



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors Workshop Meeting

Thursday, November 21, 2024

1:00 PM

Water Board Building 5th Floor
and
Zoom Telephonic Meeting

Water Board Building 5th Floor
and
Zoom Telephonic

Join Zoom Meeting:

[https://glwater.zoom.us/j/82281535146?](https://glwater.zoom.us/j/82281535146?pwd=NTVCS2ZEVmM3RVFIMjdUVDRvM1Y1Zz09)
pwd=NTVCS2ZEVmM3RVFIMjdUVDRvM1Y1Zz09

Join by Telephone:

877 853 5247; or 888 788 0099

Meeting ID: 822 8153 5146

Passcode: 288831

1. Call to Order

Chairperson Baker called the meeting to order at 1:00 p.m.

2. Quorum Call

Present: 5 - Chairperson Brian Baker, Vice-Chairperson Mark Miller, Secretary John J. Zech, Director Gary Brown, and Director Freman Hendrix

Excused: 1 - Director Jaye Quadrozzi

3. Consent Matters

William M. Wolfson, Deputy Chief Executive Officer, requested to move New Business items 8. H. - I., which were recommended for approval by the Legal Committee, to 3. C. Consent Matters, which would then be items 3. C. viii. - ix.

There being no objections, the requested items were moved to 3. C. Consent Matters.

A. Approval of Minutes (Item for Consent)

i. [2024-349](#) **October 23, 2024 Board of Directors Meeting Minutes (Draft)**

Sponsors: Rechanda Willis

Attachments: [Minutes - October 23, 2024 Board of Directors Meeting.pdf](#)

Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

B. Communications (Item for Consent)

i. [2024-347](#) **Receipt of Correspondence**

No Action Taken

C. New Business (Items for Consent)

i. [2024-358](#) **Proposed Fraud & Ethics Hotline Contract Amendment**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7D1 Fraud and Ethics Hotline Contract Renewal.pdf](#)

Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

ii. [2024-385](#) **Proposed Amendment No. 4
Contract No. 1904562/SCN-0000082
GLWA Fuel Maintenance
O&M**

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

- iii. [2024-386](#) **Proposed Change Order No. 3**
Contract No. 2101878-1/SCN-0000057
HAZMAT Building Rehabilitation
CIP #260901/ BCE Score: 52.1

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

- iv. [2024-387](#) **Proposed Amendment No. 2**
Contract No. 2002655/SCN-0000358
Study and Design Services for Northwest Interceptor Relief Sewer
to Oakwood CSO Facility
CIP #222001/BCE Score: 53.6

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

- v. [2024-388](#) **Proposed Change Order No. 3**
Contract No. 1902224/SCN-0000194
Design Build Contract for the CSO Structural Improvements
CIP 260614/BCE Score: 53.4

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

- vi. [2024-389](#) **Proposed Amendment No. 4**
Contract No. 2000970/SCN-0000131
Rehabilitation of Screened Final Effluent (SFE) Pump Station
CIP# 216008 / BCE Score: 63.2

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [20241113 GLWA OR - CIP 261008 v1](#)

Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

- vii. [2024-384](#) **Requisition Nos. 2101347-1 & 2101347-2/REQ-0000008**
Project Management Information System Subscription and
Implementation Services
O&M

Sponsors: Jeffrey Small and Jody Caldwell

Indexes: Information Technology; Planning Services

Attachments: [FSA_PRO_TPL_0024 Procurement Board Report \(1\).docx](#)
[2101347.Bid Table.pdf](#)

Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

- viii. [2024-363](#) **Proposed Amendment No. 10 to Legal Services Contract**
GLWA-LS-140 (Dykema Gossett PLLC)

Sponsors: David W. Jones

Indexes: General Counsel

Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

- ix. [2024-394](#) **Settlement Agreement between the Great Lakes Water Authority (GLWA) and the American Moslem Society (AMS) in connection with Great Lakes Water Authority v. Adolph N. Mario, or his unknown heirs, devisees, legatees, and assigns, et al.**

Sponsors: David W. Jones

Indexes: General Counsel

Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

4. Approval of Agenda

Chairperson Baker requested a Motion to Approve the Agenda as Amended.

Motion By: John J. Zech
Support By: Mark Miller
Action: Approved as Amended
The motion carried by a unanimous vote.

5. Approval of Consent Matters (Items 3A.i., 3Bi., and 3C. i. - ix.)

Chairperson Baker requested a Motion to Approve the Consent Matters.

A motion was made by Director Brown, seconded by Vice-Chairperson Miller, to approve the Consent Agenda. The motion carried unanimously.

6. Public Comment

There were no public comments.

7. Public Hearing

A. [2024-395](#) **Public Hearing Regarding 2024 Industrial Pretreatment Program (IPP) Rules Update**

Sponsors: David W. Jones and Navid Mehram

Indexes: General Counsel; Wastewater Operations

Attachments: [IPP Rules 2024 Public Hearing Notice11.21.24LJ.docx](#)

Chairperson Baker called the Public Hearing to order at 1:03 p.m., with an introduction of Lavonda Jackson, Associate General Counsel, and Stephen J. Kuplicki, Manager - Industrial Waste Control, who provided an overview of the 2024 Amendment to GLWA Industrial Pretreatment Program (IPP) Rules.

Following the overview of the amended IPP Rules, Chairperson Baker asked if there is anyone in the audience, or via Zoom that would like to make comments regarding the Updated Rules.

There being no public comments, Chairperson Baker closed the Public Hearing at 1:10 p.m.

8. Old Business

None

9. New Business (Items for Discussion)

A. [2024-396](#) **Approval of the Updated 2024 GLWA Industrial Pretreatment Program Rules**

Sponsors: David W. Jones and Navid Mehram

Indexes: General Counsel; Wastewater Operations

Attachments: [4 IPP Rules Amend Redline rev](#)

[5 IPP Rules Amend Clean rev](#)

[All Comments 2024Rules](#)

[2024 IPPRule Am-Summary Comments](#)

Motion By: Freman Hendrix

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

B. [2024-391](#) Discussion of 2024 GLWA Scorecard Results

Sponsors: Jody Caldwell

Indexes: Planning Services

Attachments: [2024 Scorecard Survey Report 2024.11.21 Board](#)

Motion By: John J. Zech

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

C. [2024-356](#) Proposed Amendment to Debt Management Policy

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7C1 Proposed Amendment to Debt Management Policy November 2024.pdf](#)
[7C3 Debt Management Policy.pdf](#)

Motion By: Gary Brown

Support By: John J. Zech

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Baker, Vice-Chairperson Miller, Secretary Zech, Director Brown, and Director Hendrix

Excused: 1 - Director Quadrozzi

D. [2024-355](#) Resolution Authorizing Publication of Notice of Intent to Issue Water Supply System Revenue Bonds

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7A1 Notice of Intent to Issue Water Supply Revenue Bonds.pdf](#)
[7A3 Resolution Regarding Publication of Notice of Intent to Issue Bonds Water 2024.docx](#)

Motion By: Mark Miller

Support By: John J. Zech

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Baker, Vice-Chairperson Miller, Secretary Zech, Director Brown, and Director Hendrix

Excused: 1 - Director Quadrozzi

E. [2024-359](#) Resolution Authorizing Publication of Notice of Intent to Issue Sewage Disposal System Revenue Bonds

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7B1 Notice of Intent to Issue Sewage Disposal System Revenue Bonds.pdf](#)
[7B3 Resolution Regarding Publication of Notice of Intent to Issue Bonds Sewer 2024.docx](#)

Motion By: Gary Brown

Support By: Mark Miller

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Baker, Vice-Chairperson Miller, Secretary Zech, Director Brown, and Director Hendrix

Excused: 1 - Director Quadrozzi

F. [2024-399](#) Update Regarding FY 2025 Sewer Service Charge for the City of Highland Park

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [GLWA Board Memo - Update to FY 2025 Water & Sewer Services Charges.pdf](#)

Motion By: Gary Brown

Support By: Mark Miller

Action: Received and Filed

The motion carried by a unanimous vote.

G. [2024-390](#) Resolution 2024-390, Recognizing December 9-14, 2024, as Water and Wastewater Professionals Workforce Week

Sponsors: William Wolfson, Jordie Kramer and Michelle Zdrodowski

Indexes: Office of the Executive; Organizational Development; Planning Services

Attachments: [RESOLUTION Recognizing December 9.docx](#)

Motion By: Gary Brown

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

The Board will also discuss such other matters.

10. Reports

None

11. Remarks

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

There were no Board Members' remarks.

12. CEO's Report

A. [2024-400](#) CEO Report - November 21, 2024

Sponsors: Suzanne Coffey

Indexes: Office of the Executive

Attachments: [CEO Report - November 21, 2024 \(with attachments\)](#)

Motion By: Freman Hendrix

Support By: Mark Miller

Action: Received and Filed

The motion carried by a unanimous vote.

13 Other Matters

William M. Wolfson, Deputy Chief Executive Officer, advised the Board that election of Board Officers will, hopefully, take place at the December 11, 2024 meeting (1:00 p.m., Board of Directors Workshop Meeting), and hopefully, there will only be a need for one Board Meeting in December (December 11, 2024, 1:00 p.m., Board of Directors Workshop Meeting).

14. Adjournment

Chairperson Baker requested a Motion to Adjourn.

Motion By: John J. Zech

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 2:07 p.m.