



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors

Wednesday, August 24, 2022

2:00 PM

Water Board Building 5th Floor
(Subject to Capacity)

and

Zoom Telephonic:

[https://glwater.zoom.us/j/89170955266?
pwd=czc4UGRtY3RPQUt1VVg4QzBQMG1kQT09](https://glwater.zoom.us/j/89170955266?pwd=czc4UGRtY3RPQUt1VVg4QzBQMG1kQT09)

US Toll-free:

877 853 5247; or

888 788 0099

Meeting ID: 891 7095 5266

Passcode: 670830

Water Board Building 5th Floor
(Subject to Capacity)

and

Zoom Telephonic:

[https://glwater.zoom.us/j/89170955266?
pwd=czc4UGRtY3RPQUt1VVg4QzBQMG1kQT09](https://glwater.zoom.us/j/89170955266?pwd=czc4UGRtY3RPQUt1VVg4QzBQMG1kQT09)

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Meeting ID: 891 7095 5266

Passcode: 670830

1. Call to Order

Acting Chairperson Hendrix called the meeting to order at 2:01 p.m.

2. Quorum Call

Present: 4 - Vice-Chairperson Freman Hendrix, Secretary Brian Baker, Director Beverly Walker-Griffea, and Director John J. Zech

Excused: 2 - Chairperson Jaye Quadrozzi, and Director Gary Brown

3. Consent Matters

William M. Wolfson, Chief Administrative and Compliance Officer, stated that the Legal Committee met today, and there are a series of water service contracts on the Board's agenda, New Business items 9D. - 9Q., that the Committee has requested to move to 3C. Consent Matters, which would be items xiii. - xxvi.

Acting Chairperson Hendrix requested a Motion to move items 9D. - 9Q. to item 3C. Consent Matters, as requested by the Legal Committee.

Motion By: Beverly Walker-Griffea
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

A. Approval of Minutes (Items for Consent)

i. [2022-370](#) July 27, 2022 Board of Directors Meeting Minutes (Draft)

Sponsors: Rechanda Willis

Attachments: [July 27, 2022 Board of Directors Meeting Minutes](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffea
Action: Approved
The motion carried by a unanimous vote.

ii. [2022-371](#) July 29, 2022 Board of Directors Special Meeting Minutes (Draft)

Sponsors: Rechanda Willis

Attachments: [July 29, 2022 Board of Directors Special Meeting Minutes](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffea
Action: Approved
The motion carried by a unanimous vote.

B. Communications (Item for Consent)

i. [2022-368](#) Receipt of Correspondence

Attachments: [8-19-22 City of Highland Park Press Release on Court Ruling](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffea
Action: Received and Filed
The motion carried by a unanimous vote.

ii. [2022-352](#) **CEO's KPI Report**

Sponsors: Suzanne Coffey and William Wolfson

Indexes: Office of the Executive

Attachments: [EUM Key Metrics Dashboard_220810_FINAL](#)

[8-22 Red yellow green report](#)

[Reso 22-352- Explanation of CEO Red and Yellow report](#)

Motion By: John J. Zech

Support By: Beverly Walker-Griffea

Action: Received and Filed

The motion carried by a unanimous vote.

C. New Business (Items for Consent)

i. [2022-335](#) **Proposed Change Order No. 2**

Contract No. 1900134

Springwells Water Treatment Plant Low Lift Pump Suction Gate

Replacement

CIP #114002 / BCE Score: 69.2

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: John J. Zech

Support By: Beverly Walker-Griffea

Action: Approved

The motion carried by a unanimous vote.

ii. [2022-336](#) **Proposed Amendment No. 3**

Contract No. 1900702

Grounds Maintenance Services

O&M

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: John J. Zech

Support By: Beverly Walker-Griffea

Action: Approved

The motion carried by a unanimous vote.

- iii. [2022-337](#) **Proposed Change Order No. 3**
Contract No. 1903312
14 Mile Transmission Loop Project - Phase I
CIP #122013 / BCE Score: 58.4

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: John J. Zech
Support By: Beverly Walker-Griffea
Action: Approved
The motion carried by a unanimous vote.

- iv. [2022-338](#) **Proposed Amendment No. 3**
Contract No. 2001082
Standby Generator Preventative Maintenance and Repair Services
O&M

Sponsors: Cheryl Porter and Terry Daniel

Indexes: Water Operations

Motion By: John J. Zech
Support By: Beverly Walker-Griffea
Action: Approved
The motion carried by a unanimous vote.

- v. [2022-339](#) **Contract No. 2004674**
Engineering, Design, and Construction Assistance Services for
North Service Center Pump Station Improvements
CIP #132016 / BCE Score: 59.4

Sponsors: Cheryl Porter

Indexes: Water Operations

Attachments: [2004674 Procurement Board Report](#)
[2004674 Cost Tabulation](#)
[Board Communication-Response to Questions Concerning QPS and Scoring Cost Proposals Final 2](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffea
Action: Approved
The motion carried by a unanimous vote.

vi. [2022-340](#) **Contract No. 2102859**
Conveyance System Infrastructure Improvements
CIP #260701 / BCE Score: 60.1

Sponsors: Cheryl Porter and Todd King

Indexes: Water Operations

Attachments: [2102859 Procurement Report](#)
[2102859 Cost Tabulation - Notice of Respondents](#)
[Wastewater CIP Cost Allocation 081722](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffea
Action: Approved
The motion carried by a unanimous vote.

vii. [2022-341](#) **Contract No. 2201142**
Conveyance System Infrastructure Improvements: Sewer In-System
Storage and Valve Remote Improvements
CIP #260701 / BCE Score: 60.1

Sponsors: Cheryl Porter and Todd King

Indexes: Water Operations

Attachments: [2201142 Procurement Report](#)
[2201142 Cost Tabulation](#)
[2201142 Vendor Response Follow-up](#)
[Wastewater CIP Cost Allocation 081722](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffea
Action: Approved
The motion carried by a unanimous vote.

- viii. [2022-332](#) **Contract No. 2100239**
Water Resource Recovery Facilities Structural Evaluation and Repairs
Vendor: Kokosing Industrial, Inc

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [2100239.Cost Summary](#)
[2100239.Procurement Board Report-RFP](#)
[Board Communication-Response to Questions Concerning QPS and Scoring Cost Proposals Final 2](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffea
Action: Approved
The motion carried by a unanimous vote.

- ix. [2022-333](#) **Contract No. 1902908**
Baby Creek CSO Effluent Conduit Access and Sedimentation Mitigation
Vendor: Jay Dee Contractors, Inc.

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [1902908.Cost Summary](#)
[1902908.Procurement Board Report-RFP](#)
[Wastewater CIP Cost Allocation 081722](#)
[Board Communication-Response to Questions Concerning QPS and Scoring Cost Proposals Final 2](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffea
Action: Approved
The motion carried by a unanimous vote.

- x. [2022-334](#) **Proposed Amendment No. 1**
Contract No. GLWA-CS-102
WRRF Rehabilitation of Pump Station No. 1 Improvements
Vendor: Wade Trim Associates, Inc.

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [Clarification for OR item 2022-334 Amendment No 1 to CS 102](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffea
Action: Approved
The motion carried by a unanimous vote.

- xi. [2022-277](#) **Proposed Amendment No. 3**
Contract No. GLWA-CS-166
Capital Improvement Program (CIP) Implementation Assistance and Related Services
CIP #Various/BCE Score: N/A

Sponsors: Nicolette Bateson

Indexes: Finance

Motion By: John J. Zech
Support By: Beverly Walker-Griffea
Action: Approved
The motion carried by a unanimous vote.

- xii. [2022-342](#) **Proposed Amendment No. 2**
Contract No. GLWA-CS-141
Family and Medical Leave Act Administration and Information Services
O&M

Sponsors: William Wolfson

Indexes: Administration & Compliance

Motion By: John J. Zech
Support By: Beverly Walker-Griffea
Action: Approved
The motion carried by a unanimous vote.

xiii. [2022-353](#) **Proposed Amendment No. 3 to Water Service Contract with City of Imlay City**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Imlay City Water Contract Am 3 2022 Ex B](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffea
Action: Approved
The motion carried by a unanimous vote.

xiv. [2022-354](#) **Proposed Amendment No. 4 to Water Service Contract with City of Center Line**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Center Line Water Contract Am 4 2022 Ex B](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffea
Action: Approved
The motion carried by a unanimous vote.

xv. [2022-355](#) **Proposed Amendment No. 4 to Water Service Contract with City of Sylvan Lake**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Sylvan Lake Water Contract Am 4 2022 Ex B](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffea
Action: Approved
The motion carried by a unanimous vote.

xvi. [2022-356](#) **Proposed Amendment No. 5 to Water Service Contract with City of Grosse Pointe Woods**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Grosse Pointe Woods Water Contract Am 5 2022 Ex B](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffea
Action: Approved
The motion carried by a unanimous vote.

xvii. [2022-357](#) **Proposed Amendment No. 4 to Water Service Contract with Village of Grosse Pointe Shores, a Michigan City**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Grosse Pointe Shores Water Contract Am 4 2022 Ex B](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffa
Action: Approved
The motion carried by a unanimous vote.

xviii. [2022-358](#) **Proposed Amendment No. 4 to Water Service Contract with City of Wixom**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Wixom Water Contract Am 4 2022 Ex B](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffa
Action: Approved
The motion carried by a unanimous vote.

xix. [2022-359](#) **Proposed Amendment No. 4 to Water Service Contract with City of Hamtramck**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Hamtramck Water Contract Am 4 2022 Ex B](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffa
Action: Approved
The motion carried by a unanimous vote.

xx. [2022-360](#) **Proposed Amendment No 4. to Water Service Contract with City of Oak Park**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Oak Park Water Contract Am 4 2022 Ex B](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffa
Action: Approved
The motion carried by a unanimous vote.

xxi. [2022-361](#) **Proposed Amendment No. 5 to Water Service Contract with City of Ferndale**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Ferndale Water Contract Am 5 2022 Ex B](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffa
Action: Approved
The motion carried by a unanimous vote.

xxii. [2022-362](#) **Proposed Amendment No. 4 to Water Service Contract with Charter Township of Clinton**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Clinton Twp Water Contract Am 4 2022 Ex B](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffa
Action: Approved
The motion carried by a unanimous vote.

xxiii. [2022-363](#) **Proposed Amendment No. 4 to Water Service Contract with City of Keego Harbor**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Keego Harbor Water Contract Am 4 2022 Ex B](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffa
Action: Approved
The motion carried by a unanimous vote.

xxiv. [2022-364](#) **Proposed Amendment No. 4 to Water Service Contract with City of Farmington**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Farmington Water Contract Am 4 2022 Ex B](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffa
Action: Approved
The motion carried by a unanimous vote.

xxv. [2022-365](#) **Proposed Amendment No. 4 to Water Service Contract with City of Allen Park**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Allen Park Water Contract Am 4 2022 Ex B](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffea
Action: Approved
The motion carried by a unanimous vote.

xxvi. [2022-366](#) **Proposed Amendment No. 4 to Water Service Contract with City of Fraser**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Fraser Water Contract Am 4 2022 Ex B](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffea
Action: Approved
The motion carried by a unanimous vote.

4. Approval of Agenda

William M. Wolfson, Chief Administrative and Compliance Officer, requested to remove item 9A. (Resolution 2022-373, Building Our Future Talent Through Internships and Apprenticeships) from the Agenda, and requested to substitute Closed Session item 14B. (Resolution 2022-374, Closed Session Request - Personnel Evaluation) with a new item 14B. (Resolution 2022-378, Closed Session Request - Attorney-Client Communication).

Acting Chairperson Hendrix requested a Motion to Approve the Agenda as Amended.

Motion By: Beverly Walker-Griffea
Support By: Brian Baker
Action: Approved as Amended
The motion carried by a unanimous vote.

5. Approval of Consent Matters (3A. i. - ii., 3B. i. - ii., and 3C. i. - xxvi.)

Acting Chairperson Hendrix requested a Motion to Approve the Consent Matters.

A motion was made by Director Zech, seconded by Director Walker-Griffea, to approve the Consent Matters. The motion carried unanimously.

6. Public Comment

There were no public comments.

7. Communications

A. [2022-369](#) Receipt of Correspondence

Attachments: [Public Comment.August 24, 2022 Board Meeting](#)

Motion By: John J. Zech
Support By: Brian Baker
Action: Received and Filed
The motion carried by a unanimous vote.

8. Old Business

None

9. New Business (Items for Discussion)

A. [2022-377](#) Discussion of GLWA 120-inch Water Main Break

Sponsors: Cheryl Porter

Indexes: Water Operations

Attachments: [120-inch repair for Board](#)

Motion By: John J. Zech
Support By: Beverly Walker-Griffea
Action: Received and Filed
The motion carried by a unanimous vote.

B. [2022-375](#) Review of Michigan Court of Appeals Decision in; City of Detroit Water and Sewerage Department and Great Lakes Water Authority v City of Highland Park

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [20220818_C357040_146_357040.OPN_glwa v hp](#)

Motion By: Brian Baker
Support By: Beverly Walker-Griffea
Action: Received and Filed
The motion carried by a unanimous vote.

The Board will also discuss such other matters.

10. Reports

None

11. Remarks

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

There were no Board Members' remarks.

12. CEO's Report

A. [2022-372](#) CEO Report - August 24, 2022

Sponsors: Suzanne Coffey

Indexes: Office of the Executive

Attachments: [CEO Report August 24, 2022](#)

Motion By: John J. Zech

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

13. Other Matters

There were no other matters.

14. Closed Session

A. [2022-376](#) Closed Session Pending Litigation - DWSD v HIGHLAND PARK, WCCC No. 14-001974-CK; GLWA V HIGHLAND PARK, WCCC No. 20-011589-CB

Sponsors: Randal Brown

Indexes: General Counsel

Acting Chairperson Hendrix requested a Motion and Roll Call Vote to enter into Closed Session at 2:49 p.m.

Motion By: John J. Zech

Support By: Beverly Walker-Griffea

Action: Approved

The motion carried by the following vote:

Aye: 4 - Vice-Chairperson Hendrix, Secretary Baker, Director Walker-Griffea, and Director Zech

Excused: 2 - Chairperson Quadrozzi, and Director Brown

B. [2022-378](#) Closed Session Request - Attorney Client Communications

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Brian Baker

Support By: Freman Hendrix

Action: Approved

The motion carried by the following vote:

Aye: 4 - Vice-Chairperson Hendrix, Secretary Baker, Director Walker-Griffea, and Director Zech

Excused: 2 - Chairperson Quadrozzi, and Director Brown

Entered Closed Session at 2:50 p.m.

Returned from Closed Session at 3:07 p.m.

The only matters discussed were pending litigation regarding DWSD v Highland Park, WCCC No. 14-001974-CK; GLWA v Highland Park, WCCC No. 20-011589-CB, and attorney-client communications.

15. Adjournment

Acting Chairperson Hendrix requested a Motion to Adjourn.

Motion By: Beverly Walker-Griffea

Support: John J. Zech

Action: Approved

The motion carried unanimously.

There being no further business, the meeting was adjourned at 3:08 p.m.