



Procurement Form (FOR)

Effective Date:
5/1/2019

Document #:
FSA_PRO_FOR_0040

Revision Date:
N/A

Revision#:
0

Document Title:
Procurement Board Report-RFB

Document Owner/Department:
Procurement Team

Date: January 22, 2020
To: Sue McCormick, Chief Executive Officer
From: Daniel Edwards, Procurement Manager
Re: Procurement Report

General Information

Contract Number:	1902433	Project Owner:	Christopher Nastally
Contract Title:	Standby Generator Preventative Maintenance and Repair Services		
Vendor:	Michigan CAT P.M. Technologies, LLC.		
Budget:	Operations and Maintenance		

Procurement Method

Competitively bid – Request for Bid (RFB) Lowest responsive and responsible vendor			
Advertised:	September 17, 2019	Addendums released:	3
		Downloaded by:	26 Vendors
Response due date:	November 4, 2019	Responses received:	2

Cost Summary

Emergency Generators are required for essential wastewater and water facilities and must have continued preventative maintenance and service to operate properly and allow GLWA to remain in compliance with all requirements and standards. Therefore, for this solicitation it was determined that it would be in the best interest of GLWA to award two (2) separate contracts to the lowest two (2) bidders. This is to provide redundancy to the system in case one of the vendors either fails or the work load becomes too heavy on one side in an emergency situation, the other vendor can step in and provide continuity of service without having downtime needed to solicit another vendor to supply services.

The two (2) contracts being awarded, one (1) for wastewater operations and one (1) for water operations are Unit Price contracts with the total cost being based on budgeted yearly spends for emergency generator repairs and maintenance for the wastewater and water operations groups. See the attached bid tab of the Unit Costs for the selected vendors. Since water operations has more facilities requiring more generators, their total spend per year is higher than wastewater operations, leading to a contract with a higher dollar amount.

Both vendors have an extensive work history with GLWA, the Detroit Water and Sewerage Department and several other agencies and utilities.



Procurement Form (FOR)

Effective Date:
5/1/2019

Document #:
FSA_PRO_FOR_0040

Revision Date:
N/A

Revision#:
0

Document Title:
Procurement Board Report-RFB

Document Owner/Department:
Procurement Team

Provisionary Allowance is an amount included in the Contract Price to reimburse the Contractor for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Contractor. A Provisionary Allowance in the amount of \$125,000.00 will be provided under each of the contracts for unforeseen circumstances.

Benchmarking was completed by comparing the bids for this project along with pricing from two municipalities and one quote from an independent service provider. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached bid tabulation.

Other Data Requested by GLWA Board Members

	Michigan CAT	PM Technologies, LLC.
Minority Business Enterprise (MBE):	No	No
Detroit Based Business (DBB):	No	No
Small Business Enterprise (SBE):	No	Yes

Sub-Contractor(s) List:

Vendor Response Survey: Please see attached spreadsheet

Litigation

The selected vendors are not currently nor have been previously involved in any litigation with the GLWA.

Financials

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendors have the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

Previous Contract

Previous contract holder: Michigan CAT



Procurement Form (FOR)

Effective Date:
5/1/2019

Document #:
FSA_PRO_FOR_0040

Revision Date:
N/A

Revision#:
0

Document Title:
Procurement Board Report-RFB

Document Owner/Department:
Procurement Team

The previous contract, 2919388, Preventative Maintenance and Repair Service – Standby Generators, was for the period of 1/1/2016 through 12/1/2019, for and annual not to exceed amount of \$458,862.00.