



**GLWA Procurement**

<b>Effective Date:</b> 7/1/2024	<b>Document #:</b> FSA_PRO_TPL_0024	<b>Revision Date:</b> 7/21/2025	<b>Revision#:</b> 1
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<b>Document Title:</b> Procurement Board Report	<b>Document Owner/Department:</b> Procurement Team
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**Date: February 5, 2026**  
**To: Suzanne R. Coffey, P.E., Chief Executive Officer**  
**From: Daniel Edwards, Procurement Manager**  
**Re: Procurement Report**

General Information			
Contract Number:	REQ-0002500	Project Owner:	Brian Vanhall
CIP#:	113010		
Contract Title:	Southwest Water Flocculation Improvements		
Vendor:	CDM Smith Michigan, Inc.		
Budget:	Capital Project		
Federal/State Funded	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

Procurement Method			
Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS)			
Advertised:	June 30, 2025	Addendums released:	2
Buyer:	Alison Yates	Downloaded by:	70
Response due date:	August 11, 2025	Responses received:	4

**Business Inclusion and Diversity (B.I.D.) - Applicable**

The recommended vendor for award submitted a B.I.D. plan per the requirements under this solicitation.

Vendor <i>(In order of highest to lowest)</i>	B.I.D. Plan <i>(Pass/Fail)</i>	Scored Criteria <i>(0 or 1)</i>			Cert.	Score w/o B.I.D.	Score with B.I.D.
		State of Michigan	GLWA Territory	Econ. Territory			
CDM Smith Michigan Inc.	Pass	1	1	1	N/A	92.00	95.00
AECOM.com	Pass	1	1	1	N/A	75.86	78.86
Arcadis of Michigan Inc,	Pass	1	1	1	N/A	73.44	76.44
Hazen and Sawyer	Pass	1	1	0	N/A	68.90	70.90

**QBS - Cost Summary – CDM Smith Michigan Inc.**

Description	Proposed Cost	Negotiated Cost
Task 1 – Project Kickoff Meeting	\$69,312.00	\$69,312.00
Task 2 – Project Management	368,511.00	368,511.00
Task 3 – Preliminary (30%) Design	919,662.00	905,662.00
Task 4 – Final Design	1,562,372.00	1,468,458.00
Task 5 – Bid and Award	86,837.00	86,837.00



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Task 6 – Construction Administration	871,705.00	953,465.00
Task 7 – Resident Project Representation	996,279.00	996,279.00
Task 8 – System O&M, SOP and Training	78,041.00	90,195.00
Provisory Allowance	400,000.00	400,000.00
<b>Totals</b>	<b>\$5,352,719.00</b>	<b>\$5,338,719.00</b>

*Provisory Allowance is an amount included in the Contract Price to reimburse the Contractor for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Contractor.*

Benchmarking was completed by comparing the bids for this project. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached bid tabulation.

<b>QBS Evaluation Committee: (Designation – Organization)</b>
A – Manager – Water Engineering - GLWA
B – Lifecycle Project Manager – Water Engineering - GLWA
B – Lifecycle Project Manager – Water Engineering - GLWA
D – Engineer – Water Engineering - GLWA
E – Engineer – Water Operating Services - GLWA

**Other Data Requested by GLWA Board Members for Recommended Vendor**

Minority Business Enterprise (MBE): No  
 Detroit Based Business (DBB): Yes  
 Small Business Enterprise (SBE): No

Sub-Contractor(s) List:  
 NTH Consultants, LTD  
 Northwest Hydraulic Consultants  
 Corrosion Probe, Inc.

Vendor Response Survey: N/A

**Litigation**

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

**Financials**



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A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

**Previous Contract**

Previous contract holder: Not Applicable