



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Final

### Board of Directors Workshop Meeting

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Wednesday, December 10, 2025

1:00 PM

Water Board Building 5th Floor  
and  
Zoom Telephonic Meeting

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#### Join Zoom Meeting:

<https://glwater.zoom.us/j/89877696430?pwd=GefGJAYB7TvLXHegnwmymenGM9T3vRb.1>

#### Join by Telephone

##### US Toll-Free:

877 853 5247; or 888 788 0099

Meeting ID: 898 7769 6430

Passcode: 708233

#### 1. Call to Order

Chairperson Miller called the meeting to order at 1:00 p.m.

#### 2. Quorum Call

**Present:** 4 - Chairperson Mark Miller, Director Brian Baker, Director Gary Brown, and Director Freman Hendrix

**Excused:** 2 - Vice-Chairperson John J. Zech, and Secretary Jaye Quadrozzi

#### 3. Consent Matters

William M. Wolfson, Deputy Chief Executive Officer/Interim General Counsel, stated that the Operations and Resources Committee met this morning, and the Committee has requested to move New Business items 8. J. - M. to 3C. Consent Matters, where they will then become items 3C. iii. - vi.

There being no objections by the Board, the requested items were moved to 3C. Consent Matters.

#### A. Approval of Minutes (Item for Consent)

- i. [2025-378](#) November 20, 2025 Board of Directors Workshop Meeting Minutes (Draft)

**Attachments:** [Minutes - November 20, 2025 Board of Directors Workshop Meeting](#)

Motion By: Brian Baker

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

## B. Communications (Items for Consent)

### i. [2025-369](#) Receipt of Correspondence

**Attachments:** [Communications from Charles Blackwell](#)  
[Public Comment from Susan Ryan](#)

Motion By: Brian Baker  
Support By: Gary Brown  
Action: Received and Filed  
The motion carried by a unanimous vote.

### ii. [2025-413](#) Report on Key Performance Indicators and Effective Utility Management (EUM) Metrics - December 10, 2025

**Sponsors:** Suzanne Coffey and William Wolfson

**Indexes:** Office of the Executive

**Attachments:** [EUM Key Metrics Dashboard\\_251210\\_FINAL](#)

Motion By: Brian Baker  
Support By: Gary Brown  
Action: Received and Filed  
The motion carried by a unanimous vote.

## C. New Business (Items for Consent)

### i. [2025-365](#) Public Hearing on the Proposed FY 2027 & FY 2028 Biennial Budget Request

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7A1 AC Memo FY 2027-28 Budget Public Hearing Request.pdf](#)  
[7A3 Notice of Public Hearing for GLWA Proposed Biennial  
Budget.docx](#)

Motion By: Brian Baker  
Support By: Gary Brown  
Action: Approved  
The motion carried by a unanimous vote.

Note: A Public Hearing regarding Proposed FY 2027 & FY 2028 Biennial Budget  
Request has been scheduled for Wednesday, February 25, 2026, at 1:00 p.m.

ii. [2025-366](#) **Public Hearing on the Proposed FY 2027 Schedule of Revenues and Charges**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7B1 AC Memo FY 2027 Schedule of Revenues and Charges Public Hearing Request.pdf](#)  
[7B3 Notice of Public Hearing for GLWA FY 2027 Water and Sewage Disposal Service Charges](#)

**Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

**Note:** A Public Hearing regarding Proposed FY 2027 Schedule of Revenues and Charges has been scheduled for Wednesday, February 25, 2026, at 1:00 p.m.

iii. [2025-388](#) **Proposed Amendment No. 6  
Contract No. 1904562/SCN-0000082  
GLWA Fuel Maintenance  
O&M**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

iv. [2025-401](#) **Proposed Change Order No. 2  
Contract No. 2201762/SCN-0000301  
PS1 Rack and Grit HVAC Upgrade  
CIP #211011/ BCE Score: 77.50**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

- v. [2025-402](#) **Proposed Amendment No. 4**  
**Contract No. 1904337/SCN-0000409**  
**WRRF PS-2 Bar Racks Replacements and Grit Collection System**  
**Improvements**  
**CIP #211007/BCE Score: 75.70**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

- vi. [2025-406](#) **Proposed Change Order No. 3**  
**Contract No. 2302932/SCN-0000231**  
**Emergency Incineration C-11 Conveyor System Fire Protection**  
**Improvements**  
**I&E**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

#### 4. Approval of Agenda

Chairperson Miller requested a Motion to Approve the Agenda as Amended.

**Motion By:** Gary Brown  
**Support By:** Freman Hendrix  
**Action:** Approved as Amended  
The motion carried by a unanimous vote.

#### 5. Approval of Consent Matters (Items 3Ai., 3B. i. - ii., and 3C. i. - vi.)

Chairperson Miller requested a Motion to Approve the Consent Matters.

A motion was made by Director Baker, seconded by Director Brown, to approve the Consent Matters. The motion carried unanimously.

#### 6. Public Comment

There were no public comments.

## 7. Old Business

None

## 8. New Business (items for Discussion)

### A. [2025-403](#) Approval of Audit and Related Financial Reports Pertaining to the Fiscal Year Ended June 30, 2025

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [6A 1 FY 2025 Annual Audit Financial Update.pdf](#)  
[6A 1.2 Baker Tilly FY 2025 GLWA Audit Presentation.pdf](#)  
[6A 1.3 Great Lakes Water Authority AUD 06-30-2025 - Audit Results - DRAFT 11.25.25.pdf](#)  
[6A 1.4 GLWA Informal Management Comments Summary.pdf](#)  
[6A 1.5 Gen-07.FY 2025 Annual Audit & Financial Results.pdf](#)  
[6A 1.6 One-Pager Series FY 2025 Key Takeaways.pdf](#)  
[6A1.7 FY 2025 GLWA Annual Comprehensive Financial Report](#)  
[6A1.8 GLWA Single Audit 06-30-2025 - Report - Final Version](#)

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Received, Filed and Approved

The motion carried by a unanimous vote.

### B. [2025-370](#) 2025 Government Relations Update

**Sponsors:** William Wolfson

**Indexes:** Office of the Executive

**Attachments:** [GLWA Federal Government Relations December 2025 Board Presentation](#)  
[Dykema GLWA Legislative Update FINAL 12.10.25](#)

**Motion By:** Freman Hendrix

**Support By:** Gary Brown

**Action:** Received and Filed

The motion carried by a unanimous vote.

C.      [2025-412](#)      **Presentation: Administrative Compliance Agreement (ACA) Update,  
December 10, 2025**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Attachments:** [ACA Update Board Presentation - December 2025](#)

Motion By: Freman Hendrix  
Support By: Brian Baker  
Action: Received and Filed  
The motion carried by a unanimous vote.

D.      [2025-398](#)      **Resolution 2025-398, Recognizing December 8-14, 2025, as Water  
and Wastewater Professionals Workforce Week**

**Sponsors:** Jordie Kramer, Michelle Zdrodowski and William Wolfson

**Indexes:** Organizational Development; Public Affairs

**Attachments:** [GLWA Reso. 2025-398 Water Wastewater Professionals Week 2025](#)

Motion By: Brian Baker  
Support By: Gary Brown  
Action: Approved  
The motion carried by a unanimous vote.

E.      [2025-371](#)      **Discussion of Resolution 2017-214 Regarding Board Officers**

**Sponsors:** William Wolfson

**Indexes:** Board of Directors

**Attachments:** [Resolution 2017-214 RE: Board Officers](#)

Motion By: Freman Hendrix  
Support By: Gary Brown  
Action: Received and Filed  
The motion carried by a unanimous vote.

F.      [2025-372](#)      **Review of Committee Assignments**

**Sponsors:** William Wolfson

**Indexes:** Board of Directors

**Attachments:** [2025 GLWA Board of Directors Committee Assignments](#)

Motion By: Brian Baker  
Support By: Gary Brown  
Action: Received and Filed  
The motion carried by a unanimous vote.

Note: There were no changes to Committee assignments

**G.      [2025-373](#)      Election of Board Chairperson**

**Sponsors:** William Wolfson

**Indexes:** Board of Directors

**Attachments:** [Resolution 2017-214 RE: Board Officers](#)

Director Brown made a Motion, Supported by Director Hendrix, to nominate John J. Zech to serve as Chairperson of the Great Lakes Water Authority Board of Directors for a term ending December 31, 2026.

Motion By: Gary Brown

Support By: Freman Hendrix

Action: Approved

The motion carried by a unanimous vote.

**H.      [2025-374](#)      Election of Board Vice-Chairperson**

**Sponsors:** William Wolfson

**Indexes:** Board of Directors

**Attachments:** [Resolution 2017-214 RE: Board Officers](#)

Director Hendrix made a Motion, Supported by Director Baker, to nominate Jaye Quadrozzi to serve as Vice-Chairperson of the Great Lakes Water Authority Board of Directors for a term ending December 31, 2026.

Motion By: Freman Hendrix

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

**I.      [2025-375](#)      Election of Board Secretary**

**Sponsors:** William Wolfson

**Indexes:** Board of Directors

**Attachments:** [Resolution 2017-214 RE: Board Officers](#)

Director Baker made a Motion, Supported by Director Brown, to nominate Freman Hendrix to serve as Secretary of the Great Lakes Water Authority Board of Directors for a term ending December 31, 2026.

Motion By: Brian Baker

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

The Board will also discuss such other matters.

## 9. Reports

None

## 10. Remarks

### A. Chairperson's Remarks

There were no Chairperson's remarks.

### B. Board Members' Remarks

Director Baker thanked Chairperson Miller for serving as Chair of the Great Lakes Water Authority Board of Directors.

## 11 Other Matters

William M. Wolfson, Deputy CEO/Interim General Counsel, on behalf of himself and CEO Coffey, wished everyone a Happy Holiday Season.

CEO Coffey gave appreciation for the Board's support and expressed her honor in serving in the role as Chief Executive Officer (Great Lakes Water Authority), and also wished everyone a great Holiday Season.

## 12. Closed Session

### A. [2025-377](#) Closed Session Request - Attorney-Client Communication(s)

**Sponsors:** William Wolfson

**Indexes:** General Counsel

Chairperson Miller requested a Motion and Roll Call Vote to enter into Closed Session at 2:32 p.m.

**Motion By:** Brian Baker

**Support By:** Freman Hendrix

**Action:** Approved

**The motion carried by the following vote:**

**Aye:** 4 - Chairperson Miller, Director Baker, Director Brown, and Director Hendrix

**Excused:** 2 - Vice-Chairperson Zech, and Secretary Quadrozzi

Entered Closed Session at 2:34 p.m.

Returned from Closed Session at 2:51 p.m.

The only matter discussed was an attorney-client communication.



### 13. Adjournment

There being no further business, Chairperson Miller adjourned the meeting at 2:52 p.m.