



**Procurement Form (FOR)**

**Effective Date:**  
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FSA\_PRO\_FOR\_0039

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1/18/2022

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1

**Document Title:**  
Procurement Board Report-RFP

**Document Owner/Department:**  
Procurement Team

**Date: March 22, 2022**  
**To: Suzanne R. Coffey, P.E., Interim Chief Executive Officer**  
**From: Daniel Edwards, Procurement Manager**  
**Re: Procurement Report**

**General Information**

Contract Number:	2100236	Project Owner:	John McCallum
Contract Title:	Reservoir Inspection, Design, and Construction Administration, RPR Services		
Vendor:	Brown and Caldwell, LLC		
Budget:	Capital Project		

**Procurement Method**

Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS) – Evaluation Committee

Advertised:	11-3-21	Addendums released:	1
Buyer:	Gerald Moore	Downloaded by:	59
Response due date:	12-22-21	Responses received:	3

**Cost Summary – Brown and Caldwell, LLC**

Description	Proposed Cost	Revised Proposed Cost	Negotiated Cost
Task 1 – Project Kickoff Meeting	\$32,153.00	\$32,153.00	\$13,776.00
Task 2 – Project Management	596,517.00	889,643.00	565,054.00
Task 3 – Preliminary Design Report	225,183.00	225,183.00	225,183.00
Task 4 – Design	1,162,409.00	1,507,975.00	1,162,409.00
Task 5 – Project Scheduling and Cost Estimate	213,016.00	213,016.00	196,923.00
Task 6 – Bid and Award	158,774.00	158,774.00	134,923.00
Task 7 – Inspection Services for Finished Water Reservoir	1,372,857.00	1,600,540.00	1,600,540.00
Task 8 – Preparation of Job Orders	693,025.00	968,409.00	606,870.00
Task 9 – Construction Administration	909,136.00	1,558,321.00	1,168,741.00



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Task 10 – Resident Project Representation (RPR)	1,500,449.00	5,430,127.00	3,674,908.00
Task 11 – Close-out Reporting	213,880.00	213,880.00	199,753.00
Task 12 – Maintenance of Historical Data	67,093.00	67,093.00	30,000.00
Task 13 – Tracer Studies	188,040.00	529,278.00	199,705.00
Task 14 – Provisional Allowance	600,000.00	600,000.00	1,000,000.00
<b>Totals</b>	<b>\$7,932,532.00</b>	<b>\$13,994,392.00</b>	<b>\$10,778,785.00</b>

*Provisionary Allowance is an amount included in the Contract Price to reimburse the Contractor for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Contractor.*

Benchmarking was completed by comparing the proposals for this project. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached cost tabulation.

Brown and Caldwell’s proposal was the highest scored proposal. Brown and Caldwell’s negotiated fee included additional hours to perform work which will provide GLWA with exceptional value. These additional hours will provide GLWA with sufficient engineering and construction oversight support to execute inspection within a short construction window.

<b>Evaluation Committee: (Designation – Organization)</b>
A – Plant Engineer – GLWA
B – Management Professional - GLWA
C – Engineer - GLWA
D – Plant Engineer - GLWA

**Evaluation Score(s)** - Maximum Score Possible: 100  
*The Evaluation Committee independently reviewed and scored the proposals in accordance with GLWA’s policy. The rankings are below.*

Vendor (Highest to lowest score)	Score without B.I.D.	Score with B.I.D.
<b>Brown and Caldwell, LLC</b>	<b>75.06</b>	<b>77.06</b>
<b>Hazen and Sawyer</b>	<b>71.83</b>	<b>73.83</b>
<b>WSP Michigan, Inc.</b>	<b>64.54</b>	<b>67.54</b>



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Vendor Name	B.I.D. Plan (Pass/Fail)	Score w/o B.I.D.	State of Michigan (1 pt.)	GLWA Territory Area (1 pt.)	Economically Disadvantaged Territory (1 pt.)	Score w/B.I.D.	Certifications
Brown and Caldwell, LLC	Pass	75.06	1	1	0	77.06	None
Hazen and Sawyer	Pass	71.83	1	1	0	73.83	None
WSP Michigan, Inc.	Pass	64.54	1	1	1	67.54	None

**Business Inclusion and Diversity (B.I.D.)**

- B.I.D. program required  B.I.D. program not required
- The recommended vendor for award submitted a B.I.D. plan per the requirements under this solicitation.
- The recommended vendor for award did not submit a B.I.D. plan per the requirements under this solicitation.
- The vendor received points for the following scored criteria:
- Business presence in State of Michigan
- Business presence in GLWA service territory area (list the territory)
- Business presence in economically disadvantaged GLWA service territory area (list the territory)

**Other Data Requested by GLWA Board Members**

Minority Business Enterprise (MBE): No  
 Small Business Enterprise (SBE): No  
 Woman Business Enterprise (WBE): No  
 Disadvantaged Business Enterprise (DBE): No  
 Detroit Based Business (DBB): No



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Other:

Sub-Contractor(s) List:

NTH Consultants, Ltd  
Regency Construction Services, Inc.  
Spalding DeDecker  
TruePoint  
Structural Technologies

Vendor Response Survey: Not applicable

**Litigation**

This vendor is not currently nor has been previously involved in any litigation with the GLWA

**Financials**

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

**Previous Contract**

Previous contract holder: Not applicable