



**Procurement Form (FOR)**

<b>Effective Date:</b> 5/1/2019	<b>Document #:</b> FSA_PRO_FOR_0039	<b>Revision Date:</b> 4/5/2023	<b>Revision#:</b> 2
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<b>Document Title:</b> Procurement Board Report-RFP	<b>Document Owner/Department:</b> Procurement Team
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**Date: August 12, 2024**  
**To: Suzanne R. Coffey, P.E., Chief Executive Officer**  
**From: Daniel Edwards, Procurement Manager**  
**Re: Procurement Report**

General Information			
Contract Number:	2303882	Project Owner:	Kevin Jankowski
CIP#: N/A			
Contract Title:	Sewer Metering Analysis & Support Services		
Vendor:	Wade Trim Associates, Inc.		
Budget:	Operations and Maintenance		

Procurement Method			
Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS) – Evaluation Committee			
Advertised:	04-16-2024	Addendums released:	2
Buyer:	Alison Yates	Downloaded by:	36
Response due date:	07-15-2024	Responses received:	3

Cost Summary – Wade Trim Associates, Inc.		
Description	Proposed Cost	Negotiated Cost
Task 1 – Program Management and Wastewater Analytics Task Force Support	\$1,182,460.00	\$999,016.00
Task 2 – Meter Verification and Maintenance Support	2,238,840.00	2,238,840.00
Task 3 - GDRSS Data Analysis and Operations Support	547,740.00	343,932.00
Task 4 - Machine Learning & Artificial Intelligence Support	239,580.00	239,580.00
Task 5 - Engineering Services (Provisional Allowance)	400,000.00	500,000.00
<b>Totals</b>	<b>\$4,608,620.00</b>	<b>\$4,321,368.00</b>

*Provisionary Allowance is an amount included in the Contract Price to reimburse the Contractor for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Contractor.*

Benchmarking was completed by comparing the proposals for this project. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached cost tabulation.



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**Evaluation Committee: (Designation – Organization)**

A – Chief Planning Officer - GLWA

B – Director Wastwater - GLWA

C - Chief Resiliency Officer - GLWA

D - Engineering - DSWD

**Evaluation Score(s)** - Maximum Score Possible: 100

*The Evaluation Committee independently reviewed and scored the proposals in accordance with GLWA's policy. The rankings are below.*

Vendor (Highest to lowest score)	Score without B.I.D.	Score with B.I.D.
<b>Wade Trim Associates, Inc.</b>	<b>83.60</b>	<b>86.60</b>
<b>Limno Tech</b>	<b>79.77</b>	<b>80.77</b>
<b>CDM Smith MI., Inc.</b>	<b>75.23</b>	<b>78.23</b>

Vendor Name	B.I.D. Plan (Pass/Fail)	Score w/o B.I.D.	State of Michigan (1 pt.)	GLWA Territory Area (1 pt.)	Economically Disadvantaged Territory (1 pt.)	Score w/B.I.D.	Certifications
Wade Trim Associates, Inc.	Pass	83.60	1	1	1	86.60	No
Limno Tech	Pass	79.77	1	0	0	80.77	No
CDM Smith MI. Inc.	Pass	75.23	1	1	1	78.23	No

**Business Inclusion and Diversity (B.I.D.)**

B.I.D. program required                       B.I.D. program not required

The recommended vendor for award submitted a B.I.D. plan per the requirements under this solicitation.

The recommended vendor for award did not submit a B.I.D. plan per the requirements under this solicitation.



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The vendor received points for the following scored criteria:

Business presence in State of Michigan

Business presence in GLWA service territory area (Detroit)

Business presence in economically disadvantaged GLWA service territory area (list the territory) Detroit

**Other Data Requested by GLWA Board Members for Recommended Vendor**

Minority Business Enterprise (MBE): No.  
Small Business Enterprise (SBE): No.  
Woman Business Enterprise (WBE): No.  
Disadvantaged Business Enterprise (DBE): No.  
Detroit Based Business (DBB): No.  
Other:

Sub-Contractor(s) List:  
Process Controls and Instrumentation-Vertex  
Confluency

Vendor Response Survey: N/A

**Litigation**

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

**Financials**

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

**Previous Contract**

Previous contract holder:

The previous contract, CDM Smith Michigan Inc. GLWA-CS-239 was for the period of 6/15/2018 through 1/15/2024, for \$3,220,906.00. The contract amount differences between the two contracts are provided in the table below.



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**Contract Comparison**

<b>Previous Contract CDM Smith Michigan Inc 2018-2024</b>		<b>New Proposed Contract Wade Trim 2024 -2030</b>	
<b>Description</b>	<b>Cost</b>	<b>Description</b>	<b>Cost</b>
<b>Duration 6/15/18 - 1/15/24</b>	<b>\$3,220,906.00</b>	<b>Duration 2024 - 2030</b>	<b>\$4,321,368.00</b>

GLWA CS-239 Good Sewer Metering Analysis and Support Services, was started work on 6/15/2018 and expired after 2,040 days on 1/15/2024 (5.59 years). At the April 2018 O&R Committee meeting, GLWA CS-239 was introduced as a \$2,420,906.00 not to exceed contract for a duration of three years with two optional one-year extensions at \$806,968.67 per year, for a total of \$4,034,843.34. There were three contract amendments which exercised one cost amendment and three-time extensions. One cost adjustment increased the contract value to \$3,220,907.00, and Amendment No. 3 was a no-cost time extension of 7-months, resulting in the 1/15/2024 completion date.

The new 2303882 contract covers six years to align with two Sewer SHAREs processes (occurs every three years). The contract is comprised of a \$3,821,368.00 base contract plus a \$500,000.00 allowance for ad-hoc engineering, totaling \$4,321,368.00. Excluding the allowance, the base contract is \$636,894.70/yr and \$720,228.00/yr with the allowance. This estimated annual cost is greater than the CS-239 average annual cost (\$576,289.70 if using 5.59 years) but is less than the budgeted value of \$806,968.67 for CS-239 (\$4,034,843.34 divided by 5 years).

This is a time and materials not to exceed contract and the actual work is dependent upon the needs of the organization. The budgeted annual cost has decreased from \$806,958.67/yr to \$720,228.00/yr although rates have increased from 2018 to 2024.

This contract is within the range of the past contracts and the scope was expanded to incorporate quality assurance and quality control provisions, vendor engagement, anomaly detection, and advanced analytics.