



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors Workshop Meeting

Wednesday, December 8, 2021

1:00 PM

Zoom Telephonic Meeting

Zoom Telephonic Meeting

Join By Telephone:

888 788 0099 US Toll-free; or

877 853 5247 US Toll-free

Meeting ID: 830 4097 3525

Passcode: 249118

Join Zoom Meeting Here:

<https://glwater.zoom.us/j/83040973525?pwd=SXF3KytJVElQazJ1dnNySEdjdWdKQT09>

1. Call to Order

Chairperson Zech called the meeting to order at 1:01 p.m.

2. Quorum Call

Present: 6 - Chairperson John J. Zech, Vice-Chairperson Jaye Quadrozzi, Secretary Freman Hendrix, Director Brian Baker, Director Gary Brown, and Director Beverly Walker-Griffea

Board Members' Zoom Meeting Location:

Chairperson Zech (Canton Township, Wayne County, Michigan)

Vice-Chairperson Quadrozzi (San Francisco, California)

Secretary Hendrix (Estero, Lee County, Florida)

Director Baker (Clinton Township, Macomb County, Michigan)

Director Brown (Detroit, Wayne County, Michigan)

Director Walker-Griffea (Flint, Genesee County, Michigan)

3. Consent Matters

William M. Wolfson, Chief Administrative and Compliance Officer, stated that the Operations and Resources Committee (O & R) reviewed items that are currently on the Board's Agenda as New Business (Items for Discussion) items 9H. - 9M. at its Committee Meeting today, and the Committee's recommendation was to move these items to New Business (Items for Consent), which would be items 3. v.-x., and they would be approved by consent, if the Board is willing to approve the items by consent.

Vice-Chairperson Quadrozzi made a motion, supported by Secretary Hendrix, to approve the Consent Matters with the added items coming from the O & R Committee Meeting, as outlined by Mr. Wolfson. The motion carried unanimously.

A. Approval of Minutes

- i. [2021-488](#) **November 18, 2021 Board of Directors Workshop Meeting Minutes.Draft**

Sponsors: Rechanda Willis

Attachments: [November 18, 2021 Board of Directors Workshop Meeting Minutes](#)

Motion By: Jaye Quadrozzi
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

- ii. [2021-489](#) **December 3, 2021 Board of Directors Special Meeting Minutes.Draft**

Sponsors: Rechanda Willis

Attachments: [December 3, 2021 Board of Directors Special Meeting Minutes](#)

Motion By: Jaye Quadrozzi
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

B. Communications

- i. [2021-487](#) **Receipt of Correspondence**

No Action Taken

C. New Business (Items for Consent)

i. [2021-467](#) **Authorize completion and filing of Audit and Related Draft Financial Reports Pertaining to the Fiscal Year Ended June 30, 2021**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [6A Authorize completion and filing of Audit and Related Draft Financial Reports](#)

Motion By: Jaye Quadrozzi

Support By: Freman Hendrix

Action: Received and Filed

Authorize staff to proceed with completion and filing of Audit and related Draft Financial Reports pertaining to the Fiscal Year Ended June 30, 2021

The motion carried by a unanimous vote.

ii. [2021-468](#)

**Proposed Change Order No. 6
Contract No. GLWA-CS-002
Financial Advisor Services**

Sponsors: Nicolette Bateson

Indexes: Finance

Motion By: Jaye Quadrozzi

Support By: Freman Hendrix

Action: Approved

The motion carried by a unanimous vote.

iii. [2021-469](#) **Proposed FY 2022 First Quarter Budget Amendments**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7A FY 2022 First Quarter Budget Amendment Report](#)

Motion By: Jaye Quadrozzi

Support By: Freman Hendrix

Action: Approved

The motion carried by a unanimous vote.

- iv. [2021-160](#) Purchase of approximately 2.25 Acres located at the Northwest Corner of Metroview Road & Eight Mile Road, Farmington, Michigan (Green Hill Associates)

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Jaye Quadrozzi
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

- v. [2021-470](#) Contract No. 2004889
Specialized Services
O&M & CIP# 232002 / BCE Score: 79.6

Sponsors: Cheryl Porter and Todd King

Indexes: Water Operations

Attachments: [2004889 Procurement Report](#)
[2004889 Cost Tabulation - Notice of Respondents](#)
[2004889 Vendor Response Follow-up](#)

Motion By: Jaye Quadrozzi
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

- vi. [2021-471](#) Proposed Change Order No. 2
Contract No. GLWA-CON-297
Fairview Sewage Pump Station Improvements
CIP# 232001

Sponsors: Cheryl Porter and Grant Gartrell

Indexes: Water Operations

Motion By: Jaye Quadrozzi
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

- vii. [2021-475](#) **RFB 1123
Proposed Renewal Option #3
Sodium Hypochlorite
O&M**
- Sponsors:** Navid Mehram
- Indexes:** Wastewater Operations
- Attachments:** [Chemical Memo Final.11.3.21](#)
- Motion By:** Jaye Quadrozzi
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.
- viii. [2021-476](#) **Contract No. 2100136
Pipe Hanger Replacement at Hubbell-Southfield CSO Facility
O&M**
- Sponsors:** Navid Mehram
- Indexes:** Wastewater Operations
- Attachments:** [2100136.Procurement Board Report-RFB](#)
[2100136.Cost Tabulation - Notice of Respondents](#)
- Motion By:** Jaye Quadrozzi
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.
- ix. [2021-477](#) **Proposed Change Order No. 1
Contract No. 1903598
Construction Manager at Risk for the Assessment and
Rehabilitation of Water Resource Recovery Facility (WRRF) Yard
Piping and Underground Utilities
CIP #216006**
- Sponsors:** Navid Mehram
- Indexes:** Wastewater Operations
- Motion By:** Jaye Quadrozzi
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

- x. [2021-478](#) **Proposed Amendment No. 1**
Contract 1802543
Rehabilitation of Ferric Chloride Feed System at PS-1 and Complex
B Sludge Lines
CIP # 211008

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Jaye Quadrozzi
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

4. Approval of Agenda

Chairperson Zech requested a Motion to Approve the Agenda as Amended with the additional Consent Matters.

Motion By: Beverly Walker-Griffea
Support By: Gary Brown
Action: Approved as Amended
The motion carried by a unanimous vote.

5. Approval of Consent Matters (Items 3A i. - ii., 3B.i., and 3C. i. - x.)

A motion was made by Vice-Chairperson Quadrozzi, seconded by Secretary Hendrix, to approve the Consent Matters. The motion carried unanimously.

6. Public Comment

There were no public comments.

7. Communications

- A. [2021-490](#) **Receipt of Correspondence**

No Action Taken

8. Old Business

None

9. New Business (Items for Discussion)

- A. [2021-483](#) **Update Regarding 14 Mile Main Break**

Sponsors: Cheryl Porter

Indexes: Water Operations

No Action Taken - Verbal Update

B. [2021-456](#) Review of Committee Assignments

Sponsors: William Wolfson

Indexes: Board of Directors

Attachments: [Reso. 2017-214 Re Committee Assignments](#)
[2021 GLWA Board of Directors Committee Assignments.12.17.20.Updated Aug 2021](#)

No Action Taken

Note: There were no changes to the committee assignments.

C. [2021-453](#) Election of Board Chairperson

Sponsors: William Wolfson

Indexes: Board of Directors

Attachments: [Reso. 2017-214 Re Committee Assignments](#)

Director Baker made a motion, supported by Director Brown, to nominate Jaye Quadrozzi as the Chairperson of the GLWA Board for the term of January 1, 2022 through December 31, 2022.

Motion By: Brian Baker

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

D. [2021-454](#) Election of Board Vice-Chairperson

Sponsors: William Wolfson

Indexes: Board of Directors

Attachments: [Reso. 2017-214 Re Committee Assignments](#)

Director Walker-Griffea made a motion, supported by Director Quadrozzi, to nominate Freman Hendrix as the Vice-Chairperson of the GLWA Board for the term of January 1, 2022 through December 31, 2022.

Motion By: Beverly Walker-Griffea

Support By: Jaye Quadrozzi

Action: Approved

The motion carried by a unanimous vote.

E. [2021-455](#) **Election of Board Secretary**

Sponsors: William Wolfson

Indexes: Board of Directors

Attachments: [Reso. 2017-214 Re Committee Assignments](#)

Director Hendrix made a motion, supported by Director Brown, to nominate Brian Baker as the Secretary of the GLWA Board for the term of January 1, 2022 through December 31, 2022.

Motion By: Freman Hendrix

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

F. [2021-484](#) **Proposed Schedule of GLWA Board Meetings for Calendar Year 2022**

Attachments: [2022 GLWA Board of Directors Meeting Schedule](#)

Motion By: Gary Brown

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

G. [2021-491](#) **Update of Annual Conflict of Interest Disclosure**

Sponsors: William Wolfson and Nicolette Bateson

Indexes: Administration & Compliance; Finance

No Action Taken - Verbal Update

The Board will also discuss such other matters.

10. Reports

None

11. Remarks

A. Chairperson's Remarks

Chairperson Zech thanked the Board and staff for their assistance during his tenure as Chairperson of the GLWA Board of Directors, and wished everyone a Merry Christmas and a Happy New Year.

B. Board Members' Remarks

Director Brown thanked Chairperson Zech for his willingness to serve as Chairperson of the Board, and also thanked Suzanne Coffey (Interim Chief Executive Officer) and staff for being available and meeting with him, in great detail, regarding to the CIP, which was greatly appreciated.

Director Baker thanked Chairperson Zech for his service as Chairperson of the GLWA Board, and also thanked Suzanne Coffey and staff for their hard work.

Director Walker-Griffea wished everyone Happy Holidays.

12. Other Matters

William M. Wolfson, Chief Administrative and Compliance Officer, reminded the Board and public that there is no anticipated action by the Board following today's Closed Session, other than to adjourn this meeting.

Mr. Wolfson also, on behalf of Suzanne Coffey and the Executive Team, wished everyone a very Happy Holiday Season and the best in the New Year.

13. Closed Session

A. [2021-481](#) Closed Session Request - Attorney-Client Communication

Sponsors: Randal Brown

Indexes: General Counsel

Chairperson Zech requested a Motion and Roll Call Vote to enter into Closed Session at 1:46 p.m.

Motion By: Gary Brown

Support By: Freman Hendrix

Action: Approved

The motion carried by the following vote:

Aye: 6 - Chairperson Zech, Vice-Chairperson Quadrozzi, Secretary Hendrix, Director Baker, Director Brown, and Director Walker-Griffea

Entered Closed Session at 1:47 p.m.

Returned from Closed Session at 2:55 p.m.

The only matter discussed was Attorney-Client Communication.

14. Adjournment

Chairperson Zech requested a Motion to Adjourn.

Motion By: Beverly Walker-Griffea

Support By: Jaye Quadrozzi

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 2:56 p.m.