach **Scorecard** for providing feedback on GLWA's performance
- Coalesce around the desired outcomes for the **non-revenue water benchmarking workshop**

REQUESTS TO GLWA ADMINISTRATION:

- None

DECISIONS:

- The objective of the non-revenue water benchmarking workshop is to build a common understanding of:
 - Non-revenue water, steeped in the AWWA definition
 - Related best practices (e.g. AWWA worksheet)
 - Regional interconnectedness as it pertains to non-revenue water
- WMBP Work Group will add an October 3rd meeting to its schedule

ACTION ITEMS:

- Madison Merzlyakov will communicate to Connie Sims member interest in a sampling station workshop
- Brittany Galisdorfer will prepare an analysis of last year's Scorecard results by respondent role and level of participation to share with the WMBP Work Group
- Anica Madeo will provide the updated draft Scorecard with the WMBP meeting summary
- Members will send to Madison Merzlyakov their thoughts regarding surveying elected officials about their knowledge of GLWA Member Outreach and how to engage them; Madison will share the ideas with the Public Education Work Group at its August 23 meeting
- Madison Merzlyakov will schedule meetings of the non-revenue water benchmarking workshop planning subcommittee



EXECUTIVE SUMMARY

GROUP NAME: Wastewater Charges Work Group

ATTENDEES: 48 Participants

MEETING DATE: August 2, 2018

MEETING TOPICS:

- Overview of the wastewater system
- Review current charges methodology
- Discuss SHARES and Charges Methodology work groups' respective membership, mission, and guiding principles

REQUESTS TO GLWA ADMINISTRATION:

- None

DECISIONS:

- None

ACTION ITEMS:

- Each Tier 1 community to designate one primary and one secondary (backup) representative to participate in the Sewer SHARES and Charges Methodology Work Groups. Direct member participation is required for the Charges Methodology Work Group; members or member representatives are welcome in SHARES.
- Members are asked to keep their elected leadership and key stakeholders informed of the progress and decisions made throughout the process.



EXECUTIVE SUMMARY

GROUP NAME: Wastewater Analytics Task Force

ATTENDEES: 27 Participants

MEETING DATE: August 3, 2018

MEETING TOPICS:

- Good Sewer Metering Practice Analysis and Support Services Contract.
- Highland Park metering plan.
- Perry Street diversion report-out and suggested path forward.

REQUESTS TO GLWA ADMINISTRATION:

- None

DECISIONS:

- None

ACTION ITEMS:

- Phil Brink (CDM) will find and share the previously articulated, although possibly not finalized, process for evaluating new meters for the purpose of billing.
- Suzanne Coffey (GLWA) will provide responses to the questions about the Perry Street diversion.



EXECUTIVE SUMMARY

GROUP NAME: Communications Work Group

ATTENDEES: 19 Participants

MEETING DATE: August 9, 2018

MEETING TOPICS:

- Water Quality updates
- Water Operations updates
- Request for feedback on Sewer Tables
- Review Outreach Program materials
- Communication updates
- Discuss hot topics and concerns

REQUESTS TO GLWA ADMINISTRATION:

- None

DECISIONS:

- None

ACTION ITEMS:

- GLWA will continue to investigate the best size portable water tank, as well as water quality concerns and will provide an update to members after action is taken.
- Member Outreach requests that members review the Sewer Tables and provide comment to Madison by August 31, 2018.
- Member Outreach to pursue creating generic community logins for the Member Outreach portal.
- Member Outreach to set up a meeting to communicate results of water quality sampling survey to the members and to share GLWA's go forward plan for providing sampling services.



EXECUTIVE SUMMARY

GROUP NAME: Wastewater Best Practices Work Group

ATTENDEES: 27 Participants

MEETING DATE: August 15, 2018

MEETING TOPICS:

- Updates on topics from the previous meeting:
 - CSO signs and cooperative purchasing vendor information
 - Ensuring all members have sufficient sodium hypochlorite
- Events since the last Wastewater Best Practices (WWBP) Work Group meeting on May 16, 2018
- Wastewater Master Plan proposals for:
 - Flow and discharge data sharing
 - Regional dewatering
- Road salt effect on sodium hypochlorite
- ZAPS – Liquid, a hybrid multispectral analyzer that provides real-time online monitoring

REQUESTS TO GLWA ADMINISTRATION:

- None

DECISIONS:

- Have a group meeting with sodium hypochlorite vendors to discuss capability/availability (PBS, JCI, K.A Steel (Olin), OP Aquatics)
- Wait to hear Andrea Busch and Wendy Barrott's experience regarding Liquid and decide from there in regards to meeting with the vendor

ACTION ITEMS:

- Lolita Welch will invite PVS and JCI to attend the next WWBP Work Group meeting
- Members will send to Carl Johnson their data for the "Wet Weather Storage Facilities in GLWA Regional Service Area" table
- Pete Trombley and any other members who have made observations about the effect of road salt on sodium hypochlorite's effectiveness will provide to Andrea Busch details of their observations, including storage conditions (dilution/time/temperature), location, pH, and disinfection effectiveness assessed
- Members will review the [video](#) showing how the Kates flow controllers and valves work, and email Brittany if they would like the vendor to be invited to a future WWBP Work Group meeting



EXECUTIVE SUMMARY

GROUP NAME: Public Education Work Group

ATTENDEES: 10 Participants

MEETING DATE: August 23, 2018

MEETING TOPICS:

- Discuss Elected Official Toolkit
- Review Revised Stormwater Management at Home to Protect Drinking Water Sources Brochure
- Discuss Faces of Water Campaign
- Public Affairs and member collaboration update
- Review Work Group Plan for 2018 Update

REQUESTS TO GLWA ADMINISTRATION:

- None

DECISIONS:

- None

ACTION ITEMS:

- Michelle Zdrodowski to send to Lori Byron new language about source water protection for the Stormwater Management at Home flier (bottom right section), as well as a photo of GLWA employee, Jenny with her rain garden.
- Michelle Zdrodowski to share the final work group plan/proposal for the Regional Campaign with the work group