



Procurement Form (FOR)

Effective Date:
5/1/2019

Document #:
FSA_PRO_FOR_0039

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Document Title:
Procurement Board Report-RFP

Document Owner/Department:
Procurement Team

Date: February 23, 2022

To: Suzanne R. Coffey, P.E., Interim Chief Executive Officer

From: Daniel Edwards, Procurement Manager

Re: Procurement Report

General Information

Contract Number:	2002915	Project Owner:	Jason Williams
Contract Title:	Redesign of Circular Scum System and Scum Concentration Facility		
Vendor:	Arcadis of Michigan, LLC.		
Budget:	Capital Project		

Procurement Method

Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS) – Evaluation Committee

Advertised:	8/9/2021	Addendums released:	1
Buyer:	Eric Zuckero	Downloaded by:	82
Response due date:	10/8/2021	Responses received:	4

Cost Summary – Arcadis of Michigan, LLC.

Description	Proposed Cost	Negotiated Cost
Task 1 - Project Kickoff Workshop	\$37,394.00	\$37,394.00
Task 2 – Project Management	89,214.00	89,214.00
Task 3 – Study Phase / Basis of Design	457,767.00	457,767.00
Task 4 – Preliminary Design Phase	518,666.00	518,666.00
Task 5 – Final Design Phase	494,231.00	494,231.00
Task 6 – Bid and Negotiation Phase	74,865.00	74,865.00
Task 7 – Construction Assistance	292,395.00	292,395.00
Task 8 – System O&M Manual Updating, SOPs, and Training	35,730.00	35,730.00
Task 9 – Asset Management	40,141.00	40,141.00
Provisional Allowance	200,000.00	200,000.00
Totals	\$2,240,403.00	\$2,240,403.00

Provisionary Allowance is an amount included in the Contract Price to reimburse the Contractor for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Contractor.

Benchmarking was completed by comparing the proposals for this project. This analysis



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confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached cost tabulation.

The GLWA evaluation team conducted negotiations with Arcadis regarding the scope of work and came to an agreement. Cost was not a part of the negotiations because the cost was within the engineers estimate which was \$2,200,000.00. Therefore, the amount of \$2,240,403.00 was determined by the evaluation team to be fair and reasonable for the work.

Evaluation Committee: (Designation - Organization)

A - Operations Manager - GLWA

B - Team Leader Wastewater Operating Services - GLWA

C - Manager of Special Projects - GLWA

D - Engineer - GLWA

E - Engineer - GLWA

Evaluation Score(s) - Maximum Score Possible: 100

The Evaluation Committee independently reviewed and scored the proposals in accordance with GLWA's policy. The rankings are below.

Vendor (Highest to lowest score)	Score without B.I.D.	Score with B.I.D.
Arcadis of Michigan, LLC.	76.17	79.17
Jacobs Consultants, Inc.	76.71	78.71
Black & Veatch Ltd. of Michigan	68.29	70.29
Wade Trim Associates, Inc.	67.11	70.11

Vendor Name	B.I.D. Plan (Pass / Fail)	Score w/o B.I.D.	State of Michigan (1 pt.)	GLWA Territory Area (1 pt.)	Economically Disadvantaged Territory (1 pt.)	Score w/B.I.D.	Certifications
Arcadis of Michigan, LLC.	Pass	76.17	1	1	1	79.17	None
Jacobs Consultants, Inc.	Pass	76.71	1	1	0	78.71	None
Black & Veatch Ltd. of Michigan	Pass	68.29	1	1	0	70.29	None
Wade Trim Associates, Inc.	Pass	67.11	1	1	1	70.11	None



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Business Inclusion and Diversity (B.I.D.)

- | | |
|--|--|
| <input checked="" type="checkbox"/> B.I.D. program required | <input type="checkbox"/> B.I.D. program not required |
| <input checked="" type="checkbox"/> The recommended vendor for award submitted a B.I.D. plan per the requirements under this solicitation. | |
| <input type="checkbox"/> The recommended vendor for award did not submit a B.I.D. plan per the requirements under this solicitation. | |
| The vendor received points for the following scored criteria: | |
| <input checked="" type="checkbox"/> Business presence in State of Michigan | |
| <input checked="" type="checkbox"/> Business presence in GLWA service territory area (list the territory) | |
| <input checked="" type="checkbox"/> Business presence in economically disadvantaged GLWA service territory area (list the territory) | |

Other Data Requested by GLWA Board Members

Minority Business Enterprise (MBE): No
Small Business Enterprise (SBE): No
Woman Business Enterprise (WBE): No
Disadvantaged Business Enterprise (DBE): No
Detroit Based Business (DBB): Yes
Other:

Sub-Contractor(s) List:

Spalding DeDecker, Inc.
Scales & Associates, Inc.
FK Engineering Associates

Vendor Response Survey: N/A

Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

Financials

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this



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contract. This information is available for the Board of Directors to review upon request.

Previous Contract

Previous contract holder: N/A