

**Great Lakes Water Authority
Board Member Review of Proposed Procurement Policy
ADDENDUM - October 24, 2018**

Sec. #	Board Comment and Administration's Response
Section 1	<p>Director Munfakh: Section 1 Introduction. Distinguish between Vendor Services and Professional Services.</p> <p>Response: This could be accomplished in the definitions.</p>
4.4	<p>Director Munfakh: Sec. 4.4 Pre-Qualification of Vendors. We should publish a list of pre-qualified vendors with each specific discipline. MDOT does this now.</p> <p>Response: This could be accomplished in the Procurement Procedures.</p>
5.1	<p>Director Munfakh: Sec. 5.1 Solicitation Development and Advertisement. Would like every solicitation to indicate how the bid/proposal will be evaluated. For example, how many points is assigned to each evaluation category.</p> <p>Response: This is largely done now and will be incorporated into the procurement procedures.</p>
5.4	<p>Director Munfakh: Sec. 5.4 Professional Services. Eliminate "competitive" in the first sentence.</p> <p>Response: Director Munfakh is going to send an example of why "competitive" should not be before "QBS method."</p>
5.5.3	<p>Director Munfakh: Sec. 5.5.3 Value Engineering. Wants Value Engineering as a requirement.</p> <p>Response: To be discussed at Board meeting.</p>
5.8	<p>Director Munfakh: Sec. 5.8 Bonds. Would like a Labor and Materials Bond as well.</p> <p>Response: GLWA requires a Payment Bond (Surety Bond) that covers subcontractors and suppliers to be in case of default.</p>
6.1	<p>Director Munfakh: Sec. 6.1 Advertisement. "and/or" should be changed to "and." Believes Procurement should advertise in print media as well as on Bonfire.</p> <p>Response: GLWA is considering other supplemental sources that are cost effective. GLWA's projects currently are listed in Dodge Reports and Construction Association of Michigan (CAM) communications.</p>

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7.2	<p>Director Munfakh: Sec. 7.2 Responses Submitted After Due Date and Time. Believes Procurement should not open the late submittals.</p> <p>Response: GLWA no longer accepts paper copies of bid submittals. They are submitted on Bonfire where there is an electronic date/time stamp and permanently recorded. All late submittals are not open in Bonfire.</p>
8.3	<p>Director Munfakh: Sec. 8.3 Protest. Recommends that the CPO not make the bid protest decision because there could be a bias. Instead, recommends a committee of three that would make the decision. Is O'K with Chief Administrative & Compliance Officer handling the appeal.</p> <p>Response: To be discussed at Board Meeting.</p>
10.2.1	<p>Director Munfakh: Sec. 10.2.1 Approval Requirement Table. Recommends only having two approval levels: (1) \$499,999 and under: CEO approved; and (2) \$500,000 and over: Board approval.</p> <p>Response: To be discussed at Board Meeting.</p>
11.2.1	<p>Director Munfakh: Sec. 11.2.1 Term Change Orders. Take out "may" in the first sentence so the sentence now reads "Change Orders or amendments that extend the term of a Contract require reauthorization."</p> <p>Response: Agreed.</p>
11.3	<p>Director Munfakh: Sec. 11.3 Change Order Directive (CCD). Recommends issuing a Change Order after the CCD is approved.</p> <p>Response: Construction Change Directive (CCD) funding is taken from the provisional allowance which is established and included in the original contract approval. Therefore, no Change Order is required.</p>
12.1	<p>Director Munfakh: Sec. 12.1 Contract Compliance. Recommends taking out "CPO" in the last sentence. Only wants the CEO to have the authority to terminate a contract in this situation.</p> <p>Response: To be Discussed at Board Meeting.</p>
Comment	<p>Director Munfakh: Does not see anything in the Proposed Policy regarding Minority Business Enterprise (MBE) or Women Business Enterprise (WBE) certified firms having preferences. Understands that GLWA is a regional authority so cannot have Detroit based companies having a preference.</p> <p>Response: No public organization in Michigan can have preferences for MBE and WBE companies according Proposition 2 passed several years ago. In addition, GLWA's Articles of Incorporation (Article 9L) indicate that there shall be no quotas or set-asides.</p>