



January & February 2020 Member Outreach Requests

There were no requests to the GLWA Administration for the months of January and February. Attached is the executive summary from each work group meeting held in January and February that highlight the topics covered and the action items that stemmed from the meeting.

EXECUTIVE SUMMARY



Charges Roll Out #3

80 Participants

January 9, 2020

MEETING TOPIC:

- Revenue Requirements
 - FY 2019 Results
 - Preliminary FY 2021 and FY 2022 Biennial Budget
- Long-Term Financial Plan (Five Year and Ten Year)
- Update on Cost of Service Studies for FY 2021 Charges
 - Update on preliminary units of service
 - Preview of cost of service allocations – Aligning the budget and units of service

REQUESTS TO GLWA ADMINISTRATION:

- None.

DECISIONS:

- None.

ACTION ITEMS:

- Financial Services to provide more frequent updates to members on I&E Fund balance.

EXECUTIVE SUMMARY



CIP Work Group
36 Participants
January 14, 2020

MEETING TOPIC:

- Updates & Announcements
 - Procurement Focus Group
 - CIP 2020 Work Group Dates
 - New Member Outreach Portal
 - Procurement Pipeline Newsletter
 - Procurement Manual
- 2021-2025 Capital Improvement Program (CIP) Draft #2
- CIP Financial Plan
- Capital Program Management Update
- Construction Work In Progress (CWIP) Key Performance Indicator
- Task Order Engineering Services

REQUESTS TO GLWA ADMINISTRATION:

- None.

DECISIONS:

- None.

ACTION ITEMS:

- Andrew Sosnoski & Jon Wheatley to provide an overview of GLWA's revenue finance capital (I&E fund) spend rate since 2016

EXECUTIVE SUMMARY



Wastewater Best Practices Work Group

27 Participants

January 15, 2020

MEETING TOPIC:

- Updates and announcements:
 - NPDES permit annual report
 - New Member Outreach portal
- Significant events
- GLWA wastewater system overview
- Cincinnati smart sewer system site visit
- Wastewater Master Plan update
- March meeting topics

REQUESTS TO GLWA ADMINISTRATION:

- None.

DECISIONS:

- None.

ACTION ITEMS:

- Lori Byron to share a draft of the NPDES report with designated contacts by 2/3/2020, and a finalized version shared by 2/17/2020, for members to submit on MiWaters by 3/1/2020.
- At a future meeting, content will be shared to go over:
 - How member flows and operations impact the regional system
 - Capacity Management, Operation, and Maintenance (CMOM) and the draft CMOM permit
 - The MWEA work group exploring a certification program for collection system operators
 - Cincinnati's and GLWA's costs per capita.
- Biren Saparia to share photos of the Cincinnati flap gates with a description.
- Sherri Gee to determine if GLWA's cost per capita for the wastewater system is available.

EXECUTIVE SUMMARY



Charges Roll Out #4

96 Participants

January 23, 2020

MEETING TOPIC:

- Preliminary Proposed FY 2021 Wastewater Service Charges
- Preliminary Proposed FY 2021 Water Service Charges
- Optional One-on-One Round Table

REQUESTS TO GLWA ADMINISTRATION:

- None.

DECISIONS:

- None.

ACTION ITEMS:

- None.

EXECUTIVE SUMMARY



Water Analytical Work Group (AWG)

40 Participants

January 28, 2020

MEETING TOPIC:

- Updates and Announcements
 - Member Outreach Portal
 - AURA tool
 - Dearborn contract status update
- Water Balance Program
- Units of Service & System Water Audit Phase 3 Update
- Meter Replacement Program Update
- Corrosion Control Optimization Study
- Planning and Prioritization for 2020

REQUESTS TO GLWA ADMINISTRATION:

- None.

DECISIONS:

- None.

ACTION ITEMS:

- GLWA to share valve restoration program updates at AWG meetings.

EXECUTIVE SUMMARY



Communication & Education Work Group

28 Participants

January 30, 2020

MEETING TOPIC:

- Water Quality Updates & Announcements
 - EPA LCR deadline for comments
 - LCR testing and filter criteria communication
 - LCR videos
 - AURA Smart Water Technology Platform
 - GLWA's Corrosion Control Optimization Study
- Member Outreach Portal and WRAP Materials
- Wastewater Master Plan Communications
- Round Table Discussion

REQUESTS TO GLWA ADMINISTRATION:

- None.

DECISIONS:

- None.

ACTION ITEMS:

- GLWA to share its comments on the US EPA's proposed LCR rule with members.

EXECUTIVE SUMMARY



Wastewater Analytics Task Force

31 Participants

February 6, 2020

MEETING TOPIC:

- Updates and announcements:
 - Metering updates: WM-S-1, WC-S-1, WC-S-2, AND WC-S-3
 - New Member Outreach Portal
 - GLWA's Strategic Asset Management Plan (SAMP)
 - New industrial pretreatment program (IPP) rules
 - Sewer SHARES
- Annual Flow Balance Report
- Dearborn River Inflow
- Wastewater Master Plan
- Regional Operating Plan

REQUESTS TO GLWA ADMINISTRATION:

- None.

DECISIONS:

- Adopt CDM Smith's recommendations:
 - Accept FA-S-1 dye tests performed 4/16/19 and 12/30/19 and apply new calibrated equation as of 11/28/18.
 - Accept AP-S-1 dye test performed 8/16/18, and apply adjustment factor 0.6088 for the period 7/1/18 through 9/30/18.

ACTION ITEMS:

- GLWA will analyze what the implications would be to abandon FA-S-1 and utilize an upstream mag meter, including dye testing logistics, and will share their findings with the WATF.
- Once complete, GLWA will publish the flow balance report on the Member Outreach Portal and notify members via email.
- Member perspectives shared regarding Dearborn river inflow will be provided to the SHARES Think Tank for further discussion.
- GLWA and CDM Smith will consider whether providing a mid-year flow balance update can be accommodated within the existing contract scope.

EXECUTIVE SUMMARY



Water Management Best Practices

8 Participants

February 19, 2020

MEETING TOPIC:

- Recruiting, Retention and Succession Planning
 - Best Practices and Questions for Career Fair Participation
 - Finalize Recruiting, Retention and Succession Planning Vision Statement
- 2020 Workshop Planning
- Announcements and Updates
 - One Water Partnership Meeting
 - Asset Management Workshop
 - New Member Outreach Portal

REQUESTS TO GLWA ADMINISTRATION:

- None.

DECISIONS:

- A vision statement for recruiting, retention and succession planning for the work the Water Management Best Practices work group is doing was finalized: *Careers in the water services sector are valued by educators, ambitious candidates and communities, across the Great Lakes region.*

ACTION ITEMS:

- Madison Merzlyakov and Lori Byron to explore the suggestion to host a regional career fair.
- Walter Davis, Kieyona Jackson and Bob Jackovich to work together to develop a regional emergency preparedness scenario.