



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.registar.com

Meeting Minutes - Draft

Board of Directors

Wednesday, February 22, 2023

2:00 PM

Water Board Building 5th Floor
(subject to available capacity)

or

Join Zoom Meeting

[https://glwater.zoom.us/j/81268098609?](https://glwater.zoom.us/j/81268098609?pwd=TUIrWWNsdkhPcXZzY2MrbWZGdzBLdz09)

pwd=TUIrWWNsdkhPcXZzY2MrbWZGdzBLdz09

US Toll-Free:

888 788 0099

877 853 5247

Meeting ID: 812 6809 8609

Passcode: 076058

**Board of Directors Meeting
and
Public Hearings Regarding:
Proposed FY 2024 & FY 2025 Biennial Budget
and
Proposed FY 2024 Water and Sewerage Service Charges**

1. Call to Order

Chairperson Hendrix called the meeting to order at 2:01 p.m.

2. Quorum Call

Present: 5 - Chairperson Freman Hendrix, Vice-Chairperson Brian Baker, Director Gary Brown, Director Jaye Quadrozzi, and Director John J. Zech

Excused: 1 - Secretary Beverly Walker-Griffea

3. Consent Matters

William M. Wolfson, Chief Administrative and Compliance Officer, stated that the Legal Committee met today and has requested to move items 9E. - 9I., New Business (Items for Discussion), which the Committee has recommended approval to the Board, to 3C. Consent Matters, which would then be items 3C. ix. - xiii.

Chairperson Hendrix requested a Motion to move the recommended items to the Consent Matters.

Motion By: John J. Zech

Support By: Jaye Quadrozzi

Action: Approved

The motion carried by a unanimous vote.

A. Approval of Minutes (Item for Consent)**i. [2023-060](#) January 25, 2023 Board of Directors Meeting Minutes (Draft)**

Sponsors: Rechanda Willis

Attachments: [Minutes - January 25, 2023 Board of Directors Meeting](#)

Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

B. Communications (Items for Consent)**i. [2023-058](#) Receipt of Correspondence**

Attachments: [Member Outreach Requests Nov-Dec2022 Jan2023](#)

Motion By: Brian Baker
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

ii. [2023-079](#) CEO's KPI Report

Sponsors: Suzanne Coffey and William Wolfson

Indexes: Office of the Executive

Attachments: [EUM Key Metrics Dashboard_230208_FINAL2](#)
[2-23 Red Yellow Green Report](#)
[Reso 23-079- Explanation of CEO Red and Yellow Report](#)

Motion By: Brian Baker
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

C. New Business (Items for Consent)

- i. [2023-037](#) **Contract No. 2101878-1
HAZMAT Building Rehabilitation
CIP #260901/BCE Score: 52.10**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [2101878-1.Procurement Board Report-RFB](#)
[2101878-1.Cost Tabulation - Notice of Respondents](#)

**Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.**

- ii. [2023-035](#) **Proposed Change Order No. 1
Contract No. 2002190
Rehabilitation of Ferric Chloride Feed System and Sludge Lines
CIP #211008 / BCE Score: 78.30**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

**Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.**

- iii. [2023-034](#) **Proposed Amendment No. 1
Contract No. 1803709
Conveyance System Infrastructure Improvements
CIP #260701 / BCE Score: 60.10**

Sponsors: Navid Mehram and Todd King

Indexes: Wastewater Operations

**Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.**

- iv. [2023-036](#) **Proposed Change Order No. 1**
 Contract No. 2004082
 Rehabilitation of Woodward Sewer System
 CIP #260207 / BCE: 76.80

Sponsors: Navid Mehram and Todd King

Indexes: Wastewater Operations

Motion By: Brian Baker
 Support By: Gary Brown
 Action: Approved
 The motion carried by a unanimous vote.

- v. [2023-038](#) **Proposed Amendment No. 2**
 Contract No. GLWA-CS-168
 Rehabilitation of Conveyance System Interceptors and Trunk
 Sewers
 CIP #260508 / BCE Score: 75.30

Sponsors: Navid Mehram and Todd King

Indexes: Wastewater Operations

Motion By: Brian Baker
 Support By: Gary Brown
 Action: Approved
 The motion carried by a unanimous vote.

- vi. [2023-041](#) **Contract No. 2202942**
 Consulting Services - Project Implementation and Related Services
 CIP #Various / O&M / I&E

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [2202942 - Procurement Report](#)
 [2202942 - Vendor Response Follow-up](#)
 [2202942 Cost Overview](#)
 [2202942 Rate Analysis - PMA](#)

Motion By: Brian Baker
 Support By: Gary Brown
 Action: Approved
 The motion carried by a unanimous vote.

vii. [2023-042](#) **Proposed Amendment No. 1
Contract No. 2002946
Environmental Health and Safety Compliance Services
O&M**

Sponsors: William Wolfson

Indexes: Administration & Compliance

**Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.**

viii. [2023-020](#) **Scheduling of a Public Hearing for the GLWA FY 2024 Clean Water
State Revolving Fund (CWSRF) Program Project Submittal**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7A1 AC Memo - Request to Schedule FY 2024 CWSRF Public
Hearing](#)
[7A3 FY2024 CWSRF Public Hearing Notice](#)

**Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.**

ix. [2023-082](#) **Amendment No. 4 to Legal Services Contract GLWA-LS-1802659
(Jackson Lewis, P.C.)**

Sponsors: Randal Brown

Indexes: General Counsel

**Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.**

x. [2023-083](#) **Amendment No. 3 to Legal Services Contract GLWA-LS-294
(Dickinson Wright)**

Sponsors: Randal Brown

Indexes: General Counsel

**Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.**

xi. [2023-084](#) **Amendment No. 3 to Legal Services Contract GLWA-LS-295 (Dickinson Wright)**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

xii. [2023-085](#) **Temporary Construction Easement with East Jefferson Development Corporation (14701 East Jefferson Avenue, Detroit, MI)**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

xiii. [2023-087](#) **Easement Agreement between GLWA and Novi Community School District**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

4. Approval of Agenda

Chairperson Hendrix requested a Motion to Approve the Agenda as Amended.

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Approved as Amended
The motion carried by a unanimous vote.

5. Approval of Consent Matters (Items 3Ai., 3B. i.-ii., and 3C. i. - xiii.)

Chairperson Hendrix requested a Motion to Approve the Consent Matters.

A motion was made by Vice-Chairperson Baker, seconded by Director Brown, to approve the Consent Matters. The motion carried unanimously.

6. Public Comment

There were no public comments.

7. Communications

A. [2023-059](#) Receipt of Correspondence

No Action Taken

8. Presentation

A. [2023-064](#) Presentation of Emerson Innovation Water Project of the Year Award

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [GLWA Innovation Award](#)

GLWA's Water Resource Recovery Facility (WRRF) received the Emerson 2022 Innovation Water Project of the Year Award, which was presented by members of Emerson (Glenn Heint, Vice President, North America; Michael Wade, Director, Lifecycle Services for the Central Region; Ralph McCormick, Sales Director - Northeast; and Ray Card, Sales Executive) to GLWA Process Automation Controls System (PACS) team members, Christopher VanPoppelen, Manager - PACS, and Dr. Zaki Shalhout - Infrastructure Administrator - PACS.

9. Public Hearings

Chairperson Hendrix opened the Public Hearings on the Proposed Biennial Budget for the Two-year Period ended June 30, 2025 (FY 2024 and FY 2025), and Proposed FY 2024 Water and Sewerage Service Charges at 2:15 p.m., with an overview of the proposed Biennial Budget and Proposed Service Charges by Nicolette Bateson, Chief Financial Officer/Treasurer, as well as an overview of the FY 2024 through FY 2028 Capital Improvement Plan by Jody Caldwell, Chief Planning Officer.

A. [2023-052](#) Public Hearing on the Proposed Biennial Budget for the Two-Year Period ended June 30, 2025 (FY 2024 and FY 2025)

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [2B.3 - Notice of Public Hearing for GLWA Proposed Biennial Budget FY 2024+ Proposed Budget & Charges - Public Hearing 2.22.2023](#)
[Feb 22, 2023 Public Hearing on Proposed FY 2024 and FY 2025 Biennial Budget - Highland Park Response](#)

B. [2023-053](#) Public Hearing on the Proposed FY 2024 Water and Sewerage Service Charges

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [2B.4 - Notice of Public Hearing for GLWA FY 2024 Charges](#)
[Jeff McKeen Public Hearing Comments](#)

Jeff McKeen, General Manager of the Southeastern Oakland County Water Authority, came before the Board with comments regarding the 10-year financial plan and its impact on future charges. Mr. McKeen's comments are attached under item 2023-053 and received by the Board.

Honorable Gus Calandrino, Mayor of the City of Utica, addressed the Board regarding concerns with the methodology change and the City of Utica's rate increase.

William M. Wolfson, Chief Administrative and Compliance Officer, read into the record, the City of Highland Park's comments regarding the Proposed FY 2024 and FY 2025 Biennial Budget, which are attached to item 2023-052 and received by the Board.

Paul Koncz, a resident and senior of the City of Utica, addressed the Board regarding concerns with the Cost of Service Study, to which Nicolette Bateson, Chief Financial Officer/Treasurer, offered Mr. Koncz a meeting with staff to go over the Cost of Service Study document and asked that Mr. Koncz send an email to CFO@glwater.org so that the meeting can be scheduled.

Chairperson Hendrix asked if there were any other members of the public that would like to make comments regarding the budget or charges.

There being no further comments, Chairperson Hendrix stated that there will be no further comments today; however, if the proposed biennial budget and charges are not approved today, the Public Hearings will remain open, and members of the public may submit additional written comments regarding the proposed budget, charges, or Capital Improvement Plan while they remain under deliberation by the Board.

Chairperson Hendrix adjourned the Public Hearings to the call of the Chair at 2:51 p.m.

10. Old Business

None

11. New Business (Items for Discussion)

A. [2023-054](#) Resolution Adopting the FY 2024 & FY 2025 Biennial Budget

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [2.0 2023-054 Resolution Legistar-Budget with support](#)
[4.0 Proposed Budget One pager 2.13.2023](#)
[5.0 Proposed Charges One Pager 2.13.2023](#)

Chairperson Hendrix requested a Motion and Roll Call Vote regarding Resolution Adopting the FY 2024 and FY 2025 Biennial Budget.

Motion By: Jaye Quadrozzi

Support By: Brian Baker

Action: Adopted

The motion carried by the following vote:

Aye: 5 - Chairperson Hendrix, Vice-Chairperson Baker, Director Brown, Director Quadrozzi, and Director Zech

Excused: 1 - Secretary Walker-Griffea

B. [2023-055](#) Resolution Regarding Approval of FY 2024 Schedule of Service Charges

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [2.0 2023-055 Resolution.Legistar-Charges](#)
[3.0 FY 2024 Water Charge Schedule 2.13.2023](#)
[4.0 FY 2024 Sewer Charge Schedule 2.13.2023](#)
[5.0 FY 2024 Industrial Charge Schedule 2.13.2023](#)

Chairperson Hendrix requested a Motion and Roll Call Vote regarding Resolution Regarding Approval of FY 2024 Schedule of Service Charges.

Motion By: Gary Brown

Support By: Jaye Quadrozzi

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Hendrix, Vice-Chairperson Baker, Director Brown, Director Quadrozzi, and Director Zech

Excused: 1 - Secretary Walker-Griffea

C. [2023-015](#) Resolution Regarding Approval of FY 2024 through FY 2028 Capital Improvement Plan

Sponsors: Jody Caldwell and Dima El-Gamal

Indexes: Planning Services

Attachments: [Resolution 2023-015](#)

[CIP Report FY2024 2028.pdf](#)

[Appendix A Water Business Case Evaluation.pdf](#)

[Appendix B Wastewater Business Case Evaluation.pdf](#)

[Appendix C Centralized Services Business Case Evaluation.pdf](#)

[Appendix D System Background Information.pdf](#)

[Appendix E Scoring Equation Tech Memo.pdf](#)

[Appendix F How to Navigate the CIP.pdf](#)

Chairperson Hendrix requested a Motion and Roll Call Vote regarding Resolution Regarding Approval of FY 2024 through FY 2028 Capital Improvement Plan.

Motion By: John J. Zech

Support By: Brian Baker

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Hendrix, Vice-Chairperson Baker, Director Brown, Director Quadrozzi, and Director Zech

Excused: 1 - Secretary Walker-Griffea

With the Board's Adoption of the FY 2024 & FY 2025 Biennial Budget; Approval of the FY 2024 Water and Sewerage Service Charges; and Approval of the FY 2024 through FY 2028 Capital Improvement Plan, Chairperson Hendrix closed the Public Hearings 2:58 p.m.

D. [2023-078](#) Presentation: Resiliency Team Progress GLWA Board of Directors Update

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [Resiliency Board Update February](#)

Motion By: John J. Zech

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

The Board will also discuss such other matters.

12. Reports

None

13. Remarks

A. Chairperson's remarks

There were no Chairperson's remarks.

B. Board Members' remarks

There were no Board Members' remarks.

14. CEO's Report

A. [2023-077](#) **CEO Report - February 22, 2023**

Sponsors: Suzanne Coffey

Indexes: Office of the Executive

Attachments: [CEO and General Counsel Report - February 22, 2023](#)

Motion By: Jaye Quadrozzi

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

15. Other Matters

William M. Wolfson, Chief Administrative and Compliance Officer, stated that in light of the Board's action today, the next scheduled meeting of the Board of Directors will take place on March 22, 2023, at 2:00 p.m., and the other Board meetings in March (March 2, 8, 16, and 30, 2023) will be canceled.

16. Closed Session

A. [2023-080](#) **Closed Session Request - Pending Litigation - DWSD v HIGHLAND PARK, WCCC No. 14-001974-CK; GLWA V HIGHLAND PARK, WCCC No. 20-011589-CB**

Sponsors: Randal Brown

Indexes: General Counsel

No Action Taken

B. [2023-081](#) Closed Session Request - Attorney-Client Communications

Sponsors: Randal Brown

Indexes: General Counsel

No Action Taken

17. Adjournment

Chairperson Hendrix requested a Motion to Adjourn.

Motion By: Jaye Quadrozzi

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 3:31 p.m.