

Legislation Text

File #: 2022-403, Version: 1

Contract No. 2203412
Consultant Services for Workday Project
O&M

Agenda of: September 28, 2022

Item No.: **2022-403**

Amount: \$2,781,472.00

TO: The Honorable
Board of Directors
Great Lakes Water Authority

FROM: Suzanne R. Coffey, P.E.
Chief Executive Officer
Great Lakes Water Authority

DATE: September 2, 2022

RE: **Contract No. 2203412**
Consultant Services for Workday Project
Vendor: Slalom, LLC dba Slalom Consulting

MOTION

Upon recommendation of Jeffrey E. Small, Chief Information Officer, the Board of Directors (Board) of the Great Lakes Water Authority (GLWA), authorizes the Chief Executive Officer (CEO) to **enter into Contract No. 2203412, “Consultant Services for Workday Project” with Slalom, LLC dba Slalom Consulting, at a cost not to exceed \$2,781,472.00 for a duration of three (3) years;** and authorizes the CEO to take such other action as may be necessary to accomplish the intent of this vote.

BACKGROUND

After a robust solicitation and evaluation process, GLWA selected Workday (Contract No. 2000274-1) as our new Enterprise Resource Planning (ERP) system to replace BS&A (Financial) and Ceridian (HR) which were implemented during the GLWA startup period between January and March 2016. Alight Solutions LLC (Contract No. 2000274-2) was selected to implement the Workday solution and provide payroll processing services. These contracts were approved by the Board of Directors in

February 2022.

It was expected that a successful implementation would encompass contractual services to support the effort and was budgeted accordingly. As the project progresses and staff has been working through new and competing priorities as well as staff vacancies, there is a need to augment our staff with project and subject matter expertise who will assist the project team with project scheduling, requirements, risk, and issue management. We have identified a consulting group (Slalom) with the requisite expertise in both project execution and the Workday system who provides a uniquely qualified resource previously engaged in earlier phases of the project.

JUSTIFICATION

The Enterprise Program Manager on the Slalom team has previously worked with the Financial Services Administration (FSA) and IT Group for nearly 4 years on past projects. This individual served as primary Project Manager and spearheaded the requirements gathering for the RFP for the ERP and coordinated the evaluation and selection process of the Workday platform.

These past working relationships have allowed her to establish a strong rapport with GLWA teams and gain an in-depth knowledge of our organizational processes. She will need no lead time to get up to speed on our large-scale projects that are currently underway. Additionally, the Enterprise Program Manager will manage other resources that bring ERP/Workday expertise who will also serve on the ERP project under her direction.

FINANCIAL PLAN IMPACT

Summary: Sufficient funds are provided in the financial plan for this contract.

Funding Source: Improvement & Extension (I&E)

Cost Center(s): Information Technology Business Productivity Systems
(Centralized Services Cost Centers 883341 & 893341)

Expense Type(s): Contractual Professional Services (617903)

Estimated Cost by Year and Related Forecast Variance: See table below.

<u>Fiscal Year</u>	<u>Amount</u>
FY 2023 Budget (Prorated)	\$1,196,500.00
FY 2024 Financial Plan	\$1,367,700.00
FY 2025 Financial Plan (Prorated)	\$ <u>375,000.00</u>
Financial Plan Forecast	\$2,939,200.00

Proposed Contract Amount	\$2,781,472.00
Variance (positive/ (negative))	\$ 157,728.00

COMMITTEE REVIEW

This item was presented to the Operations and Resources Committee at its meeting on September 14, 2022. The Operations and Resources Committee unanimously recommended that the GLWA Board adopt the resolution as presented.

SHARED SERVICES IMPACT

This item does not impact the shared services agreement between GLWA and DWSD.