



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Draft

### Audit Committee

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Friday, April 24, 2020

8:00 AM

Telephonic

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#### Telephonic

Call in Number: 1-866-528-2256

Access Code: 9169911

#### 1. Call To Order

Chairman Baker called the meeting to order at 8:00 a.m.

#### 2. Quorum Call

**Present:** 2 - Chairperson Brian Baker, and Director Gary Brown

#### 3. Approval of Agenda

Chairman Baker requested a Motion to approve the Agenda.

**Motion By:** Gary Brown

**Support By:** Brian Baker

**Action:** Approved

The motion carried by a unanimous vote.

#### 4. Approval of Minutes

##### A. [2020-140](#) Approval of Minutes of March 27, 2020

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [4A Audit Committee Meeting Minutes - March 27, 2020](#)

Chairman Baker requested a Motion to approve the March 27, 2020 Audit Committee Meeting Minutes.

**Motion By:** Gary Brown

**Support By:** Brian Baker

**Action:** Approved

The motion carried by a unanimous vote.

#### 5. Public Comment

There were no public comments.

## 6. Old Business

- A. [2020-141](#) Water Residential Assistance Program Evaluation Redesign & Request for Proposal Process

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [6A1 WRAP RFP Process and Proposed Schedule](#)  
[6A2 Targeted Evaluations Can Help Policymakers Set Priorities \\_The Pew Charitable Trusts](#)

**Motion By: Gary Brown**  
**Support By: Brian Baker**  
**Action: Received and Filed**  
The motion carried by a unanimous vote.

- B. [2020-142](#) GLWA Fraud & Ethics Hotline Update

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [6B1 Fraud and Ethics Hotline Report](#)  
[6B2 GLWA Hotline Brochure](#)  
[6B3 GLWA Hotline Poster](#)

**Motion By: Gary Brown**  
**Support By: Brian Baker**  
**Action: Received and Filed**  
The motion carried by a unanimous vote.

## 7. New Business

- A. [2020-143](#) Budget Amendment Policy

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7A1 Proposed Budget Amendment Policy](#)  
[7A2 Proposed Budget Amendment Policy](#)

**Motion By: Gary Brown**  
**Support By: Brian Baker**  
**Action: Received and Filed**  
The motion carried by a unanimous vote.

## 8. Reports

- A. [2020-144](#) CFO Update
- Sponsors:** Nicolette Bateson
- Indexes:** Finance
- Attachments:** [8A1 CFO Update - 4.21.2020](#)
- Motion By:** Gary Brown  
**Support By:** Brian Baker  
**Action:** Received and Filed  
The motion carried by a unanimous vote.
- B. [2020-145](#) Special Report: Operations & Maintenance Budget Impacts of COVID-19;  
FY 2020 Contingency & Continuity Resources
- Sponsors:** Nicolette Bateson
- Indexes:** Finance
- Attachments:** [8B2 O&M Budget Impacts of COVID-19 Resources](#)
- Motion By:** Gary Brown  
**Support By:** Brian Baker  
**Action:** Received and Filed  
The motion carried by a unanimous vote.
- C. [2020-146](#) Monthly Financial Report for January 2020
- Sponsors:** Nicolette Bateson
- Indexes:** Finance
- Attachments:** [8C GLWA Monthly Financial Report January 2020](#)
- Motion By:** Gary Brown  
**Support By:** Brian Baker  
**Action:** Received and Filed  
The motion carried by a unanimous vote.
- D. [2020-147](#) Fiscal Year 2018 Shared Services True-Up Update, FY 2019 and Beyond
- Sponsors:** Nicolette Bateson
- Indexes:** Finance
- Attachments:** [8D FY 2018 True Up Status Memo 4.24.2020](#)
- Motion By:** Gary Brown  
**Support By:** Brian Baker  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

E. [2020-148](#) Quarterly Water Residential Assistance Program Report

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8E Quarterly WRAP Report as of 2.29.2020](#)

**Motion By:** Gary Brown  
**Support By:** Brian Baker  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

9. Communication

A. [2020-149](#) The Procurement Pipeline for April 2020

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [9A April 2020 Procurement Pipeline](#)

**Motion By:** Gary Brown  
**Support By:** Brian Baker  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

10. Look Ahead

A. The next Audit Committee Meeting is scheduled to be held Friday, May 15, 2020 at 8:00 a.m.

11. Other Matters

None

12. Adjournment

Chairman Baker requested a Motion to Adjourn.

**Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 9:48 a.m.