



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors

Wednesday, January 25, 2023

2:00 PM

Water Board Building 5th Floor
(subject to available capacity)
and
Zoom Telephonic

Water Board Building 5th Floor
and
Zoom

Join Zoom Meeting:

<https://glwater.zoom.us/j/83526516185?pwd=bExBYkJjYUVva0kzNFlnCHZ6c1pSdz09>

Join By Telephone

US Toll-Free:

888 788 0099; or 877 853 5247

Meeting ID: 835 2651 6185

Pass Code: 285436

1. Call to Order

Chairperson Hendrix called the meeting to order at 2:00 p.m.

2. Quorum Call

Present: 5 - Chairperson Freman Hendrix, Vice-Chairperson Brian Baker, Director Gary Brown, Director Jaye Quadrozzi, and Director John J. Zech

Excused: 1 - Secretary Beverly Walker-Griffea

3. Consent Matters

William M. Wolfson, Chief Administrative and Compliance Officer, stated that the Legal Committee met today, and has requested to move items 9G. - 9J. from 9. New Business (Items for Discussion) to the Consent Matters, which would then be items 3C. xiii. - xvi.

Chairperson Hendrix asked Members of the Board if there were any objections to moving the requested items to the Consent Matters.

There being no objections, items 9G. - 9J. were moved to 3C. Consent Matters.

A. Approval of Minutes (Item for Consent)

i. [2023-027](#) **December 14, 2022 Board of Directors Workshop Meeting Minutes (Draft)**

Sponsors: Rechanda Willis

Attachments: [December 14, 2022 Board of Directors Workshop Meeting Minutes](#)

Motion By: Brian Baker
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

B. Communications

I. [2023-022](#) **Receipt of Correspondence**

No Action Taken

II. [2023-006](#) **CEO's KPI Report**

Sponsors: Suzanne Coffey and William Wolfson

Indexes: Office of the Executive

Attachments: [EUM Key Metrics Dashboard 230111 FINAL](#)
[1-23 Red Yellow Green Report](#)
[Reso 23-006- Explanation of CEO Red and Yellow Report](#)

Motion By: Brian Baker
Support By: Jaye Quadrozzi
Action: Received and Filed
The motion carried by a unanimous vote.

C. New Business (Items for Consent)

i. [2022-599](#) **Proposed Change Order No. 1
Contract No. 1904449
Lake Huron Water Treatment Plant Pilot Plant Design Build Services
CIP #111011 / BCE Score: N/A**

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: Brian Baker
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

ii. [2022-600](#) **Contract No. 2103350
Pump Station No. 1 Improvements
CIP #211006**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [2103350.Procurement Board Report-RFB](#)
[2103350 - Cost Tabulation](#)
[2103350 Vendor Response Follow-up](#)

Motion By: Brian Baker
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

iii. [2022-601](#) **Proposed Change Order No. 1
Contract No. 1902224
Design Build Contract for the CSO Structural Improvements
CIP #260614**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Brian Baker
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

iv. [2022-602](#) **Proposed Change Order No. 4
GLWA-1802410
Rehabilitation of Various Sampling Sites & PS2 Ferric Chloride
System
CIP #216004**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Brian Baker
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

- v. [2022-603](#) **Proposed Amendment No. 1**
Contract No. 1900318
Task Order Engineering Services
O&M

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Brian Baker
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

- vi. [2022-604](#) **Proposed Change Order No. 3**
Contract No.1903598
Construction Manager at Risk for the Assessment and
Rehabilitation of WRRF Yard Piping and Underground Utilities
CIP #216006

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Brian Baker
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

- vii. [2022-605](#) **Proposed Amendment No. 3**
Contract No. 1903601
Yard Piping Engineering Services
CIP #216006

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Brian Baker
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

- viii. [2022-606](#) **Contract No. 2202757**
Joy Rd. and Brush/Bates Sewer Improvements
CIP #260206 / BCE 57.6
- Sponsors:** Navid Mehram and Todd King
- Indexes:** Wastewater Operations
- Attachments:** [2202757.Procurement Board Report](#)
[2202757.Cost Tabulation](#)
- Motion By:** Brian Baker
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.
- ix. [2022-607](#) **Contract No. 2201762**
PS 1 Rack and Grit HVAC Upgrade
CIP #211011 / BCE 77.50
- Sponsors:** Navid Mehram
- Indexes:** Wastewater Operations
- Attachments:** [2201762.Procurement Board Report](#)
[2201762.Cost Tabulation](#)
[2201762.Vendor Response Follow-up](#)
- Motion By:** Brian Baker
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.
- x. [2022-609](#) **Proposed Change Order 3**
Contract No. GLWA-CON-197
Modifications to Incineration Sludge Feed Systems in Complex II at
WRRF, Package “A”; Replacement of EB-26 Unit Substation,
Package “B”; Replacement of Nine MCCs, Package “C”
CIP #213007
Vendor: Weiss Construction Co., LLC
- Sponsors:** Navid Mehram
- Indexes:** Wastewater Operations
- Motion By:** Brian Baker
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

xi. [2023-003](#) **Contract No. 2201101
Incinerator 11 Rehabilitation
O&M**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [2201101.Procurement Board Report-RFB \(003\)](#)
[2201101.Cost Tabulation - Notice of Respondents](#)

Motion By: Brian Baker
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

xii. [2023-005](#) **Contract No. 2101167
Cyber Security, Ovation, Instrumentation and Controls Upgrades
and Updates
O&M**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [2101167 Procurement Board Report](#)
[2101167 Vendor Response Follow-up](#)

Motion By: Brian Baker
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

xiii. [2023-011](#) **Proposed Amendment No. 1 to Reciprocal Backup Water Service
Contract with Genesee County Drain Commissioner**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [GCDC Reciprocal Backup Water Service Contract Am 1 2022 Ex E](#)

Motion By: Brian Baker
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

xiv. [2023-012](#) **Proposed Amendment No. 2 to Water Service Contract with City of Flint**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Flint Water Contract Am 2 2022 Ex B](#)

Motion By: Brian Baker
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

xv. [2023-014](#) **Extend Leaseback of 1001 Clairpointe and 12400 East Jefferson, Detroit, MI from December 31, 2023 to December 31, 2024 to East Lake Baptist Church**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Brian Baker
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

xvi. [2023-028](#) **Lease Agreement with Urban Renewal Initiative Foundation (1021, 1029, 1037 Ashland Street, Detroit, MI)**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Brian Baker
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

4. Approval of Agenda

Chairperson Hendrix requested a Motion to Approve the Agenda as Amended.

Motion By: John J. Zech
Support: Gary Brown
Action: Approved as Amended
The motion carried unanimously.

5. Approval of Consent Matters (3A.i., 3B. i. - ii., and 3C. i. - xvi.)

A motion was made by Vice-Chairperson Baker, seconded by Director Quadrozzi, to approve the Consent Matters. The motion carried unanimously.

6. Public Comment

There were no public comments.

7. Communications

A. [2023-023](#) Receipt of Correspondence

No Action Taken

8. Old Business

None

9. New Business (Items for Discussion)

A. [2023-033](#) Recognition of American Water Works Association President-Elect, Cheryl Porter

Sponsors: Suzanne Coffey

Indexes: Office of the Executive

Chief Executive Officer, Suzanne R. Coffey, presented an Award to Cheryl Porter, Chief Operating Officer - Water and Field Services, in recognition of her breaking barriers, her leadership in the water sector, and being selected as the American Water Works Association's next President-Elect.

Chairperson Hendrix, on behalf of the Board, extended congratulations to Cheryl Porter.

B. [2023-016](#) Presentation: 120-inch Water Main Break (WMB) Conclusion for the Board

Sponsors: Cheryl Porter

Indexes: Water Operations

Attachments: [120-inch Water Main Break Conclusion for the Board](#)

Motion By: John J. Zech
Support By: Brian Baker
Action: Received and Filed
The motion carried by a unanimous vote.

C. [2023-017](#) Proposed FY 2024 AND FY 2025 Biennial Budget Request

Sponsors: Nicolette Bateson

Indexes: Finance

- Attachments:** [2.0 Budget Charges Board Presentation Executive Summary](#)
[3.0 Proposed Budget One pager 12.16.2022](#)
[4.0 Proposed Charges One Pager 12.16.2022](#)
[5.01 GLWA Dollar Water Services FY 2024](#)
[5.02 GLWA Dollar Wastewater Services FY 2024](#)
[5.03 GLWA Dollar Combined Water Waste FY 2024](#)
[6.0 2023-TBD Resolution-Legistar-Budget with support](#)

Motion By: Jaye Quadrozzi

Support By: Gary Brown

Action: Received and Filed

Referred to the Audit Committee

Postponed to February 22, 2023 Board of Directors Meeting

The motion carried by a unanimous vote.

D. [2023-018](#) Presentation: Proposed FY 2024 Schedule of Service Charges

Sponsors: Nicolette Bateson

Indexes: Finance

- Attachments:** [2.0 2023-TBD Resolution.Legistar-Charges](#)
[2.1 FY 2024 Water Charge Schedule 1.20.2023](#)
[2.2 FY 2024 Sewer Charge Schedule 1.20.2023](#)
[2.3 FY 2024 Industrial Charge Schedule 1.20.2023](#)
[3.0 FY 2024 COS Service Charge Recommendations 123022](#)

Motion By: Jaye Quadrozzi

Support By: Gary Brown

Action: Received and Filed

Referred to the Audit Committee

Postponed to February 22, 2023 Board of Directors Meeting

The motion carried by a unanimous vote.

E. [2023-009](#) FY 2024-2028 Capital Improvement Plan

Sponsors: Jody Caldwell and Dima El-Gamal

Indexes: Planning Services

Attachments: [FY 2024–2028 Capital Improvement Plan .pptx](#)
[Appendix A Water Business Case Evaluation.pdf](#)
[CIP_Report_Draft_2-2023.01.12.pdf](#)
[2022 Public Comments-Discussion Draft 1 QA.pdf](#)
[Appendix B Wastewater Business Case Evaluation.pdf](#)
[Appendix C Centralized Services Business Case Evaluation.pdf](#)
[Appendix D System Background Information.pdf](#)
[Appendix E Scoring Equation Tech Memo.pdf](#)
[Appendix F How to Navigate the CIP.pdf](#)

Motion By: Jaye Quadrozzi

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

F. [2023-015](#) Resolution Regarding Approval of FY 2024 through FY 2028 Capital Improvement Plan

Sponsors: Jody Caldwell and Dima El-Gamal

Indexes: Planning Services

Attachments: [Resolution 2023-015](#)
[CIP_Report_FY2024_2028.pdf](#)
[Appendix A Water Business Case Evaluation.pdf](#)
[Appendix B Wastewater Business Case Evaluation.pdf](#)
[Appendix C Centralized Services Business Case Evaluation.pdf](#)
[Appendix D System Background Information.pdf](#)
[Appendix E Scoring Equation Tech Memo.pdf](#)
[Appendix F How to Navigate the CIP.pdf](#)

Motion By: Brian Baker

Support By: John J. Zech

Action: Postponed to February 22, 2023 Board of Directors Meeting

The motion carried by a unanimous vote.

The Board will also discuss such other matters.

10. Reports

None

11. Remarks

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

Director Brown gave a report regarding the status of the Detroit Water and Sewerage Department's Lifeline Plan, to which Nicolette Bateson, GLWA Chief Financial Officer, responded with follow-up remarks.

12. CEO's Report

A. [2023-030](#) CEO Report - January 25, 2023

Sponsors: Suzanne Coffey

Indexes: Office of the Executive

Attachments: [CEO and General Counsel Report - January 25, 2023](#)

Motion By: Gary Brown

Support By: John J. Zech

Action: Received and Filed

The motion carried by a unanimous vote.

13. Other Matters

William M. Wolfson, Chief Administrative and Compliance Officer, stated that we are in a position to not go forward with the Board of Directors Workshop Meeting scheduled for February 8, 2023 (1:00 p.m.), which we offer to the Audit Committee, who is looking for an alternative date/time to meet.

Mr. Wolfson advised the public that there is no anticipated action by the Board following today's two Closed Sessions, other than adjournment.

14. Closed Session

A. [2023-029](#) Closed Session Request - Pending Litigation - DWSD v HIGHLAND PARK, WCCC No. 14-001974-CK; GLWA V HIGHLAND PARK, WCCC No. 20-011589-CB

Sponsors: Randal Brown

Indexes: General Counsel

Chairperson Hendrix requested a Motion and Roll Call Vote to enter into Closed Session at 3:45 p.m.

Motion By: Gary Brown

Support By: John J. Zech

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Hendrix, Vice-Chairperson Baker, Director Brown, Director Quadrozzi, and Director Zech

Excused: 1 - Secretary Walker-Griffea

B. [2023-032](#) Closed Session Request - Attorney-Client Communications

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Jaye Quadrozzi

Support By: Brian Baker

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Hendrix, Vice-Chairperson Baker, Director Brown, Director Quadrozzi, and Director Zech

Excused: 1 - Secretary Walker-Griffea

Entered Closed Session at 3:46 p.m.

Returned from Closed Session at 3:55 p.m.

The only matters discussed were pending litigation - DWSD v Highland Park, WCCC No. 14-001974-CK; GLWA v Highland Park, WCCC No. 20-011589-CB; and attorney-client communications.

15. Adjournment

Chairperson Hendrix requested a Motion to Adjourn.

Motion By: Jaye Quadrozzi

Support: John J. Zech

Action: Approved

The motion carried unanimously.

There being no further business, the meeting was adjourned at 3:57 p.m.