



## Legislation Details (With Text)

**File #:** 2023-042      **Version:** 1      **Name:**

**Type:** Resolution      **Status:** Passed

**File created:** 1/30/2023      **In control:** Board of Directors

**On agenda:** 2/22/2023      **Final action:** 2/22/2023

**Title:** Proposed Amendment No. 1  
Contract No. 2002946  
Environmental Health and Safety Compliance Services  
O&M

**Sponsors:** William Wolfson

**Indexes:** Administration & Compliance

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
2/22/2023	1	Board of Directors	Approved	Pass
2/8/2023	1	Operations and Resources Committee	Recommended for Approval	Pass

### Proposed Amendment No. 1

### Contract No. 2002946

### Environmental Health and Safety Compliance Services

### O&M

Agenda of: February 22, 2023

Item No.: **2023-042**

Amount:	Original Contract	\$2,000,000.00
	Proposed Amendment No. 1	0.00
	<b>Total Contract Amount</b>	<b>\$2,000,000.00</b>

**TO:** The Honorable  
Board of Directors  
Great Lakes Water Authority

**FROM:** Suzanne R. Coffey, P.E.  
Chief Executive Officer  
Great Lakes Water Authority

**DATE:** January 30, 2023

**RE: Proposed Amendment No. 1**  
**Contract No. 2002946**  
**Environmental Health and Safety Compliance Services**  
**Vendor: NTH Consultants, Ltd.**

**MOTION**

Upon recommendation of William M. Wolfson, Chief Administrative and Compliance Officer, the Board of Directors (Board) of the Great Lakes Water Authority (GLWA), authorizes the Chief Executive Officer (CEO) to **enter into Contract No. 2002946, Proposed Amendment No. 1, “Environmental Health and Safety Compliance Services” with NTH Consultants, Ltd., with no increase in cost for a total cost not to exceed \$2,000,000.00 and an increased duration of 1 year for a total duration of 3 years;** and authorizes the CEO to take such other action as may be necessary to accomplish the intent of this vote.

**BACKGROUND**

The Great Lakes Water Authority’s (GLWA) Enterprise Risk Management Safety group is committed to continuously improve environmental health and safety at GLWA and to increase environmental/occupational health and safety awareness for all GLWA, employees, visitors, contractors, and the communities surrounding our facilities. The current environmental safety contract (2002946) has expired after two years. This contract was for \$2 million over two years. At the end of the contract period, the spend was less than \$500,000.00 over the two-year period.

**JUSTIFICATION**

This proposed time extension will allow GLWA to continue providing environmental-occupational health and safety consulting, including response services, waste removal and disposal, and regulatory compliance assistance on an as-needed basis for one additional year. The Consultant’s response time for any emergency cleanup work shall be immediate and shall not exceed 24 hours, depending on the size and seriousness of the incident. The Consultant will assist in performing environmental compliance audits of various GLWA facilities, continue to develop and finalize Spill Prevention, Control, and Countermeasures (SPCC) plans, Pollution Incident Prevention (PIP) plans, Process Safety Management (PSM) plans, and Risk Management Plans (RMP) submittals. In addition, the vendor will provide or procure appropriate training by experienced instructors to GLWA personnel to maintain compliance with each plan’s requirements.

**PROJECT MANAGEMENT STATUS**

Original Contract Time	2 years (01/01/2021 - 12/31/2022)
Proposed Amendment No. 1	1 year (01/01/2023 - 12/31/2023)
New Contract Time	3 years (01/01/2021 - 12/31/2023)

**PROJECT ESTIMATE**

Original Contract Price	\$2,000,000.00
Proposed Amendment No. 1	0.00
New Contract Total	\$2,000,000.00

**FINANCIAL PLAN IMPACT**

**Summary:** Sufficient funds are provided in the financial plan for this project.

**Funding Source:** Operations and Maintenance (O&M) Budget (5910-Water)

**Cost Center:** Enterprise Risk Management and Safety (Administrative Services Cost Center 883401)

**Expense Type:** Contractual Operating Services (617900)

This proposed amendment is for an extension of time only. Although the amendment extends the final completion date into FY 2024, there is no substantive financial impact.

**COMMITTEE REVIEW**

This item was presented to the Operations and Resources Committee at its meeting on February 8, 2023. The Operations and Resources Committee unanimously recommended that the GLWA Board adopt the resolution as presented.

**SHARED SERVICES IMPACT**

This item does not impact the shared services agreement between GLWA and DWSD.