



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors Workshop Meeting

Wednesday, December 10, 2025

1:00 PM

Water Board Building 5th Floor
and
Zoom Telephonic Meeting

Join Zoom Meeting:

<https://glwater.zoom.us/j/89877696430?pwd=GefGJAyB7TvLXHegnwmyenGM9T3vRb.1>

Join by Telephone

US Toll-Free:

877 853 5247; or 888 788 0099

Meeting ID: 898 7769 6430

Passcode: 708233

1. Call to Order

Chairperson Miller called the meeting to order at 1:00 p.m.

2. Quorum Call

Present: 4 - Chairperson Mark Miller, Director Brian Baker, Director Gary Brown, and Director Freeman Hendrix

Excused: 2 - Vice-Chairperson John J. Zech, and Secretary Jaye Quadrozzi

3. Consent Matters

William M. Wolfson, Deputy Chief Executive Officer/Interim General Counsel, stated that the Operations and Resources Committee met this morning, and the Committee has requested to move New Business items 8. J. - M. to 3C. Consent Matters, where they will then become items 3C. iii. - vi.

There being no objections by the Board, the requested items were moved to 3C. Consent Matters.

A. Approval of Minutes (Item for Consent)

i. [2025-378](#) **November 20, 2025 Board of Directors Workshop Meeting Minutes (Draft)**

Attachments: [Minutes - November 20, 2025 Board of Directors Workshop Meeting](#)

Motion By: Brian Baker

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

B. Communications (Items for Consent)

i. [2025-369](#) **Receipt of Correspondence**

Attachments: [Communications from Charles Blackwell](#)
[Public Comment from Susan Ryan](#)

Motion By: Brian Baker
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

ii. [2025-413](#) **Report on Key Performance Indicators and Effective Utility Management (EUM) Metrics - December 10, 2025**

Sponsors: Suzanne Coffey and William Wolfson

Indexes: Office of the Executive

Attachments: [EUM Key Metrics Dashboard_251210_FINAL](#)

Motion By: Brian Baker
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

C. New Business (Items for Consent)

i. [2025-365](#) **Public Hearing on the Proposed FY 2027 & FY 2028 Biennial Budget Request**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7A1 AC Memo FY 2027-28 Budget Public Hearing Request.pdf](#)
[7A3 Notice of Public Hearing for GLWA Proposed Biennial Budget.docx](#)

Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

Note: A Public Hearing regarding Proposed FY 2027 & FY 2028 Biennial Budget Request has been scheduled for Wednesday, February 25, 2026, at 1:00 p.m.

ii. [2025-366](#) **Public Hearing on the Proposed FY 2027 Schedule of Revenues and Charges**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7B1 AC Memo FY 2027 Schedule of Revenues and Charges Public Hearing Request.pdf](#)
[7B3 Notice of Public Hearing for GLWA FY 2027 Water and Sewage Disposal Service Charges](#)

Motion By: Brian Baker

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

Note: A Public Hearing regarding Proposed FY 2027 Schedule of Revenues and Charges has been scheduled for Wednesday, February 25, 2026, at 1:00 p.m.

iii. [2025-388](#) **Proposed Amendment No. 6**
Contract No. 1904562/SCN-0000082
GLWA Fuel Maintenance
O&M

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: Brian Baker

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

iv. [2025-401](#) **Proposed Change Order No. 2**
Contract No. 2201762/SCN-0000301
PS1 Rack and Grit HVAC Upgrade
CIP #211011/ BCE Score: 77.50

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Brian Baker

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

v. [2025-402](#) **Proposed Amendment No. 4**
Contract No. 1904337/SCN-0000409
WRRF PS-2 Bar Racks Replacements and Grit Collection System
Improvements
CIP #211007/BCE Score: 75.70

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

vi. [2025-406](#) **Proposed Change Order No. 3**
Contract No. 2302932/SCN-0000231
Emergency Incineration C-11 Conveyor System Fire Protection
Improvements
I&E

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

4. Approval of Agenda

Chairperson Miller requested a Motion to Approve the Agenda as Amended.

Motion By: Gary Brown
Support By: Freman Hendrix
Action: Approved as Amended
The motion carried by a unanimous vote.

5. Approval of Consent Matters (Items 3Ai., 3B. i. - ii., and 3C. i. - vi.)

Chairperson Miller requested a Motion to Approve the Consent Matters.

A motion was made by Director Baker, seconded by Director Brown, to approve the Consent Matters. The motion carried unanimously.

6. Public Comment

There were no public comments.

7. Old Business

None

8. New Business (items for Discussion)

A. [2025-403](#) Approval of Audit and Related Financial Reports Pertaining to the Fiscal Year Ended June 30, 2025

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [6A 1 FY 2025 Annual Audit Financial Update.pdf](#)

[6A 1.2 Baker Tilly FY 2025 GLWA Audit Presentation.pdf](#)

[6A 1.3 Great Lakes Water Authority AUD 06-30-2025 - Audit Results - DRAFT 11.25.25.pdf](#)

[6A 1.4 GLWA Informal Management Comments Summary.pdf](#)

[6A 1.5 Gen-07.FY 2025 Annual Audit & Financial Results.pdf](#)

[6A 1.6 One-Pager Series FY 2025 Key Takeaways.pdf](#)

[6A1.7 FY 2025 GLWA Annual Comprehensive Financial Report](#)

[6A1.8 GLWA Single Audit 06-30-2025 - Report - Final Version](#)

Motion By: Brian Baker

Support By: Gary Brown

Action: Received, Filed and Approved

The motion carried by a unanimous vote.

B. [2025-370](#) 2025 Government Relations Update

Sponsors: William Wolfson

Indexes: Office of the Executive

Attachments: [GLWA Federal Government Relations December 2025 Board](#)

[Presentation](#)

[Dykema GLWA Legislative Update FINAL 12.10.25](#)

Motion By: Freeman Hendrix

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

C. [2025-412](#) **Presentation: Administrative Compliance Agreement (ACA) Update, December 10, 2025**

Sponsors: Cheryl Porter

Indexes: Water Operations

Attachments: [ACA Update Board Presentation - December 2025](#)

Motion By: Freman Hendrix

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

D. [2025-398](#) **Resolution 2025-398, Recognizing December 8-14, 2025, as Water and Wastewater Professionals Workforce Week**

Sponsors: Jordie Kramer, Michelle Zdrodowski and William Wolfson

Indexes: Organizational Development; Public Affairs

Attachments: [GLWA Reso. 2025-398 Water_Wastewater Professionals Week 2025](#)

Motion By: Brian Baker

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

E. [2025-371](#) **Discussion of Resolution 2017-214 Regarding Board Officers**

Sponsors: William Wolfson

Indexes: Board of Directors

Attachments: [Resolution 2017-214 RE: Board Officers](#)

Motion By: Freman Hendrix

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

F. [2025-372](#) **Review of Committee Assignments**

Sponsors: William Wolfson

Indexes: Board of Directors

Attachments: [2025 GLWA Board of Directors Committee Assignments](#)

Motion By: Brian Baker

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

Note: There were no changes to Committee assignments

G. [2025-373](#) Election of Board Chairperson

Sponsors: William Wolfson

Indexes: Board of Directors

Attachments: [Resolution 2017-214 RE: Board Officers](#)

Director Brown made a Motion, Supported by Director Hendrix, to nominate John J. Zech to serve as Chairperson of the Great Lakes Water Authority Board of Directors for a term ending December 31, 2026.

Motion By: Gary Brown

Support By: Freman Hendrix

Action: Approved

The motion carried by a unanimous vote.

H. [2025-374](#) Election of Board Vice-Chairperson

Sponsors: William Wolfson

Indexes: Board of Directors

Attachments: [Resolution 2017-214 RE: Board Officers](#)

Director Hendrix made a Motion, Supported by Director Baker, to nominate Jaye Quadrozzi to serve as Vice-Chairperson of the Great Lakes Water Authority Board of Directors for a term ending December 31, 2026.

Motion By: Freman Hendrix

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

I. [2025-375](#) Election of Board Secretary

Sponsors: William Wolfson

Indexes: Board of Directors

Attachments: [Resolution 2017-214 RE: Board Officers](#)

Director Baker made a Motion, Supported by Director Brown, to nominate Freman Hendrix to serve as Secretary of the Great Lakes Water Authority Board of Directors for a term ending December 31, 2026.

Motion By: Brian Baker

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

The Board will also discuss such other matters.

9. Reports

None

10. Remarks

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

Director Baker thanked Chairperson Miller for serving as Chair of the Great Lakes Water Authority Board of Directors.

11 Other Matters

William M. Wolfson, Deputy CEO/Interim General Counsel, on behalf of himself and CEO Coffey, wished everyone a Happy Holiday Season.

CEO Coffey gave appreciation for the Board's support and expressed her honor in serving in the role as Chief Executive Officer (Great Lakes Water Authority), and also wished everyone a great Holiday Season.

12. Closed Session

A. [2025-377](#) **Closed Session Request - Attorney-Client Communication(s)**

Sponsors: William Wolfson

Indexes: General Counsel

Chairperson Miller requested a Motion and Roll Call Vote to enter into Closed Session at 2:32 p.m.

Motion By: Brian Baker

Support By: Freman Hendrix

Action: Approved

The motion carried by the following vote:

Aye: 4 - Chairperson Miller, Director Baker, Director Brown, and Director Hendrix

Excused: 2 - Vice-Chairperson Zech, and Secretary Quadrozzi

Entered Closed Session at 2:34 p.m.

Returned from Closed Session at 2:51 p.m.

The only matter discussed was an attorney-client communication.

13. Adjournment

There being no further business, Chairperson Miller adjourned the meeting at 2:52 p.m.