



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
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Meeting Minutes - Draft

Board of Directors Workshop Meeting

Wednesday, October 10, 2018

1:00 PM

Water Board Building 5th Floor

1. Call to Order

Vice Chairman Baker called the meeting to order at 1:01 p.m.

2. Quorum Call

Present: 5 - Vice Chairman Brian Baker, Secretary Abe Munfakh, Director Gary Brown, Director Robert Daddow, and Director Craig Hupy

Excused: 1 - Chairman Freman Hendrix

3. Approval of Agenda

William M. Wolfson, Chief Administrative and Compliance Officer, reminded the public that after today's Closed Session, there may be action taken by the Board.

Vice Chairman Baker requested a Motion to approve the Agenda.

Motion By: Abe Munfakh

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

4. Approval of Minutes

A. [2018-947](#) September 26, 2018 Board of Directors Meeting Minutes.Draft

Attachments: [September 26, 2018 Board of Directors Meeting Minutes](#)

Vice Chairman Baker requested a Motion to approve the September 26, 2018 Board of Directors Meeting Minutes.

Motion By: Robert Daddow

Support By: Craig Hupy

Action: Approved

The motion carried by a unanimous vote.

5. Public Comment

There were no public comments.

6. Communications

A. [2018-948](#) Receipt of Correspondence

Attachments: [Michael S. Candela Communication](#)
[GLWA Response to Michael S. Candela](#)

Motion By: Abe Munfakh
Support By: Robert Daddow
Action: Received and Filed
The motion carried by a unanimous vote.

7. Old Business

None

8. New Business

A. [2018-954](#) Discussion Regarding Recent GLWA Recognitions

Indexes: Office of the Executive

Attachments: [LIFT Prize Article](#)

Sue F. McCormick, Chief Executive Officer, introduced the newest member of the Executive Team, Navid Mehram, who joined as GLWA's first dedicated Chief Operating Officer of Wastewater Operations.

CEO McCormick stated that a team from GLWA and the University of Michigan received the first ever Intelligent Water Systems Challenge Award for using data analytics to develop a tool to maximize the use of collecting systems and minimize combined sewer overflows in Detroit, and recognized Wendy Barrott, who was instrumental in this project. The recognition was also recently presented at an awards ceremony at WEFTEC 2018 in New Orleans.

CEO McCormick also stated that GLWA was awarded the "Utility of the Future Today" Award by the Water Environment Federation, the Water Research Foundation, NACWA, Water Reuse, and the US EPA, which was recently presented at an awards ceremony at WEFTEC 2018. CEO McCormick recognized Wendy Barrott, Majid Khan and Philip Kora, who were instrumental in the start-up of the Biosolids Dryer Facility, which was used to show how GLWA has put the principles of a Utility of the Future into action. Majid Khan and Wendy Barrott received the award on behalf of the WRRF team.

CEO McCormick presented a GLWA award to Michelle Zdrodowski, Chief Public Affairs Officer, who was recognized by Crains as a notable woman in marketing and communications.

B. [2018-949](#) Presentation: Great Lakes Water Authority Recognized as Michigan Public Purchasing Officers Association 2018 Agency of the Year

Indexes: Finance

Attachments: [Agency of the Year Application for the Great Lakes Water Authority 2018](#)

No Action Taken

C. [2018-950](#) **U.S. Small Business Administration Partnership Agreement**

Indexes: Finance

Attachments: [Great Lakes Water Authority signed SAM as of 10.4.2018](#)

Motion By: Gary Brown
Support By: Abe Munfakh
Action: Received and Filed
The motion carried by a unanimous vote.

D. [2018-946](#) **Presentation: Procurement Group Update**

Indexes: Finance

Attachments: [Presentation: Small Business Initiative](#)
[Presentation: Procurement Cycle Timeline Update](#)
[Vendor Outreach Event Report for Board 10.10.2018](#)
[Sonya Collins NMSDC Conference October 2018](#)

Motion By: Abe Munfakh
Support By: Craig Hupy
Action: Received and Filed
The motion carried by a unanimous vote.

E. [2018-934](#) **Presentation: Proposed, Amended GLWA Procurement Policy**

Indexes: Finance

Attachments: [2018-934 Documents binder](#)

Motion By: Craig Hupy
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

F. [2018-896](#) **Proposed Amendment No. 3 to Water Service Contract with Burtchville Township**

Indexes: General Counsel

Attachments: [Burtchville Twp Water Contract Am 3 Ex B 2018](#)

Motion By: Craig Hupy
Support By: Abe Munfakh
Action: Approved
The motion carried by a unanimous vote.

G. [2018-897](#) **Proposed Amendment No. 2 to Water Service Contract with Charter Township of Chesterfield**

Indexes: General Counsel

Attachments: [Chesterfield Water Contract Am 2 EX B 2018](#)

Motion By: Brian Baker
Support By: Robert Daddow
Action: Approved
The motion carried by a unanimous vote.

H. [2018-898](#) **Proposed Amendment No. 3 to Water Service Contract with Charter Township of Clinton**

Indexes: General Counsel

Attachments: [Clinton Twp Contract Am 3 EX B 2018](#)

Motion By: Brian Baker
Support By: Robert Daddow
Action: Approved
The motion carried by a unanimous vote.

I. [2018-899](#) **Proposed Amendment No. 5 to Water Service Contract with Charter Township of Harrison**

Indexes: General Counsel

Attachments: [Harrison Twp Water Contract Am 5 EX B 2018](#)

Motion By: Brian Baker
Support By: Robert Daddow
Action: Approved
The motion carried by a unanimous vote.

J. [2018-900](#) **Proposed Amendment No. 3 to Water Service Contract with Macomb Township**

Indexes: General Counsel

Attachments: [Macomb Twp Water Contract Am 3 EX B 2018](#)

Motion By: Brian Baker
Support By: Robert Daddow
Action: Approved
The motion carried by a unanimous vote.

K. [2018-901](#) **Proposed Amendment No. 3 to Water Service Contract with Village of New Haven**

Indexes: General Counsel

Attachments: [New Haven Water Contract Am 3 EX B 2018](#)

Motion By: Brian Baker
Support By: Robert Daddow
Action: Approved
The motion carried by a unanimous vote.

L. [2018-924](#) **Proposed Amendment No. 3 to Water Service Contract with City of**

Warren

Indexes: General Counsel

Attachments: [Warren Water Contract Am 3 EX B 2018](#)

Motion By: Brian Baker
Support By: Robert Daddow
Action: Approved
The motion carried by a unanimous vote.

M. [2018-922](#) Proposed Amendment No. 3 to Water Service Contract with Village of Grosse Pointe Shores, A Michigan City

Indexes: General Counsel

Attachments: [Grosse Pointe Shores Water Contract Am 3 EX B 2018](#)

Motion By: Abe Munfakh
Support By: Craig Hupy
Action: Approved
The motion carried by a unanimous vote.

N. [2018-935](#) Proposed Amendment No. 3 to Water Service Contract with City of Hamtramck

Indexes: General Counsel

Attachments: [Hamtramck Water Contract Am 3 EX B 2018](#)

Motion By: Abe Munfakh
Support By: Craig Hupy
Action: Approved
The motion carried by a unanimous vote.

O. [2018-936](#) Proposed Amendment No. 3 to Water Service Contract with City of Harper Woods

Indexes: General Counsel

Attachments: [Harper Woods Water Contract Am 3 EX B 2018](#)

Motion By: Abe Munfakh
Support By: Craig Hupy
Action: Approved
The motion carried by a unanimous vote.

P. [2018-938](#) Proposed Amendment No. 3 to Water Service Contract with City of Farmington

Indexes: General Counsel

Attachments: [Farmington Water Contract Am 3 EX B 2018](#)

Motion By: Robert Daddow
Support By: Abe Munfakh

Action: Approved
The motion carried by a unanimous vote.

Q. [2018-939](#) Proposed Amendment No. 4 to Water Service Contract with City of Farmington Hills

Indexes: General Counsel

Attachments: [Farmington Hills Water Contract Am 4 EX B 2018](#)

Motion By: Robert Daddow
Support By: Abe Munfakh
Action: Approved
The motion carried by a unanimous vote.

R. [2018-940](#) Proposed Amendment No. 5 to Water Service Contract with City of Novi

Indexes: General Counsel

Attachments: [Novi Water Contract Am 5 EX B 2018](#)

Motion By: Robert Daddow
Support By: Abe Munfakh
Action: Approved
The motion carried by a unanimous vote.

S. [2018-941](#) Proposed Amendment No. 3 to Water Service Contract with City of Oak Park

Indexes: General Counsel

Attachments: [Oak Park Water Contract Am 3 EX B 2018](#)

Motion By: Robert Daddow
Support By: Abe Munfakh
Action: Approved
The motion carried by a unanimous vote.

T. [2018-942](#) Proposed Amendment No. 4 to Water Service Contract with Southeastern Oakland County Water Authority

Indexes: General Counsel

Attachments: [SOCWA Water Contract Am 4 EX B 2018](#)

Motion By: Robert Daddow
Support By: Abe Munfakh
Action: Approved
The motion carried by a unanimous vote.

U. [2018-943](#) Proposed Amendment No. 4 to Water Service Contract with City of Walled Lake

Indexes: General Counsel

Attachments: [Walled Lake Water Contract Am 4 EX B 2018](#)

Motion By: Robert Daddow
Support By: Abe Munfakh
Action: Approved
The motion carried by a unanimous vote.

V. [2018-923](#) **Proposed Amendment No. 3 to Water Service Contract with City of Hazel Park**

Indexes: General Counsel

Attachments: [Hazel Park Water Contract Am 3 EX B 2018](#)

Motion By: Robert Daddow
Support By: Abe Munfakh
Action: Approved
The motion carried by a unanimous vote.

W. [2018-937](#) **Proposed Amendment No. 4 to Water Service Contract with Charter Township of Commerce**

Indexes: General Counsel

Attachments: [Commerce Twp Water Contract Am 4 EX B 2018](#)

Motion By: Robert Daddow
Support By: Abe Munfakh
Action: Approved
The motion carried by a unanimous vote.

X. [2018-953](#) **CEO's KPI Report**

Indexes: Office of the Executive

Attachments: [EUM Key Metrics Dashboard 181010-FINAL](#)
[10-18 Red, Yellow, Green Report](#)
[Reso 2018_953 Explanation of CEO Red, Yellow and Green Report August, 2018](#)

Motion By: Gary Brown
Support By: Abe Munfakh
Action: Received and Filed
The motion carried by a unanimous vote.

The Board will also discuss such other matters.

William M. Wolfson, Chief Administrative and Compliance Officer, stated that the Board may take action following today's Closed Session.

9. Reports

None

10. Remarks

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

Director Daddow inquired about the water main breaks in St. Clair.

Secretary Munfakh stated he attended a meeting of DPW Directors downriver, who had complaints of water main breaks.

11. Closed Session (The Board may take action after today's Closed Session)

- A. [2018-957](#) **Closed Session Pending Litigation - DWSD v HIGHLAND PARK, WCCC No. 14-001974-CK; CITY OF HIGHLAND PARK v UNITED STATES ENVIRONMENTAL PROTECTION AGENCY (USEPA); et al, USDC Case No. 2:16-cv-13840-SJM-DRG; CITY OF HIGHLAND PARK v CITY OF DETROIT, et al, USDC Case No. 2:167cv-12993-MFL-EAS**

Indexes: General Counsel

Vice Chairman Baker requested a Motion and Roll Call Vote to enter into Closed Session at 2:56 p.m., followed by a short recess.

Motion By: Abe Munfakh
Support By: Robert Daddow
Action: Approved
The motion carried by the following vote:

Aye: 5 - Vice Chairman Baker, Secretary Munfakh, Director Brown, Director Daddow, and Director Hupy

Excused: 1 - Chairman Hendrix

- B. [2018-955](#) **Closed Session Request - Personnel Evaluation**

Indexes: Office of the Executive; General Counsel

Attachments: [2018 CEO Closed Session Letter](#)

Motion By: Gary Brown
Support By: Abe Munfakh
Action: Approved
The motion carried by the following vote:

Aye: 5 - Vice Chairman Baker, Secretary Munfakh, Director Brown, Director Daddow, and Director Hupy

Excused: 1 - Chairman Hendrix

Entered Closed Session at 3:02 p.m.

Returned from Closed Session at 3:45 p.m.

The only matters discussed were Highland Park and Personnel Evaluation.
There was no action taken by the Board following Closed Session.

12. Adjournment

Vice Chairman Baker requested a Motion to adjourn.

Motion By: Abe Munfakh

Support By: Craig Hupy

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 3:46 p.m.