

# Great Lakes Water Authority



735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Final

### Audit Committee

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Friday, April 24, 2020

8:00 AM

Telephonic

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Telephonic

Call in Number: 1-866-528-2256

Access Code: 9169911

#### 1. Call To Order

Chairman Baker called the meeting to order at 8:00 a.m.

#### 2. Quorum Call

Present: 2 - Chairperson Brian Baker, and Director Gary Brown

#### 3. Approval of Agenda

Chairman Baker requested a Motion to approve the Agenda.

Motion By: Gary Brown

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

#### 4. Approval of Minutes

##### A. 2020-140 Approval of Minutes of March 27, 2020

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [4A Audit Committee Meeting Minutes - March 27, 2020](#)

Chairman Baker requested a Motion to approve the March 27, 2020 Audit Committee Meeting Minutes.

Motion By: Gary Brown

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

#### 5. Public Comment

There were no public comments.

## 6. Old Business

A. [2020-141](#) Water Residential Assistance Program Evaluation Redesign & Request for Proposal Process

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [6A1 WRAP RFP Process and Proposed Schedule](#)

[6A2 Targeted Evaluations Can Help Policymakers Set Priorities](#) [The Pew Charitable Trusts](#)

**Motion By:** Gary Brown

**Support By:** Brian Baker

**Action:** Received and Filed

**The motion carried by a unanimous vote.**

B. [2020-142](#) GLWA Fraud & Ethics Hotline Update

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [6B1 Fraud and Ethics Hotline Report](#)

[6B2 GLWA Hotline Brochure](#)

[6B3 GLWA Hotline Poster](#)

**Motion By:** Gary Brown

**Support By:** Brian Baker

**Action:** Received and Filed

**The motion carried by a unanimous vote.**

## 7. New Business

A. [2020-143](#) Budget Amendment Policy

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7A1 Proposed Budget Amendment Policy](#)

[7A2 Proposed Budget Amendment Policy](#)

**Motion By:** Gary Brown

**Support By:** Brian Baker

**Action:** Received and Filed

**The motion carried by a unanimous vote.**

## 8. Reports

**A. 2020-144 CFO Update**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8A1 CFO Update - 4.21.2020](#)

**Motion By:** Gary Brown

**Support By:** Brian Baker

**Action:** Received and Filed

**The motion carried by a unanimous vote.**

**B. 2020-145 Special Report: Operations & Maintenance Budget Impacts of COVID-19; FY 2020 Contingency & Continuity Resources**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8B2 O&M Budget Impacts of COVID-19 Resources](#)

**Motion By:** Gary Brown

**Support By:** Brian Baker

**Action:** Received and Filed

**The motion carried by a unanimous vote.**

**C. 2020-146 Monthly Financial Report for January 2020**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8C GLWA Monthly Financial Report January 2020](#)

**Motion By:** Gary Brown

**Support By:** Brian Baker

**Action:** Received and Filed

**The motion carried by a unanimous vote.**

**D. 2020-147 Fiscal Year 2018 Shared Services True-Up Update, FY 2019 and Beyond**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8D FY 2018 True Up Status Memo 4.24.2020](#)

**Motion By:** Gary Brown

**Support By:** Brian Baker

**Action:** Received and Filed

**The motion carried by a unanimous vote.**

**E. [2020-148](#)      Quarterly Water Residential Assistance Program Report**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8E\\_Quarterly WRAP Report as of 2.29.2020](#)

**Motion By:** Gary Brown

**Support By:** Brian Baker

**Action:** Received and Filed

**The motion carried by a unanimous vote.**

**9. Communication****A. [2020-149](#)      The Procurement Pipeline for April 2020**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [9A\\_April 2020 Procurement Pipeline](#)

**Motion By:** Gary Brown

**Support By:** Brian Baker

**Action:** Received and Filed

**The motion carried by a unanimous vote.**

**10. Look Ahead**

A. The next Audit Committee Meeting is scheduled to be held Friday, May 15, 2020 at 8:00 a.m.

**11. Other Matters**

**None**

**12. Adjournment**

**Chairman Baker requested a Motion to Adjourn.**

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Approved

**The motion carried by a unanimous vote.**

**There being no further business, the meeting was adjourned at 9:48 a.m.**