



**Procurement Form (FOR)**

**Effective Date:**  
5/1/2019

**Document #:**  
FSA\_PRO\_FOR\_0039

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1/18/2022

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1

**Document Title:**  
Procurement Board Report-RFP

**Document Owner/Department:**  
Procurement Team

**Date: March 3, 2023**  
**To: Suzanne R. Coffey, P.E., Chief Executive Officer**  
**From: Daniel Edwards, Procurement Manager**  
**Re: Procurement Report**

**General Information**

Contract Number:	2202790	Project Owner:	Jared Buzo
Contract Title:	Water Resource Recovery Facility (WRRF) Improvements to the Sludge Feed system for Solids Processing		
Vendor:	CDM Smith Michigan, Inc.		
Budget:	Capital Project		

**Procurement Method**

Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS) – Evaluation Committee			
Advertised:	8/15/22	Addendums released:	1
Buyer:	Eric Zuckero	Downloaded by:	78
Response due date:	9/26/22	Responses received:	1

**Cost Summary – CDM Smith Michigan, Inc.**

Description	Proposed Cost	Negotiated Cost
Task 1 – Project Kickoff Workshop	\$20,660.00	\$20,660.00
Task 2 – Project Management	313,692.00	313,692.00
Task 3 – Verification of Existing Conditions	277,047.14	250,647.00
Task 4 – Concept Finalization	576,655.00	576,655.00
Task 5 – Preliminary Design	818,495.00	818,495.00
Task 6 – Final Design	943,327.00	943,327.00
Task 7 – Bid and Negotiation	69,303.00	69,303.00
Task 8 – Construction Phase Activities	971,294.58	954,203.00
Task 9 – Provisional Allowance	150,000.00	400,000.00
<b>Totals</b>	<b>\$4,140,473.72</b>	<b>\$4,346,982.00</b>

*Provisionary Allowance is an amount included in the Contract Price to reimburse the Contractor for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Contractor.*

Benchmarking was completed by comparing this proposal to other projects of a similar scope and scale. This analysis confirmed that rates are in competitive range.



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**Evaluation Committee: (Designation - Organization)**

A - GLWA - Special Projects Manager

B - Metco Services - Principal Engineer

C - AECOM - Principal Engineer

**Evaluation Score(s) - Maximum Score Possible: 100**

*The Evaluation Committee independently reviewed and scored the proposals in accordance with GLWA's policy. The rankings are below.*

Vendor (Highest to lowest score)	Score without B.I.D.	Score with B.I.D.
<b>CDM Smith Michigan, Inc.</b>	<b>71.27</b>	<b>74.27</b>

Vendor Name	B.I.D. Plan (Pass/Fail)	Score w/o B.I.D.	State of Michigan (1 pt.)	GLWA Territory Area (1 pt.)	Economically Disadvantaged Territory (1 pt.)	Score w/B.I.D.	Certifications
CDM Smith Michigan, Inc.	Pass	71.27	1	1	1	74.27	No

**Business Inclusion and Diversity (B.I.D.)**

B.I.D. program required                       B.I.D. program not required

The recommended vendor for award submitted a B.I.D. plan per the requirements under this solicitation.

The recommended vendor for award did not submit a B.I.D. plan per the requirements under this solicitation.

The vendor received points for the following scored criteria:

Business presence in State of Michigan

Business presence in GLWA service territory area (list the territory)

Business presence in economically disadvantaged GLWA service territory area (list the territory)



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**Other Data Requested by GLWA Board Members for Recommended Vendor**

Minority Business Enterprise (MBE): No  
Small Business Enterprise (SBE): No  
Woman Business Enterprise (WBE): No  
Disadvantaged Business Enterprise (DBE): No  
Detroit Based Business (DBB): Yes  
Other: No

Sub-Contractor(s) List:

NTH Consultants Ltd.  
Spalding DeDecker Associates, Inc.

Vendor Response Survey: Yes

**Litigation**

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

**Financials**

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

**Previous Contract**

Previous contract holder: N/A