



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Final

### Board of Directors Workshop Meeting

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Wednesday, December 10, 2025

1:00 PM

Water Board Building 5th Floor  
and  
Zoom Telephonic Meeting

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**Join Zoom Meeting:**

**<https://glwater.zoom.us/j/89877696430?pwd=GefGJAyB7TvLXHegnwmyenGM9T3vRb.1>**

**Join by Telephone**

**US Toll-Free:**

**877 853 5247; or 888 788 0099**

**Meeting ID: 898 7769 6430**

**Passcode: 708233**

#### 1. Call to Order

Chairperson Miller called the meeting to order at 1:00 p.m.

#### 2. Quorum Call

**Present:** 4 - Chairperson Mark Miller, Director Brian Baker, Director Gary Brown, and Director Freeman Hendrix

**Excused:** 2 - Vice-Chairperson John J. Zech, and Secretary Jaye Quadrozzi

#### 3. Consent Matters

William M. Wolfson, Deputy Chief Executive Officer/Interim General Counsel, stated that the Operations and Resources Committee met this morning, and the Committee has requested to move New Business items 8. J. - M. to 3C. Consent Matters, where they will then become items 3C. iii. - vi.

There being no objections by the Board, the requested items were moved to 3C. Consent Matters.

##### A. Approval of Minutes (Item for Consent)

i. [2025-378](#) **November 20, 2025 Board of Directors Workshop Meeting Minutes (Draft)**

**Attachments:** [Minutes - November 20, 2025 Board of Directors Workshop Meeting](#)

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Approved

The motion carried by a unanimous vote.

**B. Communications (Items for Consent)**

i. [2025-369](#) **Receipt of Correspondence**

**Attachments:** [Communications from Charles Blackwell](#)  
[Public Comment from Susan Ryan](#)

**Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

ii. [2025-413](#) **Report on Key Performance Indicators and Effective Utility Management (EUM) Metrics - December 10, 2025**

**Sponsors:** Suzanne Coffey and William Wolfson

**Indexes:** Office of the Executive

**Attachments:** [EUM Key Metrics Dashboard\\_251210\\_FINAL](#)

**Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**C. New Business (Items for Consent)**

i. [2025-365](#) **Public Hearing on the Proposed FY 2027 & FY 2028 Biennial Budget Request**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7A1 AC Memo FY 2027-28 Budget Public Hearing Request.pdf](#)

[7A3 Notice of Public Hearing for GLWA Proposed Biennial Budget.docx](#)

**Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

**Note:** A Public Hearing regarding Proposed FY 2027 & FY 2028 Biennial Budget Request has been scheduled for Wednesday, February 25, 2026, at 1:00 p.m.

ii. [2025-366](#) **Public Hearing on the Proposed FY 2027 Schedule of Revenues and Charges**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7B1 AC Memo FY 2027 Schedule of Revenues and Charges Public Hearing Request.pdf](#)  
[7B3 Notice of Public Hearing for GLWA FY 2027 Water and Sewage Disposal Service Charges](#)

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Approved

The motion carried by a unanimous vote.

Note: A Public Hearing regarding Proposed FY 2027 Schedule of Revenues and Charges has been scheduled for Wednesday, February 25, 2026, at 1:00 p.m.

iii. [2025-388](#) **Proposed Amendment No. 6**  
**Contract No. 1904562/SCN-0000082**  
**GLWA Fuel Maintenance**  
**O&M**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Approved

The motion carried by a unanimous vote.

iv. [2025-401](#) **Proposed Change Order No. 2**  
**Contract No. 2201762/SCN-0000301**  
**PS1 Rack and Grit HVAC Upgrade**  
**CIP #211011/ BCE Score: 77.50**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Approved

The motion carried by a unanimous vote.

v. [2025-402](#) **Proposed Amendment No. 4**  
**Contract No. 1904337/SCN-0000409**  
**WRRF PS-2 Bar Racks Replacements and Grit Collection System**  
**Improvements**  
**CIP #211007/BCE Score: 75.70**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

vi. [2025-406](#) **Proposed Change Order No. 3**  
**Contract No. 2302932/SCN-0000231**  
**Emergency Incineration C-11 Conveyor System Fire Protection**  
**Improvements**  
**I&E**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

#### 4. Approval of Agenda

Chairperson Miller requested a Motion to Approve the Agenda as Amended.

**Motion By:** Gary Brown  
**Support By:** Freman Hendrix  
**Action:** Approved as Amended  
The motion carried by a unanimous vote.

#### 5. Approval of Consent Matters (Items 3Ai., 3B. i. - ii., and 3C. i. - vi.)

Chairperson Miller requested a Motion to Approve the Consent Matters.

A motion was made by Director Baker, seconded by Director Brown, to approve the Consent Matters. The motion carried unanimously.

#### 6. Public Comment

There were no public comments.

## 7. Old Business

None

## 8. New Business (items for Discussion)

### A. [2025-403](#) Approval of Audit and Related Financial Reports Pertaining to the Fiscal Year Ended June 30, 2025

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [6A 1 FY 2025 Annual Audit Financial Update.pdf](#)  
[6A 1.2 Baker Tilly FY 2025 GLWA Audit Presentation.pdf](#)  
[6A 1.3 Great Lakes Water Authority AUD 06-30-2025 - Audit Results - DRAFT 11.25.25.pdf](#)  
[6A 1.4 GLWA Informal Management Comments Summary.pdf](#)  
[6A 1.5 Gen-07.FY 2025 Annual Audit & Financial Results.pdf](#)  
[6A 1.6 One-Pager Series FY 2025 Key Takeaways.pdf](#)  
[6A1.7 FY 2025 GLWA Annual Comprehensive Financial Report](#)  
[6A1.8 GLWA Single Audit 06-30-2025 - Report - Final Version](#)

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Received, Filed and Approved

The motion carried by a unanimous vote.

### B. [2025-370](#) 2025 Government Relations Update

Sponsors: William Wolfson

Indexes: Office of the Executive

Attachments: [GLWA Federal Government Relations December 2025 Board Presentation](#)  
[Dykema GLWA Legislative Update FINAL 12.10.25](#)

**Motion By:** Freeman Hendrix

**Support By:** Gary Brown

**Action:** Received and Filed

The motion carried by a unanimous vote.

C. [2025-412](#) **Presentation: Administrative Compliance Agreement (ACA) Update, December 10, 2025**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Attachments:** [ACA Update Board Presentation - December 2025](#)

**Motion By:** Freman Hendrix

**Support By:** Brian Baker

**Action:** Received and Filed

The motion carried by a unanimous vote.

D. [2025-398](#) **Resolution 2025-398, Recognizing December 8-14, 2025, as Water and Wastewater Professionals Workforce Week**

**Sponsors:** Jordie Kramer, Michelle Zdrodowski and William Wolfson

**Indexes:** Organizational Development; Public Affairs

**Attachments:** [GLWA Reso. 2025-398 Water\\_Wastewater Professionals Week 2025](#)

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Approved

The motion carried by a unanimous vote.

E. [2025-371](#) **Discussion of Resolution 2017-214 Regarding Board Officers**

**Sponsors:** William Wolfson

**Indexes:** Board of Directors

**Attachments:** [Resolution 2017-214 RE: Board Officers](#)

**Motion By:** Freman Hendrix

**Support By:** Gary Brown

**Action:** Received and Filed

The motion carried by a unanimous vote.

F. [2025-372](#) **Review of Committee Assignments**

**Sponsors:** William Wolfson

**Indexes:** Board of Directors

**Attachments:** [2025 GLWA Board of Directors Committee Assignments](#)

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Received and Filed

The motion carried by a unanimous vote.

**Note:** There were no changes to Committee assignments

**G. [2025-373](#) Election of Board Chairperson**

Sponsors: William Wolfson

Indexes: Board of Directors

Attachments: [Resolution 2017-214 RE: Board Officers](#)

Director Brown made a Motion, Supported by Director Hendrix, to nominate John J. Zech to serve as Chairperson of the Great Lakes Water Authority Board of Directors for a term ending December 31, 2026.

Motion By: Gary Brown

Support By: Freman Hendrix

Action: Approved

The motion carried by a unanimous vote.

**H. [2025-374](#) Election of Board Vice-Chairperson**

Sponsors: William Wolfson

Indexes: Board of Directors

Attachments: [Resolution 2017-214 RE: Board Officers](#)

Director Hendrix made a Motion, Supported by Director Baker, to nominate Jaye Quadrozzi to serve as Vice-Chairperson of the Great Lakes Water Authority Board of Directors for a term ending December 31, 2026.

Motion By: Freman Hendrix

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

**I. [2025-375](#) Election of Board Secretary**

Sponsors: William Wolfson

Indexes: Board of Directors

Attachments: [Resolution 2017-214 RE: Board Officers](#)

Director Baker made a Motion, Supported by Director Brown, to nominate Freman Hendrix to serve as Secretary of the Great Lakes Water Authority Board of Directors for a term ending December 31, 2026.

Motion By: Brian Baker

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

**The Board will also discuss such other matters.**

## 9. Reports

None

## 10. Remarks

### A. Chairperson's Remarks

**There were no Chairperson's remarks.**

### B. Board Members' Remarks

**Director Baker thanked Chairperson Miller for serving as Chair of the Great Lakes Water Authority Board of Directors.**

## 11 Other Matters

**William M. Wolfson, Deputy CEO/Interim General Counsel, on behalf of himself and CEO Coffey, wished everyone a Happy Holiday Season.**

**CEO Coffey gave appreciation for the Board's support and expressed her honor in serving in the role as Chief Executive Officer (Great Lakes Water Authority), and also wished everyone a great Holiday Season.**

## 12. Closed Session

### A. [2025-377](#) **Closed Session Request - Attorney-Client Communication(s)**

**Sponsors:** William Wolfson

**Indexes:** General Counsel

**Chairperson Miller requested a Motion and Roll Call Vote to enter into Closed Session at 2:32 p.m.**

**Motion By: Brian Baker**

**Support By: Freman Hendrix**

**Action: Approved**

**The motion carried by the following vote:**

**Aye:** 4 - Chairperson Miller, Director Baker, Director Brown, and Director Hendrix

**Excused:** 2 - Vice-Chairperson Zech, and Secretary Quadrozzi

**Entered Closed Session at 2:34 p.m.**

**Returned from Closed Session at 2:51 p.m.**

**The only matter discussed was an attorney-client communication.**

**13. Adjournment**

There being no further business, Chairperson Miller adjourned the meeting at 2:52 p.m.