



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Final

### Audit Committee

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Monday, January 27, 2020

8:30 AM

Water Board Building 5th Floor

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#### 1. Call To Order

Director Brown (Acting Chairperson) called the Meeting to order at 8:30 a.m., and adjourned the meeting to the call of the Chair until Director Baker and Nicolette Bateson, Chief Financial Officer/Treasurer, arrive.

**Note:** The 2020 Audit Committee Chairperson will be nominated once all members of the Committee are present.

Director Baker arrived at 8:31 a.m.

Director Brown nominated Director Baker to serve as the Chairperson of the Audit Committee, supported by Director Munfakh. The nomination carried by a unanimous vote.

Chairperson Baker called the meeting back to order at 8:35 a.m.

#### 2. Quorum Call

**Present:** 3 - Chairperson Brian Baker, Director Gary Brown, and Director Abe Munfakh

#### 3. Approval of Agenda

Chairperson Baker requested a Motion to approve the Agenda.

**Motion By:** Gary Brown

**Support:** Abe Munfakh

**Action:** Approved

The motion carried unanimously.

#### 4. Approval of Minutes

A. Approval of Minutes of December 19, 2019

Chairperson Baker requested a Motion to approve the December 19, 2019 Audit Committee Meeting Minutes.

**Motion By:** Abe Munfakh

**Support By:** Gary Brown

**Action:** Approved

The motion carried by a unanimous vote.

## 5. Public Comment

There were no public comments.

## 6. Old Business

- A. [2020-026](#) Update: Oakland Macomb Interceptor Drain Drainage District Wastewater Disposal Services Contract Amendment Implementation

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [6A1 OMID Contract Amendment Update.pdf](#)

**Motion By: Abe Munfakh**

**Support By: Gary Brown**

**Action: Received and Filed**

**The motion carried by a unanimous vote.**

## 7. New Business

- A. [2020-028](#) Series Ordinance Authorizing Issuance and Sale of Water Supply System Revenue Bonds

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7A1 Approval of Series Ordinance- Water Revenue Bonds 1.17.20.pdf](#)

[7A2 2020 DWRF Series Ordinance- DWSD.pdf](#)

[7A3 Resolution Approving 2020 DWRF Series Ordinance.pdf](#)

**Motion By: Abe Munfakh**

**Support By: Gary Brown**

**Action: Recommended for Approval to the Board of Directors Workshop Meeting  
Agenda of February 12, 2020**

**The motion carried by a unanimous vote.**

- B.**     [2020-029](#)     Series Ordinance Authorizing Issuance and Sale of Sewage Disposal System Revenue Bonds
- Sponsors:** Nicolette Bateson
- Indexes:** Finance
- Attachments:** [7B1 Approval of Series Ordinance- Sewer Revenue Bonds 1.17.20.pdf](#)  
[7B2 2020 SRF Series Ordinance- GLWA.pdf](#)  
[7B3 Resolution Approving 2020 SRF Series Ordinance.pdf](#)
- Motion By:** Gary Brown  
**Support By:** Abe Munfakh  
**Action:** Recommended for Approval to the Board of Directors Workshop Meeting Agenda of February 12, 2020  
**The motion carried by a unanimous vote.**
- C.**     [2020-030](#)     Quarterly Water Residential Assistance Program Report for October 2019
- Sponsors:** Nicolette Bateson
- Indexes:** Finance
- Attachments:** [7C1 Quarterly WRAP Report as of 10.31.2019.pdf](#)
- Motion By:** Gary Brown  
**Support By:** Abe Munfakh  
**Action:** Received and Filed  
**The motion carried by a unanimous vote.**
- D.**     [2020-031](#)     Water Residential Assistance Program Reallocation Request for Uncommitted FY 2019 Funds
- Sponsors:** Nicolette Bateson
- Indexes:** Finance
- Attachments:** [7D1 FY 2019 WRAP Reallocation Request.pdf](#)  
[7D2 Wayne Metro Reallocation Req. Letter 1.10.2020v2.pdf](#)  
[7D3 Wayne Metro Presentation WRAP Reallocation Req for 1.17.19 AC.pdf](#)
- Motion By:** Gary Brown  
**Support By:** Abe Munfakh  
**Action:** Received and Filed  
**The motion carried by a unanimous vote.**

**6B.**     [2020-027](#)     Continued Review - Proposed FY 2021 & FY 2022 Biennial Budget and Five-Year Financial Plan

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [6B01 Continued Review - Proposed FY 2021 & FY 2022 Biennial Budget and Five-Year Financial Plan.pdf](#)  
[6B02 Executive Summary Schedules - Biennial Budget & 5 yr plan.pdf](#)  
[6B03 TFG1 Budget Questions 011420 TFG.pdf](#)  
[6B04 DH1 PFM Earnings Projection Cover Memo.pdf](#)  
[6B05 DH2 GLWA Investment Earnings Projection Memo from PFM.pdf](#)  
[6B06 FY 2021 O and M Budget One pager 1.09.2020.pdf](#)  
[6B08a Personnel Staffing and FTE count FY 2018 - 2025 Update 12-10-19-KI.pdf](#)  
[6B08b Personnel Budget FY 2019-FY 2025 COMPILED -Headcount reporting.pdf](#)  
[6B10 Capital Outlay Financial Plan.pdf](#)  
[6B11 Process and Calendar FY 2021 and FY 2022 Biennial Budget v12.16.2019.pdf](#)  
[6B12 Preliminary FY 2021 Charges 012020](#)  
[6B13 BOD Presentation 012220](#)  
[6B14 FY 2021 Budget Highlights Presentation](#)  
[6B15 Capital Funding Sources Uses 1.27.2020](#)  
[6B16 Capital Funding Sources Uses Amounts 1.27.2020](#)

**Motion By: Abe Munfakh**

**Support By: Gary Brown**

**Action: Received and Filed**

**The motion carried by a unanimous vote.**

## 8. Reports

**A.**     [2020-032](#)     Monthly Financial Report for October 2019

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8A GLWA Monthly Financial Report October 2019.pdf](#)

**Motion By: Abe Munfakh**

**Support By: Gary Brown**

**Action: Received and Filed**

**The motion carried by a unanimous vote.**

**B.**     [2020-033](#)     Quarterly Debt Report

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8B1 Quarterly Debt Report as of 9.30.2019.pdf](#)

**Motion By:** Abe Munfakh

**Support By:** Gary Brown

**Action:** Received and Filed

The motion carried by a unanimous vote.

**9. Look Ahead**

The next Audit Committee Meeting will be held on Friday, February 21, 2020 at 8:00 a.m.

**10. Information**

None

**11. Other Matters**

None

**12. Adjournment**

**Motion By:** Brian Baker

**Support:** Gary Brown

**Action:** Approved

The motion carried unanimously.

There being no further business, the meeting was adjourned at 11:00 a.m.