



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors

Wednesday, February 24, 2021

2:00 PM

Zoom Telephonic Meeting

Zoom Telephonic Meeting

and

Public Hearing RE:

Proposed FY 2022 & FY 2023 Biennial Budget Request

Proposed FY 2022 Schedule of Revenues and Charges

Call-In Number:

877 853 5247 US Toll-Free; or 888 788 0099 US Toll-Free

Meeting ID: 896 0276 4695

1. Call to Order

Chairperson Zech called the meeting to order at 2:02 p.m.

2. Quorum Call

Present: 6 - Chairperson John J. Zech, Vice-Chairperson Jaye Quadrozzi, Secretary Freman Hendrix, Director Brian Baker, Director Gary Brown, and Director Beverly Walker-Griffea

Board Members' Zoom Meeting Location:

Chairperson Zech (Canton Township, Michigan)

Vice-Chairperson Quadrozzi (Farmington Hills, Michigan)

Secretary Hendrix (Detroit, Michigan)

Director Baker (Clinton Township, Michigan)

Director Brown (Detroit, Michigan)

Director Walker-Griffea (Flint, Michigan)

3. Consent Matters

Chairperson Zech asked if there are any items listed under the Consent Matters that Members of the Board would like to remove and place under 10. New Business (Items for Discussion).

William M. Wolfson, Chief Administrative and Compliance Officer, stated that Item C. iii. (Resolution 2021-049) under the Consent Matters is a Lease of 19000 Rialto and that we did submit an updated version of that letter from what the Committee (Legal Committee) saw, and we don't believe that the changes are material to it, but they are for consistency and historical accuracy.

Director Baker made a Motion to remove Item C. iii. (Resolution 2021-049) from the Consent Matters and place under items for discussion (10. New Business).

Note: Item 3. Consent Matters C. iii. (Resolution 2021-049) was removed from the Consent Matters to 10. New Business (Items for Discussion) Item G.

A. Approval of Minutes (Item for Consent)

i. [2021-062](#) January 27, 2021 Board of Directors Meeting Minutes.Draft

Sponsors: Rechanda Willis

Attachments: [January 27, 2021 Board of Directors Meeting Minutes](#)

Motion By: Freman Hendrix
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

B. Communications (Item for Consent)

i. [2021-060](#) Receipt of Correspondence

Attachments: [January 2021 Member Outreach Requests Packet](#)
[Letter of Intent Signed Water Services Contract GLWA GPP](#)

Motion By: Freman Hendrix
Support By: Jaye Quadrozzi
Action: Received and Filed
The motion carried by a unanimous vote.

ii. [2021-051](#) **CEO's KPI Report**

Sponsors: Sue F. McCormick and William Wolfson

Indexes: Office of the Executive

Attachments: [EUM Key Metrics Dashboard_210210_FINAL](#)
[2-21 Red, Yellow Green Report](#)
[Reso 21-051- Explanation of CEO Red and Yellow report](#)

Motion By: Freman Hendrix
Support By: Jaye Quadrozzi
Action: Received and Filed
The motion carried by a unanimous vote.

C. New Business (Items for Consent)

i. [2021-045](#) **Purchase of 693 Navahoe Avenue, Detroit, MI**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Freman Hendrix
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

ii. [2021-046](#) **Amendment No. 5 to Legal Services Contract LS-140 (Dykema Gossett)**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Freman Hendrix
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

5. Public Hearings

Chairperson Zech opened the Public Hearings on the Proposed Biennial Budget for the Two-Year Period ended June 30, 2023 (FY 2022 and FY 2023) and the Proposed FY 2022 Water and Sewerage Service Charges at 2:10 p.m., with a Presentation by Nicolette Bateson, Chief Financial Officer, and Bart Foster of The Foster Group.

A. [2021-064](#) Public Hearing on the Proposed Biennial Budget for the Two-Year Period ended June 30, 2023 (FY 2022 and FY 2023)

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Notice of Public Hearing on Proposed FY 2022 and FY 2023 Biennial Budget](#)
[Public Hearing Presentation Executive Summary 2.24.2021](#)

B. [2021-065](#) Public Hearing on the Proposed FY 2022 Water and Sewerage Service Charges

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Notice of Public Hearing on Proposed FY 2022 Charges](#)
[Public Hearing Presentation Executive Summary 2.24.2021](#)
[2.24.21 Highland Park Public Comment GLWA Notice of Public Hearing for HP FY22](#)

Following the Presentation regarding FY 2022 & FY 2023 Biennial Budget and FY 2022 Charges, Chairperson Zech asked if there were any members of the public that would like to make comments regarding the Budget or Charges.

Public Comments:

1. Caller at telephone number XXX-XXX-8973, Ms. George, a City of Detroit resident and a Public Health Nurse, addressed the Board regarding water rate increases in the City of Detroit and stated that the residents of Detroit will continue to fight rate increases.
2. Caller at telephone number XXX-XXX-2229, addressed the Board regarding clarification on how the schedule of charges are allocated down to the city level; capital investment projects referenced in the projections; and challenging sewerage rates.
3. William M. Wolfson, Chief Administrative and Compliance Officer, read public comments submitted by the City of Highland Park regarding Proposed Sewerage Service Charges for the City of Highland Park for Fiscal Year 2022, signed by Mayor Yopp, Mayor of the City of Highland Park, which is attached to Item 5B. Resolution 2021-065, Public Hearing on the Proposed FY 2022 Water and Sewerage Service Charges.
4. Caller at telephone number XXX-XXX-2024, a resident of Detroit, addressed the Board regarding water rate increases for residents of the City of Detroit.

William M. Wolfson, Chief Administrative and Compliance Officer, asked if there are any other members of the public that wish to address the Board. If so, please press *9 to raise your hand.

There being no hands raised, Chairperson Zech stated that no further comments will be taken today; however, if the Proposed Biennial Budget and Charges are not approved today, the Public Hearings will remain open, and members of the public may submit additional written comments regarding the Budget, Charges, and/or Capital Improvement Plan while they remain under deliberation by this Board.

Chairperson Zech adjourned the Public Hearings at 2:35 p.m. and stated that the Public Hearings will remain open for written comments, and unless the Budget, Charges and Capital Improvement Plan are approved at today's

meeting, the Public Hearings will be continued at a future meeting of the Board, at the call of the Chair.

6. Approval of Consent Matters (Items 3Ai., 3B i - ii., and 3C. i - ii.)

Chairperson Zech requested a Motion to approve the Consent Matters (Items 3A. i., 3B. i-ii., and 3C. i-ii).

A motion was made by Secretary Hendrix, seconded by Vice-Chairperson Quadrozzi, to approve the Consent Matters. The motion carried unanimously.

7. Public Comment

Caller at telephone number XXX-XXX-8122, addressed the Board regarding interest rates, bonds, and the GLWA website.

8. Communications

A. [2021-061](#) Receipt of Correspondence

Chairperson Zech requested a Motion to Receive and File the public comments, both oral and written.

Motion By: Gary Brown
Support By: Freman Hendrix
Action: Received and Filed
The motion carried by a unanimous vote.

9. Old Business

None

10. New Business (Items for Discussion)

A. [2021-056](#) Resolution Adopting the FY 2022 & FY 2023 Biennial Budget

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [2021-056 FY 2022 & FY 2023 Biennial Budget Resolution](#)
[FY 2022 FY 2023 Proposed Biennial Budget FY 2022 Proposed](#)
[Schedule of Charges](#)
[Public Hearing Presentation Executive Summary 2.24.2021](#)

Director Baker requested, with the Board's consent, to refer Resolution 2021-056 (Resolution Adopting the FY 2022 & FY 2023 Biennial Budget) to the Audit Committee.

Resolution 2021-056 was Referred to the Audit Committee
Agenda of February 26, 2021

B. [2021-055](#) Resolution Regarding Approval of FY 2022 Schedule of Service Charges

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Approved FY 2022 Charges Schedules 2.17.2021](#)
[FY 2022 Board Resolution 2.24.2021](#)

Director Baker requested, with the Board's consent, to refer Resolution 2021-055 (Resolution Regarding Approval of FY 2022 Schedule of Service Charges) to the Audit Committee.

Resolution 2021-055 was Referred to the Audit Committee
Agenda of February 26, 2021

C. [2021-052](#) Resolution Regarding Approval of FY 2022 through FY 2026 Capital Improvement Plan

Sponsors: Suzanne Coffey

Indexes: Planning Services

Attachments: [2021 CIP Resolution](#)
[2021_02_16 CIP Planning Committee Presentation](#)
[2022-2026 CIP Doc](#)
[App A BCE Reports _Water](#)
[App B BCE Reports _Wastewater](#)
[App C BCE Reports _CentralizedServices](#)
[GLWA 2022-2026 CIP AppendixD Sys Info](#)
[GLWA 2022-2026 CIP_HowtoNavigate \(1\)](#)

Chairperson Zech requested a Motion and Roll Call Vote regarding Approval of FY 2022 through FY 2026 Capital Improvement Plan.

Motion By: Jaye Quadrozzi

Support By: Brian Baker

Action: Approved

The motion carried by the following vote:

Aye: 6 - Chairperson Zech, Vice-Chairperson Quadrozzi, Secretary Hendrix, Director Baker, Director Brown, and Director Walker-Griffea

D. [2021-063](#) Business Inclusion & Diversity Program Update

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [B.I.D. Program Update Presentation 2.24.2021](#)
[PSC - BID Benchmarking Preliminary Summary](#)

Motion By: Freman Hendrix
Support By: Jaye Quadrozzi
Action: Received and Filed
The motion carried by a unanimous vote.

**E. [2021-002](#) Contract No. 2001051
Southwest Water Treatment Plant SCADA Network Upgrade
CIP# 170302 / BCE Score: N/A**

Sponsors: Cheryl Porter and Terry Daniel

Indexes: Water Operations

Attachments: [2001051 Procurement Report](#)
[2001051 Cost Tabulation](#)
[2001051 Vendor Response Follow-up](#)

Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

G. [2021-049](#) Lease of 19000 Rialto, Melvindale, MI

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Beverly Walker-Griffea
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

**F. [2021-050](#) Contract No. 2003443
Study and Design Services for Conveyance System
CIP# 260206 and 260510**

Sponsors: Cheryl Porter and Todd King

Indexes: Water Operations

Attachments: [2003443 Procurement Report](#)
[2003443 Cost Tabulation](#)
[2003443 Vendor Response Follow-up](#)

Motion By: Brian Baker
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

The Board will also discuss such other matters.

11. Reports

None

12. Remarks

A. Chairperson's Remarks

Chairperson Zech respectfully requested, if the Board is willing, to cancel the Thursday, March 4, 2021, 1:00 p.m. Board of Directors Workshop Meeting, in order to give the Audit Committee enough time to look at the two items (budget and charges) the Board referred to the Committee at its meeting this Friday (February 26, 2021, 8:00 a.m.), as well as to give General Counsel enough time to prepare for the Closed Session and that the Board take up the Audit Committee matters at its meeting (Board of Directors Workshop Meeting) on Wednesday, March 10, 2021, at 1:00 p.m.

Chairperson Zech made a Motion, Supported by Director Walker-Griffea, to cancel the March 4, 2021, 1:00 p.m., Board of Directors Workshop Meeting. The motion carried unanimously.

B. Board Members' Remarks

Director Walker-Griffiea made an inquiry regarding one of the public comments made stating there was an issue with the website. Mr. Wolfson responded that we will do a review of the website to make sure everything is working properly and will also test the CEO@glwater.org email to make sure that email address is working properly as well.

Director Baker gave remarks regarding his disappointment that the Closed Session update on Highland Park did not occur today, and he looks forward to discussing Highland Park at the next meeting (March 10, 2021).

Director Brown requested Meeting Minutes or notes relating to Highland Park are sent to the Board.

13. CEO's Report

A. [2021-066](#) CEO'S Report - February, 2021

Sponsors: Sue F. McCormick

Indexes: Office of the Executive

Attachments: [CEO Report - February 26, 2021 and General Counsel Report](#)

Motion By: Gary Brown
Support By: Jaye Quadrozzi
Action: Received and Filed
The motion carried by a unanimous vote.

14. Other Matters

There were no other matters.

15. Adjournment

Chairperson Zech requested a Motion to Adjourn.

Motion By: Beverly Walker-Griffiea
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 4:27 p.m.