



Great Lakes Water Authority Operations and Resources Committee Procurement Checklist

Committee Date: 2/14/2018

Contract No.:	GLWA-CON-167 Change Order No. 1	Project Owner:	Jeff Small
Project Name:	Low Voltage Wiring		
Vendor:	DES Electric LLC d/b/a DES Services	Contract Length:	7 months
Procurement Type:	Sole Source	Financials:	Operations and Maintenance

Evaluation Completed	Not Applicable		
Financial viability	<input type="checkbox"/>	Insurance	<input checked="" type="checkbox"/>
Milestones provided	<input type="checkbox"/>	Bonding	<input checked="" type="checkbox"/>

Legal Review			
Contract status	Not Applicable	Legal disclosures	No
Suspension/Disbarment	No	Contract exceptions	No

Evaluation Team for Request for Proposals (RFP's)		
N/A		

Exceptions to the process not noted in Board letter: <input type="checkbox"/> Yes <input type="checkbox"/> No The services provided under the current contact were previously provided under the shared services agreement with DWSD under contract DWS-885 As Needed Low Voltage Wiring. The current contract, GLWA-CON-167 Low Voltage Wiring, was initiated as a stop gap measure until a bid for the services could be issued. The original solicitation for GLWA-CON-089 was canceled and will be re-issued. Until the solicitation process is complete for GLWA-CON-089A, the contract for the Low Voltage Wiring services will be required.

Procurement Checklist:

- Board Letter
- Bid/Proposal Tab
- Explanation of low responses

Committee Action:

Recommended to GLWA Board for Approval - Yes No