



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors

Wednesday, October 26, 2022

2:00 PM

Water Board Building 5th Floor
(Subject to Capacity)

and

Zoom Telephonic:

[https://glwater.zoom.us/j/85300947538?
pwd=akhQMThaeDNVQnZwYUpVa0orSU1rZz09](https://glwater.zoom.us/j/85300947538?pwd=akhQMThaeDNVQnZwYUpVa0orSU1rZz09)

US Toll-Free:

877 853 5247; or

888 788 0099

Meeting ID: 853 0094 7538

Passcode: 989223

Water Board Building 5th Floor
(Subject to Capacity)

and

Zoom Telephonic:

<https://glwater.zoom.us/j/85300947538?pwd=akhQMThaeDNVQnZwYUpVa0orSU1rZz09>

US Toll-Free:

877 853 5247; or

888 788 0099

Meeting ID: 853 0094 7538

Passcode: 989223

1. Call to Order

Acting Chairperson Hendrix called the meeting to order at 2:00 p.m.

2. Quorum Call

Present: 5 - Chairperson Jaye Quadrozzi, Vice-Chairperson Freman Hendrix, Secretary Brian Baker, Director Gary Brown, and Director John J. Zech

Excused: 1 - Director Beverly Walker-Griffa

Note: Chairperson Quadrozzi joined the meeting at 2:13 p.m. under item 9A.

3. Consent Matters

William M. Wolfson, Chief Administrative and Compliance Officer, stated that at this time, we would like to postpone Consent items vii. (2022-414, Resolution to Approve the FY 2023 First Quarter Budget Amendments) and viii. (2022-417, Proposed Procurement Policy Amendment), which are under 3C. Consent Matters, and those items will be presented at the next Board of Directors Meeting where five Members of the Board are present.

Mr. Wolfson also stated that the Legal Committee met today and has requested to move the items that the Committee recommended for approval to the Board from New Business (items 9C. - 9R.) to 3C. Consent Matters, which would be items 3C. ix. - xxiv.

Acting Chairperson Hendrix asked Members of the Board if there were any objections to moving the requested items, to which there were no objections.

A. Approval of Minutes (Item for Consent)

i. [2022-455](#) **September 28, 2022 Board of Directors Meeting Minutes (Draft)**

Sponsors: Rechanda Willis

Attachments: [September 28, 2022 Board of Directors Meeting Minutes](#)

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

B. Communications (Items for Consent)

i. [2022-453](#) **Receipt of Correspondence**

No Action Taken

ii. [2022-498](#) **CEO's KPI Report**

Sponsors: Suzanne Coffey and William Wolfson

Indexes: Office of the Executive

Attachments: [EUM Key Metrics Dashboard_221012_FINAL](#)
[10-22 Red Yellow Green Report](#)
[Reso 22-498- Explanation of CEO Red and Yellow Report](#)

Motion By: Gary Brown
Support By: John J. Zech
Action: Received and Filed
The motion carried by a unanimous vote.

C. New Business (Items for Consent)

- i. [2022-446](#) **Proposed Amendment No. 3**
Contract No. 1802448
Engineering Services for the 14 Mile Transmission Main Loop
CIP #122013 / BCE Score: 58.4

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

- ii. [2022-447](#) **Proposed Amendment No. 1**
Contract No. 1803769
Lake Huron Water Treatment Plant - Low Lift, High Lift, Wash Water
Pumping Improvements, Electrical Improvements, and
Miscellaneous Chemical Improvements
CIP #111001 / BCE Score: 79.7

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

- iii. [2022-448](#) **Contract No. 2100340**
Elevator and Escalator Maintenance, Repair, and Services
O&M

Sponsors: Cheryl Porter

Indexes: Water Operations

Attachments: [2100340 Procurement Report](#)
[2100340 Cost Tabulation](#)

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

iv. [2022-450](#) **Contract No. 2202974
Lime O&M**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [2202974 Lime - Procurement Board Report-RFB](#)

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

v. [2022-451](#) **Proposed Change Order No. 1
Contract No. 2003330
HVAC and Odor Control Improvements, Oakwood CSO
CIP #260618/BCE Score: No Score under CIP CSO Program 260600**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

vi. [2022-461](#) **Proposed Change Order No. 3
Contract No. GLWA-CON-179
Professional and Technical Services for Sewer Meter Support
O&M**

Sponsors: Jody Caldwell

Indexes: Planning Services

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

ix. [2022-465](#) **Proposed Amendment No. 4 to Water Service Contract with City of Belleville**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Belleville Water Contract Am 4 2022 Ex B](#)

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

x. [2022-466](#) **Proposed Amendment No. 1 to Water Service Contract with City of Gibraltar**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Gibraltar Water Contract Am 1 2022 Ex B](#)

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xi. [2022-467](#) **Proposed Amendment No. 4 to Water Service Contract with City of Southgate**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Southgate Water Contract Am 4 2022 Ex B](#)

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xii. [2022-468](#) **Proposed Amendment No. 4 to Water Service Contract with Charter Township of Brownstown**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Brownstown Twp Water Contract Am 4 2022 Ex B](#)

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xiii. [2022-469](#) **Proposed Amendment No. 4 to Water Service Contract with City of Dearborn Heights**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Dearborn Heights Water Contract Am 4 2022 Ex B](#)

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xiv. [2022-470](#) **Proposed Amendment No. 4 to Water Service Contract with Village of South Rockwood**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [South Rockwood Water Contract Am 4 2022 Ex B](#)

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xv. [2022-471](#) **Proposed Amendment No. 4 to Water Service Contract with Ypsilanti Community Utilities Authority**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [YCUA Water Contract Am 4 2022 Ex B](#)

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xvi. [2022-472](#) **Proposed Amendment No. 1 to Water Service Contract with City of Trenton**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Trenton Water Contract Am 1 2022 Ex B](#)

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xvii. [2022-473](#) **Proposed Amendment No. 3 to Water Service Contract with City of Riverview**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Riverview Water Contract Am 3 2022 Ex B](#)

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xviii. [2022-474](#) **Proposed Amendment No. 4 to Water Service Contract with City of Garden City**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Garden City Water Contract Am 4 2022 Ex B](#)

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xix. [2022-475](#) **Proposed Amendment No. 4 to Water Service Contract with City of Taylor**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Taylor Water Contract Am 4 2022 Ex B](#)

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xx. [2022-476](#) **Proposed Amendment No. 4 to Water Service Contract with City of Melvindale**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Melvindale Water Contract Am 4 2022 Ex B](#)

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xxi. [2022-483](#) Easement Agreement between GLWA and Serra Auto Works

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xxii. [2022-494](#) Purchase of 675 Navahoe, Detroit, MI

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xxiii. [2022-497](#) Purchase of 672 Conner, Detroit, MI

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

xxiv. [2022-493](#) Amendment No. 8 to Legal Services Contract LS-140 (Dykema Gossett)

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

4. Approval of Agenda

Acting Chairperson Hendrix requested a Motion to Approve the Agenda as Amended.

Motion By: Brian Baker
Support By: Gary Brown
Action: Approved as Amended
The motion carried by a unanimous vote.

5. Approval of Consent Matters (3A. i., 3B. i. - ii., and 3C. i. - vi and 3C. ix. - xxiv.)

A motion was made by Director Brown, seconded by Director Zech, to approve the Consent Matters. The motion carried unanimously.

6. Public Comment

There were no public comments.

7. Communications

A. [2022-454](#) Receipt of Correspondence

No Action Taken

8. Old Business

A. [2022-436](#) Discussion Regarding Proposed Schedule of GLWA Board Meetings for Calendar Year 2023

Sponsors: William Wolfson

Indexes: Administration & Compliance

Attachments: [Proposed Schedule of GLWA Board Meetings for Calendar Year 2023](#)

Motion By: John J. Zech
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

9. New Business (Items for Discussion)

A. [2022-373](#) Building Our Future Talent Through Internships and Apprenticeships

Sponsors: William Wolfson

Indexes: Organizational Development

Attachments: [GLWA OD Board Presentation 9-22](#)

Motion By: John J. Zech
Support By: Brian Baker
Action: Received and Filed
The motion carried by a unanimous vote.

B. [2022-462](#) Resolution Recognizing the 85th Anniversary of the National Apprenticeship Act and National Apprenticeship Week

Sponsors: William Wolfson

Indexes: Organizational Development

Attachments: [Resolution Recognizing National Apprenticeship Week](#)

Motion By: Gary Brown

Support By: Freman Hendrix

Action: Approved

The motion carried by a unanimous vote.

vii. [2022-414](#) Resolution to Approve the FY 2023 First Quarter Budget Amendments

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7A FY 2023 First Quarter Budget Amendments binder](#)
[7A7 FY 2023 First Quarter Budget Amendment Resolution](#)

Chairperson Quadrozzi requested a Motion and Roll Call Vote regarding Resolution to Approve the FY 2023 First Quarter Budget Amendments (Resolution 2022-414) and the Proposed Procurement Policy Amendment (Resolution 2022-417).

Motion By: Brian Baker

Support By: Gary Brown

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Quadrozzi, Vice-Chairperson Hendrix, Secretary Baker, Director Brown, and Director Zech

Excused: 1 - Director Walker-Griffea

viii. [2022-417](#) Proposed Procurement Policy Amendment

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7B3 Attachment 1 - Table of Proposed Procurement Policy Amendments](#)
[7B4 GLWA Procurement Policy WORKING Draft](#)
[7B5 GLWA Procurement Policy CLEAN Draft](#)

Motion By: Brian Baker

Support By: Gary Brown

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Quadrozzi, Vice-Chairperson Hendrix, Secretary Baker, Director Brown, and Director Zech

Excused: 1 - Director Walker-Griffea

The Board will also discuss such other matters.

10. Reports

None

11. Remarks

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

There were no Board Members' remarks.

12. CEO's Report

A. [2022-484](#) CEO Report - October 26, 2022

Sponsors: Suzanne Coffey

Indexes: Office of the Executive

Attachments: [CEO Report - October 26, 2022 and General Counsel Report](#)

Motion By: Freman Hendrix

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

13. Other Matters

Director Zech asked if the Board could take up the two matters that were postponed, since Chairperson Quadrozzi has joined the meeting, and there are now five Board Members present.

William M. Wolfson, Chief Administrative and Compliance Officer, stated that there were two items under 3C. Consent Matters that were postponed, which are items vii. (2022-414, Resolution to Approve the FY 2023 First Quarter Budget Amendments) and viii. (2022-417, Proposed Procurement Policy Amendment), and if the Board is willing to take up those two matters now, a Motion would be in order, which would take five Members to Approve.

Director Zech made a Motion, Supported by Director Brown, to Amend the Agenda to move items 3C. vii. and 3C. viii. to item 9. New Business. The motion carried unanimously.

Mr. Wolfson also stated that the only other matter is to remind the public that there is no anticipated action by the Board following today's Closed Session, other than Adjournment.

14. Closed Session

A. [2022-495](#) **Closed Session Request - Pending Litigation - DWSD v HIGHLAND PARK, WCCC No. 14-001974-CK; GLWA V HIGHLAND PARK, WCCC No. 20-011589-CB**

Sponsors: Randal Brown

Indexes: General Counsel

Chairperson Quadrozzi requested a Motion and Roll Call Vote to enter into Closed Session at 2:54 p.m.

Motion By: Freman Hendrix

Support By: Brian Baker

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Quadrozzi, Vice-Chairperson Hendrix, Secretary Baker, Director Brown, and Director Zech

Excused: 1 - Director Walker-Griffea

B. [2022-496](#) **Closed Session Request - Attorney-Client Communications**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Freman Hendrix

Support By: Brian Baker

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Quadrozzi, Vice-Chairperson Hendrix, Secretary Baker, Director Brown, and Director Zech

Excused: 1 - Director Walker-Griffea

C. [2022-500](#) Closed Session - Labor Negotiation Strategy

Sponsors: Randal Brown and William Wolfson

Indexes: Office of the Executive; General Counsel

Motion By: Freman Hendrix

Support By: John J. Zech

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Quadrozzi, Vice-Chairperson Hendrix, Secretary Baker, Director Brown, and Director Zech

Excused: 1 - Director Walker-Griffea

Entered Closed Session at 2:55 p.m.

Returned from Closed Session at 3:30 p.m.

The only matters discussed were Pending Litigation - DWSD v Highland Park, WCCC No. 14-001974-CK; GLWA v Highland Park, WCCC No. 20-011589-CB; Attorney-Client Communications; and Labor Negotiation Strategy.

15. Adjournment

Chairperson Quadrozzi requested a Motion to Adjourn.

Motion By: Gary Brown

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 3:35 p.m.