



**Financial Services Group**  
**Procurement**  
 735 Randolph Street, Suite 1508  
 Detroit, Michigan 48226  
 Phone: 313-964-9157

## Procurement Report

**Date: January 24, 2019**  
**To: Sue McCormick, Chief Executive Officer**  
**From: Sonya Collins, Procurement Manager**  
**Re: Procurement Report**

General Information			
Contract Number:	1802543	Project Owner:	Wastewater
Contract Title:	Rehabilitation of Ferric Chloride Feed Systems at PS-1 and Complex B Sludge Lines		
Vendor:	Hazen and Sawyer, Inc.		
Budget:	\$1,993,000.00		
Contract Length:	32 Months		

### Procurement Method

Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS) – Evaluation Committee			
Advertised:	10/9/2018	Addendums released:	Three
Distributed to:	61	Downloaded by:	61
Response due date:	11/20/2018	Responses received:	4

### **Negotiated Cost Schedule**

Description	Vendor Name	
	Original Proposal	Negotiated
Task 1 – Project Kick-off Meeting	\$13,300	\$13,300
Task 2 – Project Management	\$111,620	\$100,840
Task 3 – Document Review, Facility Planning and Existing Conditions	\$146,000	\$131,150
Task 4 – Preliminary Design	\$664,160	\$547,130
Task 5 – Final Design	\$779,250	\$736,180
Task 6 – Bid and Negotiation	\$42,260	\$42,260
Task 7 – Construction Phase Activities	\$540,090	\$540,090
Totals	\$2,296,680	\$2,110,950
	Provisionary Allowance	\$211,095
	Total Contract Amount Not -to-Exceed	\$2,322,045



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**Provisionary Allowance** is an amount included in the Contract Price to reimburse the Consultant for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Consultant.

Benchmarking was completed by comparing the proposals for this project. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached document labeled cost tabulation.

**Evaluation and Scores**

Evaluation Committee: (Designation – Organization)
A – GLWA
B – GLWA
C – GLWA
D – GLWA

The Evaluation Committee independently reviewed and scored the proposals in accordance with GLWA’s policy. The rankings are below.

Maximum Score Possible: 100		
<b>Vendor (Highest to lowest score)</b>	<b>Score</b>	<b>Proposed Cost before Negotiations</b>
<b>Hazen and Sawyer</b>	<b>79.65</b>	<b>\$2,296,680.00</b>
<b>Brown and Caldwell, LLC</b>	<b>76.75</b>	<b>\$2,252,515.00</b>
<b>Alfred Benesch &amp; Company</b>	<b>60.00</b>	<b>\$1,845,582.00</b>
<b>Metco Services, Inc.</b>	<b>54.80</b>	<b>\$1,695,953.59</b>

**Other Data Requested by GLWA Board Members**

Minority Business Enterprise (MBE): No  
 Detroit Based Business (DBB): No  
 Small Business Enterprise (SBE): No

Sub-Contractor(s) List: Spalding DeDecker  
 PCI

Vendor Response Survey: N/A

**Litigation**

This vendor is not currently nor has been previously involved in any litigation with the GLWA.



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**Financials**

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

**Previous Contract**

Previous contract holder: N/A