

**Procurement Form (FOR)****Effective Date:**
5/1/2019**Document #:**
FSA_PRO_FOR_0039**Revision Date:**
1/18/2022**Revision#:**
1**Document Title:**
Procurement Board Report-Specialized Procurement**Document Owner/Department:**
Procurement Team**Date:** September 8, 2022**To:** Suzanne R. Coffey, P.E., Chief Executive Officer**From:** Daniel Edwards, Procurement Manager**Re:** Procurement Report**General Information**

Contract Number:	2203412	Project Owner:	Jeff Small
Contract Title:	Consultant Services for Workday Project		
Vendor:	Slalom, LLC dba Slalom Consulting		
Budget:	Operations and Maintenance		

Procurement Method

Specialized Procurement			
Advertised:	N/A	Addendums released:	N/A
Buyer:	Gladys Cannon	Downloaded by:	N/A
Response due date:	N/A	Responses received:	1

Cost Summary - Slalom, LLC dba Slalom Consulting

Title/Classification	Proposed Cost
Engagement Leadership	\$0.00
Program Management Lead (J. Dilworth)	488,094.00
Workday Implementation Advisor	891,172.00
Finance Advisor	938,792.00
Provisional Allowance	463,414.00
Totals	\$2,781,472.00

This project is a specialized procurement because the Consultant proposes an execution team with mixed skillsets to tackle the workstream projects in tandem to achieve project timeline goals with GLWA's limited resource capacity. The focus will be on risk mitigation, communication across the enterprise programs projects, consistent delivery method and coordinated cadence with the ability to adapt as needed. In addition, the Program Management Lead has extensive experience with GLWA IT projects as noted in the Justification area of the Board letter.

Provisionary Allowance is an amount included in the Contract Price to reimburse the Contractor for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Contractor.



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Business Inclusion and Diversity (B.I.D.)

☐ B.I.D. program required

☒ B.I.D. program not required

☐ The recommended vendor for award submitted a B.I.D. plan per the requirements under this solicitation.

☐ The recommended vendor for award did not submit a B.I.D. plan per the requirements under this solicitation.

The vendor received points for the following scored criteria:

☐ Business presence in State of Michigan

☐ Business presence in GLWA service territory area (list the territory)

☐ Business presence in economically disadvantaged GLWA service territory area (list the territory)

Other Data Requested by GLWA Board Members for Recommended Vendor

Minority Business Enterprise (MBE): No
Small Business Enterprise (SBE): No
Woman Business Enterprise (WBE): No
Disadvantaged Business Enterprise (DBE): No
Detroit Based Business (DBB): No
Other: N/A

Sub-Contractor(s) List: N/A

Vendor Response Survey: N/A

Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

Financials

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

Previous Contract

Previous contract holder: N/A