



Procurement Form (FOR)

Effective Date:
5/1/2019

Document #:
FSA_PRO_FOR_0039

Revision Date:
1/18/2022

Revision#:
1

Document Title:
Procurement Board Report-RFP

Document Owner/Department:
Procurement Team

Date: January 4, 2023
To: Suzanne R. Coffey, P.E., Chief Executive Officer
From: Daniel Edwards, Procurement Manager
Re: Procurement Report

General Information

Contract Number:	2101167	Project Owner:	Chris VanPoppelen
Contract Title:	Cyber Security, Ovation, Instrumentation and Controls Upgrades and Updates		
Vendor:	Emerson Process Management		
Budget:	Operations and Maintenance		

Procurement Method

Specialized Procurement: This procurement was solicited as an RFP with an open date of September 15, 2021. Only one proposal was received from DES Electric, LLC with Emerson Process Management as the subconsultant. With review of the proposal, it was discovered that Emerson Process Management was doing the majority of the services as a subconsultant. Procurement also conducted a vendor survey and found that the services Emerson Process Management provides is the sole source. With this data, the RFP was cancelled May 5, 2022, and GLWA began direct negotiations with Emerson Process Management under a specialized procurement. All detailed cost information has been redacted because of GLWA signing a non-disclosure agreement. The non-disclosure agreement is a condition that was agreed upon in order to receive preferential pricing that is tailored to GLWA and is not available to the general public. As a result, detailed cost information on this contract cannot be displayed publicly. If the board members wish to review the detailed cost information, this can be done in a close board meeting.

Business Inclusion and Diversity (B.I.D.)

- B.I.D. program required B.I.D. program not required
- The recommended vendor for award submitted a B.I.D. plan per the requirements under this solicitation.
- The recommended vendor for award did not submit a B.I.D. plan per the requirements under this solicitation.
- The vendor received points for the following scored criteria:
- Business presence in State of Michigan
- Business presence in GLWA service territory area (list the territory)
- Business presence in economically disadvantaged GLWA service territory area (list the territory)



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Other Data Requested by GLWA Board Members for Recommended Vendor

Minority Business Enterprise (MBE): No
Small Business Enterprise (SBE): No
Woman Business Enterprise (WBE): No
Disadvantaged Business Enterprise (DBE): No
Detroit Based Business (DBB): No
Other: No

Sub-Contractor(s) List:

DES Electric, LLC

Vendor Response Survey: Yes

Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

Financials

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

Previous Contract

Previous contract holder: N/A