



Procurement Form (FOR)

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Document Title: Procurement Board Report-RFB	Document Owner/Department: Procurement Team
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ate: April 18, 2022
To: Suzanne R. Coffey, P.E., Interim Chief Executive Officer
From: Daniel Edwards, Procurement Manager
Re: Procurement Report

General Information			
Contract Number:	2101610	Project Owner:	Christopher Wilson
Contract Title:	Magnetic Flow Meter Replacement		
Vendor:	Rotor Electric Company of Michigan, LLC		
Budget:	Improvement and Extension Fund (I&E)		

Procurement Method			
Competitively bid – Request for Bid (RFB) Lowest responsive and responsible vendor			
Advertised:	1/8/22	Addendums released:	2
Buyer:	Kimberly Bennett-Ruffin	Downloaded by:	69
Response due date:	2/21/22	Responses received:	2

Cost Summary – Rotor Electric Company of Michigan, LLC				
Description	Quantity	Unit of Measure	Unit Cost	Cost
Item 1 – Project Management and Kickoff Meeting	1	Lump Sum	\$ 40,700.00	\$ 40,700.00
Item 2 – Field Verification	1	Lump Sum	6,700.00	6,700.00
Item 3 – Flow Meters	6	Each	131,950.00	791,700.00
Item 4 – Flow Meters Installation	6	Each	106,450.00	638,700.00
Item 5 – Drawing Verification and Markup	1	Lump Sum	1,600.00	1,600.00
Item 6 – Documentation	1	Lump Sum	800.00	800.00
Item 7 – Provisional Allowance	1	Lump Sum	15,000.00	15,000.00
Totals				\$1,495,200.00

Provisionary Allowance is an amount included in the Contract Price to reimburse the Contractor for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Contractor.

Benchmarking was completed by comparing the bids for this project. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached bid tabulation.



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Vendor Name	B.I.D. Plan (Pass/Fail)	Score w/o B.I.D.	State of Michigan (1 pt.)	GLWA Territory Area (1 pt.)	Economically Disadvantaged Territory (1 pt.)	Score w/B.I.D.	Certifications
Rotor Electric Co. of MI, LLC	Pass	97.00	1	1	1	100	Yes
Weiss Construction Co., LLC	Pass	94.22	1	1	1	97.22	Yes

Business Inclusion and Diversity (B.I.D.)

B.I.D. program required

B.I.D. program not required

The recommended vendor for award submitted a B.I.D. plan per the requirements under this solicitation.

The recommended vendor for award did not submit a B.I.D. plan per the requirements under this solicitation.

The vendor received points for the following scored criteria:

Business presence in State of Michigan

Business presence in GLWA service territory area (list the territory)

Business presence in economically disadvantaged GLWA service territory area (list the territory)

Other Data Requested by GLWA Board Members for Recommended Vendor

Minority Business Enterprise (MBE): No

Detroit Based Business (DBB): Yes

Small Business Enterprise (SBE): No

Sub-Contractor(s) List:

J.F. Cavanaugh

Vendor Response Survey: Vendor Response Follow-up form attached.



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Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

Financials

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

Previous Contract

Previous contract holder: N/A