



Financial Services Audit Committee Communication

Date: December 6, 2024
To: Great Lakes Water Authority Audit Committee
From: Nicolette Bateson, CPA
Chief Financial Officer/Treasurer
Re: Proposed Calendar Year 2025 Audit Committee Meeting Dates

Background: Annually in November, the Audit Committee establishes its meeting schedule for the upcoming calendar year.

Analysis: Listed below are the proposed 2025 Audit Committee meeting dates following the cadence of meeting on the *fourth* Friday of each month with some exceptions as noted below.

The proposed meeting time is 8:00 a.m. with the meetings continuing to be held online and/or as posted to provide for remote telephonic and online participation by the public.

January 24, 2025	May 23, 2025	September 26, 2025
February 28, 2025	June 27, 2025	October 24, 2025
March 28, 2025	July 25, 2025	November 21, 2025*
April 25, 2025	August 22, 2025	December 19, 2025*

* Moved up one week due to holidays scheduled.

It should be noted that the Audit Committee is a sub-quorum advisory committee which, except for the meetings where the Audit Committee selects an external auditor, the Committee is not subject to the Open Meetings Act. As a matter of practice, the GLWA Audit Committee encourages public participation by remote telephonic and electronic means with access information posted on the Audit Committee agendas.

Proposed Action: Approve the meeting schedule as proposed or amended.