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Memorandum

To: Honorable Board of Directors

From: Daniel Edwards, Procurement Manager

Date: June 28, 2023

RE: Contract No. 2201744, Board Item No. 2023-213 Scrivener's Error

Contract No. 2201744 (Front Entrance Rehabilitation at the Water Resource Recovery Facility), Board Item No. 2023-213, was presented to the GLWA Board of Directors Operations and Resources Committee on June 14, 2023. The Operations and Resources Committee recommended approval by the Board of Directors. However, the duration of the contract in the motion of the Board letter was stated as "duration of 270 days" and should have been stated as "duration of 365 days".

The duration of 270 days is related to the substantial completion date, whereas the duration of 365 days is the final completion date. The final completion date of 365 days is the appropriate date to use in the motion of the board letter.

Please consider this a communication of a Scrivener's error as it pertains to the duration of this contract.