



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors Workshop Meeting

Thursday, November 16, 2023

1:00 PM

Water Board Building 5th Floor
and
Zoom Telephonic

Join Zoom Meeting:
[https://glwater.zoom.us/j/86443689009?
pwd=a3lXd0pUUC9RT1g0S0dqWkRQUy8vZz09](https://glwater.zoom.us/j/86443689009?pwd=a3lXd0pUUC9RT1g0S0dqWkRQUy8vZz09)

888 788 0099 US Toll-free
877 853 5247 US Toll-free
Meeting ID: 864 4368 9009
Passcode: 081964

Water Board Building - 5th Floor
(subject to available capacity)
and
Zoom Telephonic

1. Call to Order

Chairperson Hendrix called the meeting to order at 1:00 p.m.

2. Quorum Call

Present: 6 - Chairperson Freman Hendrix, Vice-Chairperson Brian Baker, Secretary Mark Miller, Director Gary Brown, Director Jaye Quadrozzi, and Director John J. Zech

3. Consent Matters

William M. Wolfson, Chief Administrative and Compliance Officer/Interim General Counsel, stated that the Legal Committee met today and has requested to move New Business (Items for Discussion) item 8. A. (2023-422) to 3. C. Consent Matters, which would then be item 3. C. ix.

There being no objection, item 8. A. was moved to 3. C. Consent Matters.

A. Approval of Minutes (Item for Consent)

i. [2023-418](#) **October 25, 2023 Board of Directors Meeting Minutes (Draft)**

Sponsors: Rechanda Willis

Attachments: [Minutes - October 25, 2023 Board of Directors Meeting](#)

Motion By: Mark Miller
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

B. Communications (Items for Consent)

i. [2023-429](#) **Receipt of Correspondence**

Attachments: [23 11 PO Line-Item Shift - Conner Creek PS CS-120 Contract - Board Memo wmw](#)

Motion By: Mark Miller
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

ii. [2023-417](#) **Response to Bid Protest**

Sponsors: William Wolfson

Indexes: General Counsel

Attachments: [2204058 Bid Protest Response](#)
[Formal Protest RFD-2204058-Grounds Maintenance Services](#)
[PGA Cease and desist](#)
[PGA Correspondence Bid tabulation error](#)
[Resolution 2023-355.Contract No. 2204058](#)
[2204058 Procurement Board Report](#)
[2204058 Cost Tabulation Notice of Respondents](#)
[2204-58 Vendor Response Follow-up](#)

Motion By: Mark Miller
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

C. New Business (Items for Consent)

- i. [2023-355](#) **Contract No. 2204058
Grounds Maintenance Services
O&M**
- Sponsors:** Cheryl Porter
- Indexes:** Water Operations
- Attachments:** [2204058 Procurement Board Report](#)
[2204058 Cost Tabulation Notice of Respondents](#)
[2204058 Vendor Response Follow-up](#)
- Motion By:** Mark Miller
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.
- ii. [2023-412](#) **Proposed Amendment No. 2
Contract No. 1803705
Comprehensive Corrosion Control Optimization Study
O&M**
- Sponsors:** Cheryl Porter
- Indexes:** Water Operations
- Motion By:** Mark Miller
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.
- iii. [2023-413](#) **Proposed Change Order No. 3
Contract No. 1900516
Energy Management: Freeze Protection Pump Installation at Imlay
Pump Station
CIP #132007 / BCE Score: 35.1**
- Sponsors:** Cheryl Porter
- Indexes:** Water Operations
- Motion By:** Mark Miller
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

- iv. [2023-414](#) **Proposed Amendment No. 2**
Contract No. 2100998
East Avon Early Works Pipe Material Procurement for the 96-Inch
Water Transmission Main Relocation Project
CIP #122004 / BCE Score: 77.5

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: Mark Miller
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

- v. [2023-394](#) **Proposed Amendment No. 3**
Contract No. 1802543
Rehabilitation of Ferric Chloride Feed System at PS-1 and
Complex B Sludge Lines
CIP # 211008 / BCE Score: 78.3

Sponsors: Navid Mehram and Christopher Nastally

Indexes: Wastewater Operations

Motion By: Mark Miller
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

- vi. [2023-395](#) **Proposed Change Order No. 1**
Contract No. 2101610
Magnetic Flow Meter Replacement for Circular Primary Clarifiers
O&M

Sponsors: Navid Mehram and Christopher Nastally

Indexes: Wastewater Operations

Motion By: Mark Miller
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

- vii. [2023-409](#) **Contract No. 2300394**
Replacing and Rehabbing Select Roofs at the WRRF
CIP #260802 / BCE Score: 77.9
- Sponsors:** Navid Mehram and Christopher Nastally
- Indexes:** Wastewater Operations
- Attachments:** [2300394.ProcurementBoardReport](#)
[2300394.CostTabulation](#)
[2300394.VendorResponseFollow-up](#)
- Motion By: Mark Miller**
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.
- viii. [2023-410](#) **Proposed Change Order No. 2**
Contract No. 2002190
Rehabilitation of Ferric Chloride Feed System and Sludge Lines
CIP #211008 / BCE Score: 78.3
- Sponsors:** Navid Mehram and Christopher Nastally
- Indexes:** Wastewater Operations
- Motion By: Mark Miller**
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.
- ix. [2023-422](#) **Easement Agreement between GLWA and D Mahaba Investments LLC, Property Owner of 50988 Dequindre Road, Shelby Township, Michigan 48317**
- Sponsors:** William Wolfson
- Indexes:** General Counsel
- Motion By: Mark Miller**
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

4. Approval of Agenda

Chairperson Hendrix requested a Motion to Approve the Agenda as Amended.

Motion By: Jaye Quadrozzi
Support By: Brian Baker
Action: Approved as Amended
The motion carried by a unanimous vote.

5. Approval of Consent Matters (Items 3A.i., 3B. i. - ii., and 3C. i. - ix.)

Chairperson Hendrix requested a Motion to Approve the Consent Matters.

A motion was made by Secretary Miller, seconded by Director Brown, to approve the Consent Matters. The motion carried unanimously.

6. Public Comment

There were no public comments.

7. Old Business

None

8. New Business (Items for Discussion)

B. [2023-408](#) Resolution Regarding Water Affordability Bills

Sponsors: William Wolfson

Indexes: Board of Directors; General Counsel

Attachments: [RESOLUTION REGARDING WATER AFFORDABILTY Bills.docx](#)

Motion By: Jaye Quadrozzi

Support By: Mark Miller

Action: Approved

The motion carried by a 5/1 vote.

Note: New Business (Items for Discussion) Will Continue After Item 12. Closed Session

The Board will also discuss such other matters.

9. Reports

None

10. Remarks

A. Chairperson's Remarks

Chairperson Hendrix took a moment to remember Terri Tabor Conerway, former GLWA Chief Organizational Development Officer, who recently passed away and was a dedicated public servant in City Government and Great Lakes Water Authority.

Chairperson Hendrix requested a Moment of Silence in Remembrance of Terri Tabor Conerway.

B. Board Members' Remarks

Director Brown requested a report regarding the Comprehensive Corrosion Control Optimization Study.

William M. Wolfson, Chief Administrative and Compliance Officer/Interim General Counsel, responded that a report will be given to the full Board at a future Board of Directors Meeting.

11. CEO's Report

A. [2023-431](#) CEO Report - November 16, 2023

Sponsors: Suzanne Coffey

Indexes: Office of the Executive

Attachments: [CEO Report - November 16, 2023 and Office of General Counsel Report](#)

Motion By: John J. Zech

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

12. Other Matters

There were no other matters.

13. Closed Session

A. [2023-425](#) Closed Session Request - Pending Litigation - DWSD v HIGHLAND PARK, WCCC No. 14-001974-CK; GLWA V HIGHLAND PARK, WCCC No. 20-011589-CB

Sponsors: William Wolfson

Indexes: General Counsel

Chairperson Hendrix requested a Motion and Roll Call Vote to enter into Closed Session at 1:30 p.m.

Motion By: Jaye Quadrozzi

Support By: Brian Baker

Action: Approved

The motion carried by the following vote:

Aye: 6 - Chairperson Hendrix, Vice-Chairperson Baker, Secretary Miller, Director Brown, Director Quadrozzi, and Director Zech

B. [2023-426](#) Closed Session Request - Attorney-Client Communication(s)

Sponsors: William Wolfson

Indexes: General Counsel

Motion By: John J. Zech

Support By: Jaye Quadrozzi

Action: Approved

The motion carried by the following vote:

Aye: 6 - Chairperson Hendrix, Vice-Chairperson Baker, Secretary Miller, Director Brown, Director Quadrozzi, and Director Zech

Entered Closed Session at 1:31 p.m.

Returned from Closed Session at 1:43 p.m.

The only matters discussed were Pending Litigation - DWSD V Highland Park, WCCC No. 14-001974-CK; GLWA V Highland Park, WCCC No. 20-011589-CB; and Attorney-Client Communications.

8. New Business (Items for Discussion) Continued

C. [2023-430](#) Update Regarding GLWA Bond Financing

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [6B1 GLWA Board Presentation 2013 Bond Deal 1.16.2023](#)

No Action Taken

D. [2023-427](#) **Resolution Regarding Approval of Schedule of Member Partner Bad Debt Recovery Credits #2023-2 Totaling \$20,026,500 With Conditions Precedent Utilizing the Highland Park Bad Debt Recovery Credits Methodology**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7B2.1 Board Letter Attachment Bad Debt Recovery 2023-427](#)
[7B3 Fully Executed Term Sheet by HP, GLWA, and SOM](#)
[7B4 Draft HP Bad Debt Credit Calculations 102323](#)
[7B5 CWW Resolution GLWA Highland Park 2023 with signature](#)

Motion By: Mark Miller
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

14. Adjournment

Chairperson Hendrix requested a Motion to Adjourn.

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 2:23 p.m.