



March 2018 Member Outreach Requests

<u>Item #</u>	<u>Group</u>	<u>Member</u>	<u>Request</u>	<u>Response</u>
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There were no requests to the GLWA Administration for the month of March.

Item # Naming Convention: YYYY.MM.## Where '#' is a sequential numbering of all action items for the month.



EXECUTIVE SUMMARY

GROUP NAME: Wastewater Analytics Task Force (WATF)

ATTENDEES: 24 Participants

MEETING DATE: March 2, 2018

MEETING TOPICS:

- Review of action items from previous meeting
- D+ Metering
- Status of ongoing initiatives:
 - Shares schedule; charges symposium
 - Wayne County MOU
 - IWOP
 - Good Metering Practices RFP
 - Meter Replacement Plan/Update
- West Side Model

REQUESTS TO GLWA ADMINISTRATION:

- None

ACTION ITEMS:

- Sherri Gee to update SHAREs schedule and bring back in gantt chart format
- Chandan/Eric to provide answers to questions around D+ Metering Concept 3
- Outreach to update the 4/20 WATF meeting notice to extend to 4 p.m. to accommodate for the D+ Data Application Subgroup



EXECUTIVE SUMMARY

GROUP NAME: One Water Partnership Meeting

ATTENDEES: 102 Participants

MEETING DATE: March 15, 2018

MEETING TOPICS:

- Joint Infrastructure Planning and Execution (Angela Ayers, State of Michigan and Rachael Barlock, SEMCOG)
- Charges Update (Nickie Bateson)
- Wastewater Charges Symposium May 1-2 (Sherri Gee, GLWA)
- Regional Training Academy (Jim Taylor, Van Buren Township and Terri Conerway, GLWA)
- Regulatory Update (Cheryl Porter, GLWA)
- Contract Alignment Process (Laurie Koester, GLWA)
- Outreach Scorecard Results and Call for Volunteers for Field Services Focus Group (Brittany Galisdorfer and Anica Madeo, Bridgeport Consulting)
- Call for Topics for Asset Management/CIP Work Group (Brittany Galisdorfer, Bridgeport Consulting)

REQUESTS TO GLWA ADMINISTRATION:

- None

ACTION ITEMS:

- Nickie Bateson's team to create a public-friendly FAQ to explain the budget/charges.
- Nickie Bateson's team to notify members when Board is voting on budget/charges.
- Cheryl Porter's team to divide the Lead and Copper Rule Making response packet PDF into separate files so that communities can use whatever parts they wish as part of public comment.
- Outreach team to send calendar invites to member/partners for the Wastewater Charges National Symposium.
- Outreach team to send calendar invites to member/partners for the Field Services focus group to those who expressed interest.
- Outreach team to send calendar invites to member/partners for the Water Storage Best Practices Seminar.



EXECUTIVE SUMMARY

GROUP NAME: Water Analytical Work Group

ATTENDEES: 50 Participants

MEETING DATE: March 20, 2018

MEETING TOPICS:

- Action items from previous meeting:
 - Meter replacement plan reviews.
 - DTE power quality concerns.
 - Contingency plan update.
 - Water Treatment Plan repurposing update.
 - Max day analysis additional information.
- Membership update: Salem Township.
- Units of service update.
- Highlighted water CIP projects.
- 14 Mile Main Break Incident Report

REQUESTS TO GLWA ADMINISTRATION:

- None

ACTION ITEMS:

- The Outreach Team will send a calendar invite for the May 7, 2018 Water Storage Best Practices Seminar being planned by the Water Management Best Practices Work Group.
- Madison Merzlyakov to set up a meeting to discuss Plymouth Township's concerns regarding the potential impact of GLWA service to Salem Township.
- Madison Merzlyakov will develop an FAQ for the planned Salem Township connection and will include answers to the questions raised by the work group.
- Suzanne Coffey will meet with Jim Murray and Sam Smalley to discuss their concerns regarding Units of Service.
- Jim Taylor will share the request for water audits with the Water Management Best Practice Work Group.
- Brittany Galisdorfer will collect answers to all questions posed regarding Units of Service and the CIP and provide them as part of the meeting summary.
- Brittany Galisdorfer will add to a future AWG meeting agenda discussion of how to make systems more *tolerant* to power issues (in addition to trying to *resolve* DTE issues).



EXECUTIVE SUMMARY

GROUP NAME: Wastewater Best Practices Work Group

ATTENDEES: 24 Participants

MEETING DATE: March 21, 2018

MEETING TOPICS:

- Events
- NPDES report submission
- EPA public notification requirements for CSOs to the Great Lakes Basin
- Flow based sampling lessons learned
- Desired future WWBP work group meeting topics

REQUESTS TO GLWA ADMINISTRATION:

- None

ACTION ITEMS:

- Dan Beauchamp and Gary Nigro will meet to discuss a potential PAA pilot
- Brittany Galisdorfer will work with WWBP work group members to compile literature on how road salt affects sodium hypochlorite; this information will be shared at a future WWBP work group meeting
- Brittany Galisdorfer will add to a future WWBP work group meeting agenda:
 - A presentation on the GLWA RRO facility
 - Sharing public notifications plans, including approaches to coordination with local public health departments, per the new EPA public notification rule
 - As part of an update on the wastewater master plan, an understanding of the vision for grit removal and the cost-benefit analysis supporting the proposed approach
- Dan Beauchamp will provide MiWaters training at a future WWBP work group meeting.
- Dan Beauchamp will investigate the possibility of a secondary notification submission mechanism for communities to comply with the new EPA public notification rule, in case MiWaters/a community's internet connection goes down when submission is needed
- David McCord will share with the WWBP work group his flow-based sampling lessons learned materials
- Brittany Galisdorfer will investigate whether continuing education credits (CECs) might be possible for WWBP work group attendance



EXECUTIVE SUMMARY

GROUP NAME: AM / CIP Work Group

ATTENDEES: 41 Participants

MEETING DATE: March 27, 2018

MEETING TOPICS:

- Review of AM/CIP Work Group origin, purpose and history (Jody Caldwell, Charlie Fleetham)
- AM/CIP Mission Statement development session (Table Discussion)
- AM/CIP Survey results from One Water Partnership meeting (Lori Byron)
- Evaluated four proposed topics areas for future AM/CIP Work Group meetings, determining most desired information on each topic: Finance/Procurement; CIP Development (project selection); Capital Project Delivery and Asset Management (Table Discussion)
- Construction Work in Progress quarterly report presentation (Nickie Bateson; Andrew Sosnoski)

REQUESTS TO GLWA ADMINISTRATION:

- None

ACTION ITEMS:

- Outreach team, Finance, Engineering and Jody Caldwell to review and synthesize the attendees' Mission Statement and future proposed topic discussions, identify key themes and report out at the next AM/CIP Work Group meeting, May 22, 2018.