

**Procurement Form (FOR)****Effective Date:**
5/1/2019**Document #:**
FSA_PRO_FOR_0039**Revision Date:**
N/A**Revision#:**
0**Document Title:**
Procurement Board Report-RFP**Document Owner/Department:**
Procurement Team**Date:** October 14, 2020**To:** Sue McCormick, Chief Executive Officer**From:** Daniel Edwards, Procurement Manager**Re:** Procurement Report**General Information**

Contract Number:	1903601	Project Owner:	Charles Reinhart
Contract Title:	Yard Piping Engineering Services (WRRF)		
Vendor:	CDM Smith Michigan, Inc.		
Budget:	Capital Project		

Procurement Method

Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS) – Evaluation Committee			
Advertised:	2/28/2020	Addendums released:	5
Distributed to:	46	Downloaded by:	4
Response due date:	5/13/2020	Responses received:	4

Cost Summary – CDM Smith Michigan, Inc.

Description	Proposed Cost	Negotiated Cost
Task 1 – Project Kickoff Workshop	\$ 39,919.00	\$ 39,919.00
Task 2 – Project Management	308,292.00	308,292.00
Task 3 – Study Phase	769,312.00	769,312.00
Task 4 – Preliminary Design Part A	TBD*	TBD*
Task 4 – Preliminary Design Modeling Part B	192,085.00	192,085.00
Task 5 – Final Design	TBD*	TBD*
Task 6 – Evaluation and Risk Assessment	48,712.00	48,712.00
Task 7, 8 – Construction Assistance	TBD*	TBD*
Utility Drawing Preparation (13 Sheets)	92,579.00	92,579.00
Task 9 - Allowance	200,000.00	200,000.00
Totals	\$1,650,899.00	\$1,650,899.00

*Cost for Tasks 4 Part A, 5, 7 and 8 will be determined after completion of Tasks 3 and 4 Part B.

Provisionary Allowance is an amount included in the Contract Price to reimburse the Contractor for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Contractor.



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Benchmarking was completed by comparing the proposals for this project. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached cost tabulation.

Evaluation Committee: (Designation – Organization)

A – GLWA Engineering Manager

B – GLWA Engineer

C – GLWA Engineer

D – GLWA Chief Operating Officer

Evaluation Score(s) - Maximum Score Possible: 100

The Evaluation Committee independently reviewed and scored the proposals in accordance with GLWA's policy. The rankings are below.

Vendor (Highest to lowest score)	Score	Proposed Cost before Negotiations
CDM Smith Michigan	96.14	\$1,651,402.66
WSP USA Inc	91.86	\$2,596,768.58
Wade Trim Associates	89.00	\$2,117,874.09
GHD	85.14	\$1,699,000.00

Other Data Requested by GLWA Board Members

Minority Business Enterprise (MBE): No

Detroit Based Business (DBB): No

Small Business Enterprise (SBE): No

Sub-Contractor(s) List: N/A

Vendor Response Survey: N/A

Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

Financials



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A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

Previous Contract

Previous contract holder: N/A